

Application for Neighborhood and Community Development Funds

Submit original and 15 complete copies of this application to the CDBG Office by 4:30 p.m. on the 15th of the month, to be reviewed by the CDBG Committee on the first Thursday of the following month. **When possible, please duplex your original and copies and send an electronic version to the assigned project manager (if known).**

Program Title: <u>Meadowood Neigh. Ctr Addition</u>	Amount Requested: \$ <u>10,000</u>
Agency: <u>Madison School & Comm. Recreation</u>	Tax ID/EIN/FEIN: <u>39-6003202</u>
Address: <u>3802 Regent Street, Madison, WI 53705</u>	DUNS #: <u>02466531</u>
Contact Person: <u>Janet Dyer</u>	Telephone: <u>608-245-3667</u>
Email: <u>jdyer@madison.k12.wi.us</u>	Fax: <u>608-245-3685</u>

- Program Abstract:** Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

Madison School & Community Recreation (MSCR), in collaboration with the City of Madison, opened a pilot neighborhood center on February 23, 2009. The purpose of the Center is to provide a safe, supervised place for youth, a place for neighbors and community groups to meet and socialize, and a place to offer enrichment opportunities.

The pilot was proven to be very successful. Over 6000 visitors attended in the first 10 months. Examples of programs were:

- After school and summer programs held Monday-Friday, 2:30-6 pm, for middle & high school youth.
- Elementary summer drop-in recreation
- Family events, pre-school arts & crafts
- Computer & Fitness classes
- Chess, Cribbage, knitting and discussion groups
- Summer Lunch program for youth ages 3-17, serving 670 lunches

To better meet the needs of the participants and center, a quiet, confidential, private space to communicate with parents, agencies, residents, staff and youth is necessary. Currently interactions requiring privacy are occurring in the janitorial storage room or on the sidewalk outside the center. The center requires a room to meet the privacy, security and work environment needs at the center.

- Target Population:** Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups.

RACE:

African American	52.8%	White	32.3%
Multiracial	5.9%	Hispanic	4%
Asian	2%	Other	2.3%
American Indian	.003%		

INCOME:

More than 80% median	6%	51-80% of median	8%
30-50% of median	16%	less than 30 of median	67%

With the all of the center programming and collaborations, the addition of a private room at the center will allow the following:

- Parent and youth meeting with staff
- Adult and peer mediation
- Meetings with adult participants over inappropriate behavior in the center.
- Meetings to preserve the peace (banning participants) for inappropriate behavior
- Interviews (media, collaborating agencies, staffing)
- Storage for confidential materials, applications, registration materials
- Staff evaluations, training and disciplinary actions
- Security of registrant personal information and center's valuable items (cash, electronics etc..)
- Privacy to discuss matters with police, students and school staff
- Quiet, efficient, interrupted work environment
- Space for staff to make and receive professional phone calls.
- Improve center work efficiency

4. Fund Objectives: Check the fund program objective which this project meets. (Check all for which you seek funding.)

Acquisition/ Rehab	<input type="checkbox"/> New Construction, Acquisition, Expansion of Existing Building	Futures	<input type="checkbox"/> Prototype
	<input type="checkbox"/> Accessibility		<input type="checkbox"/> Feasibility Study
	<input checked="" type="checkbox"/> Maintenance/Rehab		<input type="checkbox"/> Revitalization Opportunity
	<input type="checkbox"/> Other		<input type="checkbox"/> New Method or Approach
Housing	<input type="checkbox"/> Rental Housing	Homeless	<input type="checkbox"/> Housing
	<input type="checkbox"/> Housing For Buyers		<input type="checkbox"/> Services

5. **Budget:** Summarize your project budget by estimated costs, revenue, and fund source.

EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CD REVENUES	AMOUNT OF NON-CD REVENUES	SOURCE OF NON-CD FUNDED PORTION
A. Personnel Costs				
1. Salaries/Wages (attach detail)				
2. Fringe Benefits				
3. Payroll Taxes				
B. Non-Personnel Costs				
1. Office Supplies/Postage				
2. Telephone				
3. Rent/Utilities				
4. Professional Fees & Contract Services				
5. Work Supplies and Tools				
6. Other:				
C. Capital Budget Expenditures (Detail in attachment C)				
1. Capital Cost of Assistance to Individuals (Loans)				
2. Other Capital Costs:	\$10,000			
D. TOTAL (A+B+C)	\$10,000			

Estimated Month of Completion
(If applicable)

6. Action Plan/Timetable

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Use the following format:
(Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

- March 2010 Application submitted
- April 2010 Funds approved, final bid obtained, contract signed
- Late May 2010 Construction begins
- June 7, 2010 Construction completed
- June 14, 2010 Summer programming begins

7. What was the response of the alderperson of the district to the project?

Alderperson has been supportive of the opening and operation of the Pilot Meadowood Neighborhood Center.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

No Complete Attachment A
 Yes Complete Attachment B and C and one of the following:
 D Facilities
 E Housing for Buyers
 F Rental Housing and Proforma

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

No Yes - Complete Attachment G

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

No Yes - Complete Attachment B, C, F, and H

11. Do you seek ESG funds for services to homeless persons?

No Yes - Complete Attachment I

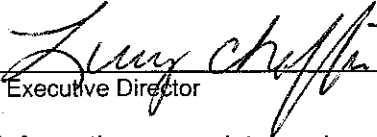
12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

<input checked="" type="checkbox"/> Future Fund (Attachment A)	<input type="checkbox"/> Housing for Resale (Attachment E)
<input type="checkbox"/> Property Description (Attachment B)	<input type="checkbox"/> Rental Housing and Proforma (Attachment F)
<input type="checkbox"/> Capital Budget (Attachment C)	<input type="checkbox"/> CHDO (Attachment G)
<input type="checkbox"/> Community Service Facility (Attachment D)	<input type="checkbox"/> Scattered Site Funds Addendum (Attachment H)
	<input type="checkbox"/> ESG Funding Addendum (Attachment I)

13. Affirmative Action: If funded, applicant hereby agrees to comply with City of Madison Ordinance 39.02(9) and file either an exemption or an affirmative action plan with the Department of Civil Rights. A Model Affirmative Action Plan and instructions are available at: <http://www.cityofmadison.com/dcr/aaForms.cfm>.

14. Non-Discrimination Based on Disability: Applicant shall comply with Section 39.05, Madison General Ordinances, Nondiscrimination Based on Disability in City-Assisted Programs and Activities. Under section 39.05(7) of the Madison General Ordinances, no City financial assistance shall be granted unless an Assurance of Compliance with Sec. 39.05 is provided by the applicant or recipient, prior to the granting of the City financial assistance. Applicant hereby makes the following assurances: Applicant assures and certifies that it will comply with section 39.05 of the Madison General Ordinances, entitled "Nondiscrimination Based on Disability in City Facilities and City-Assisted Programs and Activities," and agrees to ensure that any subcontractor who performs any part of this agreement complies with sec. 39.05, where applicable, including all actions prohibited under section 39.05(4),. MGO." <http://www.cityofmadison.com/dcr/aaForms.cfm>

Signature: _____ Date: _____
President-Board of Directors/Department Head

Signature:  _____ Date: 3/15/10
Executive Director

For additional information or assistance in completing this application, please contact the CDBG Office at 267-0740.

FUTURE FUND PROPOSAL ONLY

- A. Describe the project features which make this a prototype project, feasibility study, addresses a short-lived revitalization opportunity or develops a new method or approach, which triggered the need for Future Funds.
- City is leasing the space through 2010.
 - MSCR has committed to staffing and programming the center.
 - In late spring 2007, the City of Madison Mayor's office invited MSCR Executive Director Lucy Chaffin to a meeting regarding the Meadowood Community Center concept.
 - The Alderperson had requested that the City consider providing a southwest side community center.
 - Mayor's office said it would be a 5-10 year process, starting with feasibility study.
 - Meanwhile, issues were happening in Meadowood Shopping Center and neighborhood, such as loitering by middle and high school aged youth, increased crime in the area.
 - Jacobson Brother's Deli closed in the shopping center, leaving a space vacant next to Meadowood Library.
 - City responds to neighbors via Alder Pham-Remmele that they wanted to acquire the vacant storefront to pilot a small community center there, and eventually use that space to expand library, moving community center to a larger, possibly newly built space.
 - City had Emerging Neighborhood Funds (ENF) available to lease space, and asked if MSCR could be the agent to lease the space, and provide programming in the center.
 - MSCR utilizes many other community spaces for programming, so this was something we would consider.
 - MSCR wrote for and received \$48,401 in ENF funds for calendar year 2008
 - City of Madison agrees to provide funding to MSCR for lease. Mayor's office wrote a "guarantee" for 2009 funding.
 - A Neighborhood meeting with over 75 people who were extremely supportive of this center, wanted it open before November. Several agreed to volunteer.
 - Utilizing budget savings from two other MSCR program areas, and one approved FTE, MSCR would begin programming and staffing the center.
 - Pilot Meadowood Neighborhood Center opening in February 2009 and has proven to be very successful in the first 6 months of operation.