

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Kids to Kids Garage Sale

Event Organizer/Sponsor City of Madison, Parks Division

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 210 Martin Luther King, Jr Blvd, Rm 104

City/State/Zip Madison, WI 53701

Primary Contact Anne Whisner

FAX 608-267-1162

Work Phone 608-267-4919

Phone During Event 608-209-7980

E-mail awhisner@cityofmadison.com

Website www.cityofmadison.com/parks

Secondary Contact Steve Doniger

Work Phone 608-266-6517

Phone During Event 608-220-3091

E-mail sdoniger@cityofmadison.com

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 150 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours _____ to _____ Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below)

Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street)

Other (specific blocks/streets requested below)

Street Names and Block Numbers: 100 Block of MLK Blvd

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 8/6/11

Rain Date(s) None

Event Start Date(s)/Time(s) 9:00am

Set-Up Date(s)/Time for Event 8/6/11 @ 7:30am

Event End Date(s)/Time(s) noon

Take-Down Time 2:00pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

_____AW (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Anne Whisner

Date 6/20/11

Kids to Kids Garage Sale
Saturday, August 6, 2011
9am-noon

Description: Kids and families rent booth space and sell their items to other kids.

Location: 100 block of MLK Blvd

Schedule of events

7:30am-9am Set up
9am-noon Actual Event
Noon-1:30pm Clean up

Road closed 7:30am-1:30pm

Site Map

