

# LAND USE APPLICATION - INSTRUCTIONS & FORM LND-A

City of Madison  
 Planning Division  
 Madison Municipal Building, Suite 017  
 215 Martin Luther King, Jr. Blvd.  
 P.O. Box 2985  
 Madison, WI 53701-2985  
 (608) 266-4635



**FOR OFFICE USE ONLY:**

Date Received 1/5/26 8:36 a.m.  Initial Submittal

\_\_\_\_\_ Paid  Revised Submittal

\_\_\_\_\_

**All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#). If your project requires both Land Use and Urban Design Commission (UDC) submittals, a completed [UDC Application](#) and accompanying submittal materials are also required to be submitted.

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

## APPLICATION FORM

### 1. Project Information

Address (list all addresses on the project site):  
2400 Darwin Road - 2402 Darwin Road Madison WI, 53704

Title: ReZoning Airport Lot 2402 Darwin

### 2. This is an application for (check all that apply)

- Zoning Map Amendment (Rezoning) from IL to AP
- Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit  Other requests \_\_\_\_\_

### 3. Applicant, Agent, and Property Owner Information

**Applicant name** Ryan Falch **Company** Dane County Regional Airport  
**Street address** 4000 International Lane **City/State/Zip** Madison, WI 53704  
**Telephone** 608-246-3380 **Email** [REDACTED]

**Project contact person** Jeff Manzetti **Company** Mead & Hunt  
**Street address** 2440 Deming Way **City/State/Zip** Middleton, WI 53562  
**Telephone** 608-443-0500 **Email** [REDACTED]

**Property owner (if not applicant)** Applicant above - Dane County Regional Airport  
**Street address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_  
**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

APPLICATION FORM (CONTINUED)

5. Project Description

Provide a brief description of the project and all proposed uses of the site:

2400 Darwin Road (parcel 081030100929) is zoned as IL (Industrial-Limited District) and the airport is proposing to change it to AP (Airport District) to be consistent with the adjacent property.

Proposed Square-Footages by Type:

Overall (gross): 196,020 Commercial (net): Office (net): Industrial (net): Institutional (net):

Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: 1-Bedroom: 2-Bedroom: 3-Bedroom: 4 Bedroom: 5-Bedroom: Density (dwelling units per acre): Lot Area (in square feet & acres):

Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: Under-Building/Structured: Electric Vehicle-ready: Electric Vehicle-installed:

Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

<sup>1</sup> See Section 28.141(8)(e), MGO for more information

Indoor (long-term): Outdoor (short-term):

Scheduled Start Date: Planned Completion Date:

6. Applicant Declarations

Pre-application meeting with staff. Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Katie Bannon Date 12/11/25

Zoning staff Jenny Kirchgatter Date 12/11/25

Posted notice of the proposed demolition on the City's Demolition Listserv (if applicable). Date Posted

Public subsidy is being requested (indicate in letter of intent)

Pre-application notification: The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations in writing no later than 30 days prior to FILING this request. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

District Alder Alder Carmella Glenn Date 12/12/25

Neighborhood Association(s) N/A Date

Business Association(s) Northside Business Association Date 12/12/25

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant Ryan Falch Relationship to property Point of Contact-Owner

Authorizing signature of property owner Date