



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Amended

COMMITTEE ON SWEATFREE PURCHASES

Thursday, December 16, 2010

5:00 PM

210 Martin Luther King Jr Blvd
Room 406 (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

http://legistar.cityofmadison.com/meetings/2010/11/9881_M_SWEATFREE_PURCHASES,_COMMITTEE_ON_10-11-11_Meeting_Minutes.pdf

APPROVAL OF MINUTES

http://legistar.cityofmadison.com/meetings/2010/11/9859_M_SWEATFREE_PURCHASES,_COMMITTEE_ON_10-11-09_Meeting_Minutes.pdf

APPROVAL OF MINUTES

http://legistar.cityofmadison.com/meetings/2010/10/9781_M_SWEATFREE_PURCHASES,_COMMITTEE_ON_10-10-20_Meeting_Minutes.pdf

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

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ITEMS CONSIDERED

1. [18546](#) Standing update on sweatfree purchasing activities - Purchasing

2. [18875](#) Discussion of recommendations for clarifications and revisions to provisions of Madison General Ordinance(MGO)4.25

Top items for immediate action:

- a. Clarify \$5,000 threshold. See Exhibit A for background, context and proposal.
- a.
- b. Review implementation of a “sliding scale” of compliance for bidders at the time of bidding and during the term of the contract. See Exhibit B for context and discussion.

Prioritize other items for clarification or revision:

- c. Define “apparel” more clearly.
(MGO 4.25, Sec. (3)(a), Definitions)
- d. Determine effectiveness and practical implications of required quarterly submission of sworn disclosure statements by awarded contractors.
(MGO 4.25, sec. (5)d, Continuing Disclosure and Transparency)
- e. Assess broad requirements for vendors/distributors to certify compliance of manufacturers or factories with all applicable local, national or international laws, including laws of the jurisdiction where factories are located, e.g. OSHA, or ILO laws. Revise policy to create a framework where compliance is possible.
(MGO 4.25, sec.(4)(c) Effect of Applicable Law)
- f. Determine when during the bid process and from whom to require submission of disclosure statements and discussion of practical, administrative (for Purchasing staff) and cost considerations (for bidders) of implementing either option:
 - Option 1: at the time of bidding by all bidders
 - Option 2: at the time of award by the awarded contractor only
- g. Propose changes to format and information required in Bidder Disclosure Form. Refer to Exhibit B, Carol’s suggested improvements to the form.
- h. Draft language to provide flexibility for the City to move towards adopting Sweatfree Purchasing Consortium’s developed models for a code of conduct, policy and processes that include, but are not limited to, standards for forms, reporting methods, etc. without additional major revisions to the ordinance.
- i. Other - as may have been previously included in the Work Plan. See Exhibit C, Draft Work Plan.

3. [20016](#) Dates and agenda for future meetings

4. [19185](#) Announcements

ADJOURNMENT