

## **SUPERINTENDENT'S FEBRUARY 2017 REPORT**

### **COMMUNICATIONS TO BOARD OF PARK COMMISSIONERS**

Parks Superintendent's Monthly Report Summary  
January/February 2017

- Community Services staff partnered with Glide Disc Golf to successfully hosted the first Charity Disc Golf Tournament on Sunday, January 29 and raised \$1,282 for Second Harvest Foodbank.
- Planning staff and Urban Assets, LLC have hosted two of the five Community Visioning Sessions to continue data collection and engagement for the 2018-2022 Park and Open Space Plan (POSP) Update.
- The five new Parks Worker positions have posted internally and staff anticipates to begin interviewing later this month.
- The Park Arborist crew has finished working at Odana Hills and Glenway Golf Courses. They will soon be moving back to Yahara Golf to continue with ash removals.
- Forestry specialists have been following up ash replacement inspections as well as preparing for spring planting and reserving trees for fall planting.
- Olbrich Botanical Gardens will be hosting a sold out, Behind-the-Scenes Greenhouse Tour on Sunday, February 26.
- Due to unseasonably warm temps and rain in January, ice rinks closed for much of January but many were able to reopen by the end of the month.
- Winter Fest is happening Feb 18-19 at Elver Park and includes a fat tire bike race, skijoring, a dog jog, a 5k run, a kids fun run, snow carving, snowboarding, Nordic ski races and much more.
- Parks has contracted with Isthmus Architects to prepare a facility plan for Breese Stevens Field. The facility plan will assess potential improvements to the stadium and field area based on criteria provided by Big Top Events and Parks staff. A draft facility plan is anticipated in February 2017 for staff review.
- The Penn Park Shelter replacement project received final approval from the Urban Design Commission on January 11, 2017. A fourth and final public input meeting was held on January 19, 2017, with neighborhood representatives confirming the final design direction. Parks staff and Destree Design are in the process of completing construction drawings for bidding.

### **WRITTEN REPORT OF SUPERVISOR'S ACTIVITIES**

#### **EAST PARKS – CRAIG KLINKE, SUPERVISOR.**

I think a common theme that will be presented throughout these reports is the weather. What a bizarre winter we've had thus far. January was, obviously, very warm and precipitated mostly in the form of rain. The warm, wet weather didn't treat the rinks very well and as a result we had to shut things down towards the end of the month. The snow event that took place the last full week of January didn't help things out either. The snow fell on liquid water that was sitting on top of the ice and created a 3-4" layer of slush. The shorelines had started to break up at this point as well. This left us little option but to wait for colder temperatures to arrive and give it some time. As of 1/27, we are still closed. We are, however, hopeful that things will firm up over the weekend and we'll be able to reopen again next week.

The Park Arborist crew has finished working at Odana Hills and Glenway Golf Courses. They will be doing some park work that requires frozen ground, and then we'll be moving back to Yahara Golf to continue with ash removals.

The rest of the crew was afforded the opportunity to get an early start on shop work. We've begun the annual process of working on tables and barrels. We've also assisted Forestry by providing some brush truck drivers. We look forward to getting back onto the ice again as soon as possible. We would also like to get into some winter pruning projects once the ground firms up again as well.

## **CENTRAL PARKS & MALL CONCOURSE– CHAD HUGHES, SUPERVISOR**

### **Central Parks:**

January was a warm month here in Madison. With even low temperatures above freezing many days we lost the ability to maintain our ice rinks for almost half the month. A couple of bad ice storms and some snow kept us busy with keeping our walks, paths and parking lots cleared. We were also able to do a little winter pruning on trees and shrubs during this time as well as pick garbage on boulevards and in parks. Our LMW's were able to spend some time with the arborists removing ash trees until the ground became too soft to work on anymore. Equipment maintenance and picnic table and garbage can painting filled in the rest of our days.

Heading into February we will continue with snow removal as necessary and try to get our ice rinks back up and running for a couple of weeks before the weather starts to turn too warm. Our LMW's will continue to work with the arborists on golf course ash tree removals as well as get ready for spring tree planting by finalizing tree orders. More equipment maintenance to start preparing for spring will occupy our days and we will take some time out to have all our people get recertified with forklift training by our in house trainer. Our new Parks Worker positions have posted and we anticipate possibly interviewing sometime this month. We will also start contacting returning seasonal and interviewing for replacements.

### **Mall Maintenance:**

January was definitely a warmer month, and less snow. Sidewalk sweeping started up again, cleaning up winter debris. With the weather turning colder near the end of the month, snow removal picked up and the crew received plenty of ice removal experience. We continue to work on our salting procedures downtown, and are trying to have less salt thrown towards the historic sandstone foundations.

During warmer periods, the crew was able to wash light poles, benches, and other furnishings in the service area. Bus shelter windows were also given a thorough cleaning.

The crew was busy cleaning up the protest event also in January. However, the traditional Winterfest event in February has been moved from Downtown to Elver Park this year. With colder temperatures forecasted, the crew will most likely continue with snow removal through the month of February.

## **WEST PARKS & FOREST HILL CEMETERY – LAURA BAUER, SUPERVISOR**

### **Forest Hill Cemetery:**

January was a miserable month weather-wise at Forest Hill. We had nearly two weeks of extremely warm weather, including some days of rain. We lost most of our snow cover and the top layer of frost melted. This created a muddy mess whenever staff needed to access an area for a burial and made it necessary to use plywood boards to drive on at a time of year when it's unusual to need them. When we get rain and melting at times when the ground is frozen, it also unfortunately causes newly opened graves to fill with water; we then need to pump the water out before a burial can proceed. This adds a lot of time and stress to the process; staff works very hard behind the scenes just to make everything look "normal" to bereaved families and friends.

Weather turned cooler at the end of the month, and with the ground freezing up again things got back to normal. We had a couple of snowy days (one with the wettest snow in recent memory), and Forest Hill staff helped out on the plow routes.

In regular cemetery business, during the month of January there were eight full-size burials, two cremains burials, and two inurnments at the mausoleum. There was also one full size grave sale and 1 cremation grave sale.

### **Summit Maintenance:**

All of the ice rinks suffered greatly as a result of the warm weather, and the wet heavy snow falling on standing water on top of what was left of the ice is one of the worst scenerios we can have. We ended up with inches of slush covered by snow, which is nearly impossible to clear from an entire ice rink. We left things alone to freeze over the last weekend in January, and were then able to remove the snow, but the remaining ice we uncovered was honeycombed and not solid at all. It will take a few days and several coats of water to bring things back to normal. All of this was a big disappointment, to our staff as well as to skaters, as the rinks were in excellent shape prior to the melt.

The sledding hill at Elver closed as a result of the warm weather as well; while there was some coverage remaining, it was extremely icy and hazardous. Unlike at the ice rinks, the wet and heavy snow was helpful at the sledding hill, and it was back in business immediately following the snow.

Our snow removal routes were predictably challenging following the snow. We used snowblowers mounted on our Toolcats; they worked well on the snow but progress is generally slower than with the brooms. Fortunately we had enough staff to send people out hand-shoveling bus stops for two days, letting the Toolcats continue through their routes without stopping to do the bus stops.

As we move into February, we're hoping for "normal", cold winter weather to salvage what's left of the skating season. We also have the Winter Festival at Elver Park the weekend of February 18 & 19. After several years on the Capitol Square, this is the festival's first year at Elver. There will be fat tire bike racing, skijouring, a dog jog, a 5k run, a kids' fun run, a "snowshoe scurry", a candlelight ski & snowshoe event, snowcarving, snowboarding, Nordic ski racing, recreational skiing, and of course ice skating and sledding. Volunteers have been stockpiling snow for the event, in case what we get naturally melts again

## OLBRICH BOTANICAL GARDENS – ROBERTA SLADKY

### Visitor comment:

*"We live 250 miles away in Turtle Lake. This was a great first stop out of the car on a cold winter day. Helpful, friendly, knowledgeable staff."* Judith K., 1/15/2017

### December 2016 Numbers

OBG Attendance (counted from 9 – 4 only + event participants)	2016	2015	Previous 5 yrs avg
December 1 - 31	23,858	27,728	25,348
YTD December 31	<b>300,396</b>	289,540	

OBG City of Madison Major Revenue Categories (unaudited)	YTD 12/31/16	YTD 12/31/15
Bolz Conservatory Admission YTD	\$77,263	\$72,377
Room Rentals YTD*	\$121,908	\$130,611
Catering Percentage Revenue YTD**	\$32,714	\$29,573
<b>TOTAL YTD</b>	<b>\$231,885</b>	<b>\$232,561</b>

\*accrued at time of booking – up to 21 months before the rental date, \*\* accrued on a monthly basis following each catered rental

**February 2017 Public Events at Olbrich Botanical Gardens** call **608-246-4550** for more information or visit [www.olbrich.org/events](http://www.olbrich.org/events)

**Bolz Conservatory Exhibit -- Maria Sibylla Merian: The Suriname Expedition 1699 – 1701**, Through March 5, 2017

**Orchid Quest:** by the Orchid Growers' Guild of Madison, Sat, Feb 4, 10 am – 4 pm & Sun, Feb 5, 10 am – 3 pm

**Garden Expo at Alliant Energy Center**, Feb 10 – 12 – Visit Olbrich's Booth!

**Fine Art & Craft Sale**, by the Madison Weavers' Guild, Sat, Feb 11 & Sun, Feb 12, 10 am – 4 pm

**Children of the Rainforest: Kalaanji School of Indian Dance**,

Saturday, Feb 18, performances at 10:30 am & 1:30 pm

**Winter Concert Series**, Sundays, 2 – 3 pm

Feb 19 -- **Jodi Jean Amble & Doug Brown**, Jazz Duo

Feb 26 – **Gator Bait**, New Orleans Style Boogie

**Education – February 2017** classes and programs 608/246-4550 for information/registration or visit <http://www.olbrich.org/education/classes.cfm>

### Garden Walks

**Tropical Conservatory Walk with the Curator**, Sat, Feb 18, 4 – 5:30 pm

**Behind-the-Scenes Greenhouse Tour**, Sun, Feb 26, 1 – 2:30 pm

### Wellness at the Gardens

**Gentle Kripalu Hatha Yoga**, 6 Mondays, Jan 23 – Feb 27, 5:30 pm – 6:45 pm

**Tai Chi Meditation**, 8 Mondays 1/30 – 3/20, 6 – 7 pm

**Sage & Other Memory Herbs**, Thu, Feb 2, 6:30 – 8 pm

**Bitters – Balancing the Seat of Health**, Thu, Feb 16, 6:30 – 8 pm

### Classes & Workshops for Adults

**Techniques for Drawing & Painting Botanicals**, 4 Mondays, Feb 6 – 27, 10 am – 2 pm,

**Tough Troughs Workshop**, 2 Mondays, Feb 6 & 13, 6:30 – 8:30 pm

**Botanic Prints on Fabric, 2 Wednesdays, Feb 8 & 15, 6:30 – 8:30 pm Herbal & Milk-based**

**Garden Gelatin Monotypes Workshop (printmaking)**, Sun, Feb 19, 1 – 5 pm

**“On the Go” Weaving: Introduction to Pin Loom Weaving**, Thu, Feb 23, 6 – 8:30 pm

**Intro to Hop Production**, Thu, Feb 23, 6:30 – 8:30 pm

**Introduction to Calligraphy: The Art of Written Forms**, Sun, Feb 26, 10 am – 4 pm

**Native Shrubs – A Symbiosis of Site, Structure, & Sanctuary**, Tues, Feb 28, 6:30 – 8 pm

### Learn & Play Together

**Toddler Story & Stroll:** (for ages 2 – 4 with an adult)

**Rainforest Romp:**

**Colors in the Rainforest**, Fri, Feb 10, 10 – 11 am

**Numbers in the Rainforest**, Fri, Feb 17, 10 – 11 am

**Shapes in the Rainforest**, Fri, Feb 24 or Sat, Feb 25, 10 – 11 am

**I Wonder ... Series**

**What is a Rainforest?** Fri, Feb 17, 6:30 – 7:30 pm, (grades K-3 with an adult)

### FORESTRY – MARLA EDDY

Forestry Section	Total Trees	Total Hours
Cycle Pruning	161	194
Pruned by Request	320	474
Small Tree Pruning Cycle	565	364
Tree Removal	59	177
Ash Preemptive Removals	81	466
Storm Work/Hangers		24.5
Snow Plow/Shovel		264

Both east and the west unit was able to work both in cycle pruning and small tree cycle pruning as well as request pruning and removals. Also east unit continued ash preemptive removals on the east side. This work included the designated east preemptive ash removal crew and crews involved in cycle pruning.

West unit completed cycle pruning in the arbor hills neighborhood. They also began working on pruning for upcoming resurfacing projects in the

Forestry specialists have been following up ash replacement inspections as well as preparing for spring planting and reserving trees for fall planting. For the upcoming engineering reconstruction season they are assisting design engineers and provided up to date information on the street tree inventory for the project limits. Private developments have come in at a steady pace which forestry specialist reviews the proposed plan as it relates to street tree removal and/or replacement. Finally, they are working on work order entries for upcoming ash preemptive removals.

**COMMUNITY SERVICES SUMMARY – CLAIRE OLEKSIK**

**Customer Service/Front Desk - Joanne Austin**

**2017 Shelter Reservations (processed since Lottery Day, Nov 15, 2016)**

Shaded cells are months a shelter is generally closed for the standard reservation season. Online reservations are going well and customers are very pleased with this option.

**Fun Fact:** 91 of the 2017 facility reservations have been made online, with John Wall, Olin and Vilas being the top three that have reservations made online.

2017 SHELTER RESERVATIONS																	
Shelter Location	Jan-Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Total
	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	Wk E n d	Wk D a y	
Brittingham	1				1		3		1		2	1	1	2			12
Burrows					3		5		3	1	1		3				16
Demetral			1		1		2		5		1						10
Elvehjem				1			1				1	4					7
Elver Open Air	3	1					3		1		1		1				10
Elver Enclosed	8			0			1		2	1	3		3				18
Garner Main					2		5	1	4		1	2	4				21
Garner Upper						1	3		1	1	1	1	1				12
Gates of Heaven	12	14	4	4	6	7	3	5	6	4	4	5	6	6	8	14	110
Highland	8				1		1				1						12
Hoyt					1	1	4		2		4	4	2		1		20
Hoyt Roys											1				1		2
James Madison					1	1	1		2				1	1			8
Lake Edge							2										2
Marshall							3										3
Olin	2				6	1	7	3	9	1	6	2	8	1	2		50
Reindahl							1	1	1		2		1				8
Rennebohm						1	7	4	1	4	3	4		1		1	26
Tenney/ John Wall	1	1	1		5		9	1	6		6		5	1	4	1	41
Vilas	4		1		6	2	9	2	4					1			32
Warner			1		5		4	4		5	2		2	1	1	3	30
Westmorland	1				1	3	6	1	1	1	1		2				18
<b>Total/Month</b>	<b>40</b>	<b>14</b>	<b>10</b>	<b>5</b>	<b>39</b>	<b>17</b>	<b>80</b>	<b>22</b>	<b>51</b>	<b>17</b>	<b>39</b>	<b>23</b>	<b>40</b>	<b>14</b>	<b>17</b>	<b>19</b>	<b>465</b>

Annual and Daily Permits Processed								
2017 Totals, as of 1/27/2017*			2016 Totals			2015 Totals		
	Annual	Daily		Annual	Daily		Annual	Daily
Disc Golf	211	137	Disc Golf	1,443	6,173	Disc Golf	1,422	7,195
Dog	1,754	44	Dog	8,065	543	Dog	7,177	547
Lake	378	9	Lake	4,339	5,161	Lake	4,123	5,159
XC Ski	1,135	163	XC Ski	1,318	476	XC Ski	1,828	550

\*Parks began processing 2017 permits on December 1, 2016. Purchasing permits online has been a huge success

Gift Certificates Processed		
2017	2016	2015
8 (\$240)	137 (\$9,585)	200 (\$8,306)

#### Warner Park Community Recreation Center – Jacob Tisue

- Warner Family Fun Nights - WPCRC have been very successful in our 3<sup>rd</sup> year of Family Fun Nights. They have become a staple of the Northside. Upcoming Dates:
  - Friday, February, 10
  - Friday, March 10
- WPCRC Advisory Committee Update
  - Last Meeting – Thursday, January 26 (No Quorum)
  - Next Meeting - Thursday, March 23
- In 2016, WPCRC served over 209,000 visitors in a variety of weddings, workshops, events, fitness classes and members, volleyball and basketball programs, youth camps, and other rentals and programs. As we continue to grow; we believe we could be doing more extensive programming and will be starting the planning process to determine whether or not a facility expansion is feasible.

Usage report information below:

#### Usage Report by Year

	2016	2015	2014	2013
Facility Rentals	5,711	5,016	3,257	2,849
Exercise Rm Visits	32,539	32,455	30,746	34,303
Game Rm Visits	1,864	1,677	1,658	1,817
Gymnasium Visits	4,186	4,203	4,290	4,078

### Usage Report by month 2016

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2016
Facility Rentals	448	484	497	508	486	431	563	507	404	481	478	424	5711
Exercise Rm Visits	3416	3426	3266	2826	2474	2385	2142	2002	2278	2605	2840	2879	32,539
Game Rm Visits	174	190	217	184	215	151	126	111	147	160	108	81	1,864
Gymnasium Visits	700	585	411	328	295	222	53	72	116	407	458	539	4,186

\*June/July does not include gym usage by the MSCR Summer Camp (approx. 1200 visitors per month)

\*\*Game room numbers do not include multiple youth groups and organizations that use the area

\*\*\*Also doesn't include members that check into one area, then use another area during the same visit

### Rangers & Aquatics – Josh Schmidt

#### 2016 Parks Ranger calls for service

Month	J	F	M	A	M	Jun	Jul	Aug	S	O	N	D	.	Year
Animal Complaint	22	37	106	54	21	54	53	14	12	12	11	5		401
Assist Citizen	10	8	4	11	28	97	60	19	16	8	6	4		271
Assist Fire/Police	1	3	4	4	7	35	23	14	7	7	0	1		106
Check Person	12	24	16	17	20	49	71	29	15	9	9	9		280
Check Area	127	126	238	180	495	815	916	979	979	696	573	505		6629
Behavioral Ban	0	0	1	2	1	3	8	6	6	5	0	0		32
Damage to property	3	8	10	6	5	24	35	3	8	5	2	0		109
Drug Investigation	1	0	1	1	3	9	8	4	12	1	0	0		40
Graffiti complaint	0	2	2	6	3	11	15	9	2	6	3	2		61
Intoxicated Person	2	3	0	0	0	2	7	1	2	2	0	1		20
Information	126	89	65	39	66	217	196	92	110	114	46	44		1204
Liquor Law Violation	11	11	16	11	16	25	22	8	5	2	0	0		127
No permanent Address issue	3	0	0	4	0	0	3	1	0	0	0	0		11
Noise complaint	0	2	1	3	2	6	9	7	2	1	0	0		33
Parking Complaint	19	20	14	21	32	67	89	6	12	13	4	3		300
Phone Call	1	8	0	0	5	12	4	0		0	0	1		31
Trespass	1	3	0	0	4	0	3	2	2	2	0	0		17
<b>Total reports</b>	<b>339</b>	<b>344</b>	<b>478</b>	<b>359</b>	<b>708</b>	<b>1426</b>	<b>1522</b>	<b>1194</b>	<b>119</b> <b>0</b>	<b>883</b>	<b>654</b>	<b>575</b>		<b>8894</b>

2015 Parks Ranger calls for service														Year
Month	J	F	M	A	M	Jun	Jul	Aug	S	Oct	N	D	.	Year
Animal Complaint	6	7	6	8	25	36	34	50	36	28	21	25		282
Assist Citizen				7	20	18	37	17	18	14	7	4		142
Assist Fire/Police				2	5	5	21	6	6	3	5	1		54
Check Person				13	49	26	47	40	21	25	13	7		241
Check Area	29	26	41	57	169	212	186	370	366	279	152	143		2030
Behavioral Ban	0	0	4	6	5	8	8	10	6	0	2	0		49
Damage to property	3	0	2	10	15	14	6	12	10	5	9	6		92
Drug Investigation	0	1	1	3		3	3	3	3	7	2	0		26
Graffiti complaint	4	2	7	5	6	7	2	12	7	6	4	1		63
Intoxicated Person	0	1	5	3	1	0	4	3	0	0	2			19
Information	7	4	5	28	73	103	126	198	126	107	76	82		935
Liquor Law Violation				5	10	16	9	25	17	10	6	1		99
No permanent Address issue	4	3	3					17	17	0	0			44
Noise complaint				5	3	3	4	12	7	0	1	3		38
Parking Complaint	9	9	6	15	43	42	45	44	32	23	6	5		279
Phone Call	0	0	0	6	21	10	2	4	6	4	0	0		53
Trespass	0	0	0	1	1	0	4	8	9	0	1	0		24
<b>Total reports</b>	<b>62</b>	<b>53</b>	<b>80</b>	<b>174</b>	<b>446</b>	<b>503</b>	<b>538</b>	<b>831</b>	<b>687</b>	<b>511</b>	<b>307</b>	<b>278</b>		<b>3992</b>

### Recreation Services – Tracey Hartley

#### Skate with WI Women's Hockey Team

Sunday, January 8, 11:30 – 12:30 PM  
 Vilas Park, 1602 Vilas Park Dr.  
 384 attended

#### Charity Disc Golf Tournament to benefit Second Harvest Foodbank

Sunday, January 29, 12:00 – 3:00 PM  
 Partnered with Glide, Innova & Parks Rangers  
 Yahara Winter Disc Golf Course, 6701 US Hwy 12 and 18  
 86 attended  
 Raised \$1,282 for Second Harvest Foodbank

#### Daddy Daughter Dance at WPCRC

Saturday, February 4, 3:00 – 5:00 PM & 6:00 – 8:00 PM  
 77 Registered Participants

#### Learn To Series

Learn to Cross Country Ski – Odana Hills, 4635 Odana Rd. Partnered with REI Madison  
 Saturday, January 28, 3:00 – 4:30 PM; 30 Registered, 40 Attended  
 Learn to Cross Country Ski – Elver Park, 1250 McKenna Blvd.  
 Partnered with MadNorSki (Included in Madison's Winter Festival)  
 Sunday, February 19, 10:00 -11:30 AM; 20 Registered, 20 Maximum





Learn to Winter Disc Golf – Yahara Hills, 6701 US Highway 12 and 18  
Sunday, January 29, 10:00 – 11:00 AM; 15 Registered, 30 Attended

Learn to Skate – Vilas Park, 1602 Vilas Park Dr.  
Saturday, February 4, 10:00 – 11:00 AM; 24 Registered, 50 Maximum  
Learn to Skate – John Wall Pavilion Shelter, Tenney Park, 402 N. Thornton Ave  
Saturday, February 11, 10:00 – 11:00 AM; 19 Registered, 50 Maximum

Learn to Snowshoe – Elver Park, 1250 McKenna Blvd. Partnered with REI Madison  
Sunday, February 12, 10:00 – 11:30 AM; 20 Registered, 20 Maximum

Candlelight Snowshoe Hike- Sat, Feb 11<sup>th</sup> at Aldo Leopold Nature Center from 4:30 – 8:00 PM

### **Groove and Glides**

NEW DATE: Friday, February 17<sup>th</sup> at Tenney Park from 6:00 – 8:00 PM

NEW DATE: Friday, February 24<sup>th</sup> at Elver Park from 6:00 – 8:00 PM

### **Ice Skating Lessons - Instructor: Nichole Kraemer**

Monday, January 16 – Monday, February 20 (Jan. 16, 23, 30 CANCELLED – Ice Conditions)

Elver Park, 1250 McKenna Blvd. 30 minute class sessions

Parent/Child – 5:30 PM – 6 Registered, 12 Maximum

Snowplow Sam – 6:05 PM – 5 Registered, 8 Maximum

Basic 1 – 6:45 PM – 7 Registered, 8 Maximum

Basic 2 – 7:15 PM – 5 Registered, 12 Maximum

Tuesday, January 17 – Tuesday, February 21 (Jan. 17 & 24 CANCELLED – Ice Conditions)

John Wall Pavilion Shelter – Tenney Park, 402 N. Thornton Ave. 30 minute class sessions

Parent/Child – 5:30 PM – 6 Registered, 12 Maximum

Snowplow Sam – 6:05 PM – 7 Registered, 8 Maximum

Basic 1 – 6:45 PM – 8 Registered, 12 Maximum

Basic 2 – 7:15 PM – 4 Registered, 8 Maximum

## **PLANNING AND DEVELOPMENT – JANET SCHMIDT**

### **Bowman Field Baseball Backstop Netting Poles – South Side**

The four backstop netting poles at the Bowman baseball field require replacement. The project was originally bid in early 2016 but the single bid received was significantly over the project's budget. The project was redesigned by Beacon Athletics in an effort to deliver a project within the current funding. The Public Works contract was re-released for bidding in late October. Containment Systems was the project low bidder at \$117,843.50 and the work is anticipated to begin in early May with final completion by April 12, 2017.

### **Forest Hill Cemetery – Near West Side**

Cemetery staff and consultants are working on a design and required permits that will address infrastructure needs at the cemetery. Improvements will include the irrigation system upgrades, storm water management improvements and reconstruction of the road system in the cemetery. Staff is also working on a policy paper to be presented to the Landmarks Commission for approval regarding the tree replacement procedures at the cemetery. Phase 1 improvements for the irrigation and storm sewer and drainage are tentatively scheduled for 2017.

### **Central Park – Near East Side**

The Central Park Phase 1B construction is substantially complete. The work includes a new entry plaza adjacent to the recently completed skatepark and a pedestrian railroad crossing near the E. Wilson Street intersection with Few Street. The skatepark plaza, sidewalk crossings and pervious sidewalk installation on Wilson Street are done. The City, in partnership with WisDOT and WSOR, has installed a temporary fence along the park to address safety concerns along the rail corridor. The City is also working with WisDOT and FHWA on acquiring properties located on E. Wilson and Baldwin Streets which would complete the land acquisition for that quadrant of the park. Funds are available from a federal earmark, which would pay for the majority of the land costs. Acquisition of the properties is anticipated in late spring or early summer of 2017.

### **Improvements to Cherokee Marsh Conservation Park – North Unit – North Side**

Excavation and lay-down of gravel to complete the parking lot and walking path connecting to the trailhead area was nearly complete before ground-freeze conditions halted the project. The final work on these items will continue along with finish grading, restoration seeding and the addition of an entry gate in spring 2017.

### **Garver Feed Mill – East Side**

The rezoning and CSM for the project was approved by the Council on August 4, 2015. Conversion paperwork was submitted to the DNR and has been approved. Negotiations with the Baum Development team continue. The Baum team submitted revised storage building and site plans, which are currently being reviewed. Parks staff continues to work with the development team to resolve issues and work on obtaining final zoning approvals. City staff has contracted with SCS Engineers to provide environmental services including soil sampling and a material management plan for managing the contaminated soils on the site.

### **Tenney Park Shoreline – Near East Side**

Shoreline reconstruction and reconstruction of the bike path is complete. Landscaping and invasive plant removal along the shoreline through a separate Public Works Contract began in April of 2016. Hundreds of shrubs, acres of native seed, tens of thousands of native wetland and savannah herbaceous plants, and over 150 new trees were planted in April, May and June of 2016. Invasive plant removals will continue through December 2017, along with dormant native seeding.

### **Brittingham Park Community Garden Playground – Isthmus/Central**

The neighborhood has selected 5-12 age range equipment in lime green and purple from Landscape Structures for the Community Garden playground replacement. Plans and specs are anticipated to be bid in April 2017 as part of the 2017 – Group 2 contract.

### **Allied Drive Improvements – South Side**

Staff will be submitting the overall development plan for site plan review through city agencies during the final week of January. Earlier staff determined that dividing the various project components (shelters, paving, playgrounds) into other Public Works contracts going out to bid in 2017 would save costs overall to the project. As such, the first item going out for bid will be construction of the park's sun shelter as part of the 2017 Parks Division Sun Shelters Installation contract. This contract is anticipated to be advertised for bid in mid February.

### **Breese Stevens Facility Plan – Isthmus/Central**

The Parks Division has contracted with Isthmus Architects to prepare a facility plan for Breese Stevens Field. The facility plan will assess potential improvements to the stadium and field area based on criteria provided by Big Top Events and Parks staff. A draft facility plan is anticipated in February 2017 for staff review.

### **Demetral Park Adult Fitness – East Side**

Parks staff will be submitting a permit to the WIDNR for construction on the landfill site in March. This project is anticipated to be installed in late summer 2017.

### **Esther Beach Park Improvements – South Side**

Phase I of the Esther Beach Park Master Plan Implementation includes construction of the new restroom building and associated site work has begun. The contract has been awarded to the low bidder Joe Daniels Construction at \$428,888.00 and is under construction with completion by May 25, 2017. The Engineering Division completed construction of a raingarden and riprap outfall as part of the Phase I improvements for Esther Beach Park in October. Phase II of the Esther Beach Park Master Plan Implementation includes upgrading stormwater facilities, shoreline repair, construction of a new canoe/kayak boat launch and reconstructing the existing parking lot. Phase II Improvements were awarded to the low bidder Drax, Inc. at \$238,112.00. The construction of Phase II Improvements are anticipated to begin in June 2017 and be complete by fall 2017.

### **Penn Park Shelter Replacement – South Side**

The project received final approval from the Urban Design Commission on January 11, 2017. A fourth and final public input meeting was held on January 19, 2017, with neighborhood representatives confirming the final design direction. Parks staff and Destree Design are in the process of completing construction drawings for bidding. The project will be bid in two phases, one for the shelter and restroom portion of the project and a second phase for the site work and parking lot improvements. The first bid package is anticipated to be released in early-March, with site package following later in the month.

### **2016 Fall Parks Division and Water Utility Landscaping Contract – City Wide**

Greener Valley Landscaping, Inc. completed installation of perennial plants, shrubs and coniferous and deciduous trees at (14) parks, (1) golf course and (1) water utility well site. Maintenance and watering of the plants installed under this contract will continue through December 1, 2017.

### **2016 Parks Division Rain Garden Management Contract – City Wide**

Tallgrass Restoration was contracted for invasive species removal and planting of new plant plugs at Goodman and Olin Parks as well as the planting of perennial upland and prairie species at Central Park was completed in September. This contract includes a year of maintenance at each park site through the 2017 growing season. Work under separate change order, included invasive control in sensitive park areas at James Madison, Merrill Springs and Warner Park sites.

### **Emerald Ash Borer Mitigation – City Wide**

Staff is developing a GIS-based mapping database to inventory all ash trees removed in the City of Madison park system. Installation of new trees to replace removed ash trees is underway. Living Landscapes, LLC was awarded both of the fall and spring tree installation contracts that were opened at the end of November. The trees included in these contracts replace approximately 2/3 of those removed due to EAB infestation. Work to install the trees at six parks including Brittingham, Demetral, Olbrich, Reindahl, Sycamore and Warner Parks were completed in June and work to install trees at Elver, Garner, Goodman, Marshall, Olin, Thut and Vilas Parks was completed at the end of October. Both of the contracts include a maintenance year (2017) to help ensure establishment of the trees.

### **Sugar Maple Park – Far West Side**

Rough grading work at the site began in July along with the installation of stormwater lines and inlets. A new path and half basketball court and sun shelter will be constructed with this project. Paving of the path and half basketball court were completed in November. Due to a backlog with the playground equipment supplier, the remaining work will not be completed until early spring.

### **Waldorf Park Master Planning and Preliminary Park Development – West Side**

Site and grading plans are being developed with rough grading and drainage improvements anticipated occurring in early 2017. Construction of park amenities and improvements is scheduled throughout the summer of 2017. The construction of the playground at the park will be part of the 2017 – Group 2 contract, which is anticipated to be bid in April.

### **Goodman Ice Rink (Franklin Field) - Central/South**

Staff is working on design to modify and replace the lighting at the existing ice rink at Goodman (Franklin Field). Work will include replacement of the existing lights with new electric and poles, modifying the existing outlet structure to Wingra Creek used to drain the rink, and demolition of the existing warming shelter as the shelter has reached the end of its useful life. Design is currently underway and construction is anticipated to begin in early summer of 2017 on the storm sewer pipe and lighting.

Staff has designed and bid a public works contract for the rehabilitation of the storm sewer draining the ice rink and replacement of the control valve. The City has selected R.P. Cattell Inc as the contractor. Start work is expected in June 2017 and cost is \$33,325.00.

Staff has hired a consultant to do hazardous material testing and analysis on the existing warming shelter and determined it is contaminated with both lead and asbestos. The sanitary sewer that served the building has also failed. A public informational meeting was held Jan 18, 2017. At the meeting the storm drain pipe and lighting were discussed along with the condition of the warming shelter. Staff will look into the feedback received and work with the Alder to schedule another neighborhood meeting.

### **Park and Open Space Plan – City Wide**

Staff has begun the data collection and engagement for the 2018-2022 Park and Open Space Plan (POSP) Update. This phase of the POSP includes participating in the engagement process of Imagine Madison; focus group meetings with neighborhood/community centers and youth through partnerships with the University of Wisconsin Madison Department of Landscape Architecture and Public Health; coordinating volunteer efforts for field validated System for Observing Play and Recreation in Communities – which has resulted in over 500 observations; review of existing facility uses and reservations; surveys and discussions with existing recreational organizations; and online and paper comment cards at park events as well as nine (9) libraries, thirteen (13) community centers and the senior center to gather input on recreation preferences.

Additionally, staff has awarded the contract for the facilitation of the Community Visioning Sessions to Urban Assets, LLC for \$37,048. This contract includes (5) community visioning sessions which will begin in January and continue until March. The Park and Open Space Plan implementation strategy outline was presented to the Long Range Planning Subcommittee on June 28, 2016 with an update provided on September 1, 2016 and October 20, 2016.

### **Tenney Park (Island Playground) – Central/East**

Staff held a playground workshop on November 19<sup>th</sup> to talk about Tenney Park playground replacement. This project will be combined into a contract with other playgrounds and bid out for construction in 2017 (Group 3 Playground Contract). Staff held a second public input meeting to review playground designs on January 18<sup>th</sup>. Plans and specs are anticipated to be bid in May 2017.

### **Brigham Park Playground - East**

Staff held a playground workshop on November 19<sup>th</sup> to talk about Brigham Park playground replacement. This project will be combined into a contract with other playgrounds and bid out for construction in 2017 (Group 3 Playground Contract). Staff held a second public input meeting to review playground designs on December 21<sup>st</sup>. Plans and specs are anticipated to be bid in May 2017.

### **Lake Edge Park Playground - East**

Staff will held playground workshop on November 19<sup>th</sup> to talk about Lake Edge Park playground replacement. This project will be combined into a contract with other playgrounds and bid out for construction in 2017 (Group 3 Playground Contract). Staff held a second public input meeting to review playground designs on January 10<sup>th</sup>. Plans and specs are anticipated to be bid in May 2017.

### **McGinnis Park Playground - East**

Staff will held a playground workshop on November 19<sup>th</sup> to talk about McGinnis Park playground replacement. This project will be combined into a contract with other playgrounds and bid out for construction in 2017 (Group 3 Playground Contract). Staff held a second public input meeting to review playground designs on January 23<sup>rd</sup>. Plans and specs are anticipated to be bid in March 2017.

### **Zook Park Playground - West**

Staff held a playground workshop on October 19<sup>th</sup> to discuss the playground replacements at Baxter, Westmorland, Sunset and Zook Parks. A second neighborhood input meeting was held on December 7<sup>th</sup> to review the playground design options specific to Zook Park. Meeting attendees selected a 5-12 age range play structure from Playworld for the park. Staff is determining if this project can be done in-house with Parks Construction staff.

### **Sunset Park Playground - West**

Staff held a playground workshop on October 19<sup>th</sup> to discuss the playground replacements at Baxter, Westmorland, Sunset and Zook Parks. A second public input meeting was held on December 15<sup>th</sup> to review the playground design options specific to Sunset Park. Meeting attendees selected a 5-12 age range play structure from Playcraft Systems for the park. The neighborhood anticipates raising an additional \$9,000 to add a small, nature-based play area to the overall playground replacement project. This project will be bid for construction in 2017 as part of the Group 1 Playground Contract. Plans and specs are anticipated to be released for bidding in March 2017.

### **Westmorland Park Playground - West**

Staff held a playground workshop on October 19<sup>th</sup> to discuss the playground replacements at Baxter, Westmorland, Sunset and Zook Parks. A second public input meeting was held on January 10<sup>th</sup> to review the playground designs specific to Westmorland Park. Meeting attendees selected a 5-12 age range play structure from Landscape Structures Systems for the park. The neighborhood anticipates raising an additional \$15,000 to add a nature-based play area to the overall playground replacement project. This project will be bid for construction in 2017 as part of the Group 1 Playground Contract. Plans and specs are anticipated to be released for bidding in March 2017.

### **Baxter Park Playground - South**

Staff held a playground workshop on October 19<sup>th</sup> to discuss the playground replacements at Baxter, Westmorland, Sunset and Zook Parks. A second public input meeting is scheduled for February 1 to review the playground designs specific to Baxter Park. This project will be bid for construction in 2017 as part of the Group 1 Playground Contract. Plans and specs are anticipated to be released for bidding in March 2017.

### **Bordner Park Playground – West**

Staff held a playground workshop on November 3<sup>rd</sup> to discuss the playground replacements at Bordner, Country Grove and Wexford Parks as well as the new playground coming to Waldorf Park. A second public input meeting was held November 17<sup>th</sup> to review the playground designs specific to Bordner Park. This project will be bid for construction in 2017 as part of the Group 2 Playground Contract. Plans and specs are anticipated to be released for bidding in late April 2017.

### **Country Grove Park Playground – West**

Staff held a playground workshop on November 3<sup>rd</sup> to discuss the playground replacements at Bordner, Country Grove and Wexford Parks as well as the new playground coming to Waldorf Park. A second public input meeting was held December 1<sup>st</sup> to review the playground designs specific to Country Grove Park. This project will be bid for construction in 2017 as part of the Group 2 Playground Contract. Plans and specs are anticipated to be released for bidding in April 2017.

### **Waldorf Park Playground – West**

Staff held a playground workshop on November 3rd to discuss the playground replacements at Bordner, Country Grove and Wexford Parks as well as the new playground coming to Waldorf Park. A second public input meeting was held December 6th to review the playground designs specific to Waldorf Park. This project will be bid for construction in 2017 as part of the Group 2 Playground Contract. Plans and specs are anticipated to be released for bidding in April 2017.

### **Wexford Park Playground – West**

Staff held a playground workshop on November 3rd to discuss the playground replacements at Bordner, Country Grove and Wexford Parks as well as the new playground coming to Waldorf Park. At the workshop session, Wexford was represented by a single resident and as such, a second or “re-do” of the workshop meeting was held December 15th to go over the items originally discussed at the workshop. Happily, this second session had over 30 attendees and a follow-up meeting was held January 19<sup>th</sup> to review the playground designs specific to Wexford Park. This project will be bid for construction in 2017 as part of the Group 2 Playground Contract. Plans and specs are anticipated to be released for bidding in April 2017.

### **Reynolds Tennis- Near East**

Staff issued a Request for Quotation for a modular athletic court surfacing for the existing tennis courts at Reynolds Park. The contract was awarded to CDC Holdings Co – Sport Court WI for \$50,013.50. Staff presented this project at the Tenney Lapham Neighborhood Association Meeting on September 8, 2016. This court will be installed in spring 2017.

### **2017 Tennis and Basketball Court Improvements – City Wide**

Staff is developing the plans and specifications for the 2017 Tennis and Basketball Court Improvements including the following acrylic sport courts: Burr Jones Basketball courts, Heritage Heights Park tennis courts, Vilas Park tennis courts, Westmorland Park tennis courts, Reindahl Park pickleball line painting and Waunona Park pickleball line painting. Plans and specifications were approved by the Board of Public Works on November 16, 2016, advertised to bid on January 6, 2017. Bids were opened on January 27, 2017 with Fahrner Asphalt Sealers was the apparent low bidder with a bid of \$48,419.60.

### **2017 Parks Division Landscaping – City Wide**

The 2017 Parks Division Landscaping contract is currently out to bid with a submittal (and opening) date of February 10, 2017. This contract includes landscaping improvements and installations at the following parks: Cherokee, Glenway Golf course, Lerdahl, O.B. Sherry, Quaker, Sugar Maple, Waunona and Washington Manor.

### **2017 Parks Division Rain Garden Management – City Wide**

The 2017 Parks Division Rain Garden Management contract is currently out to bid with a submittal (and opening) date of February 10, 2017. This contract includes invasive species management and rain-garden and prairie species installations at the following parks: Door Creek, James Madison (at two locations) and Walnut Grove.

### **James Madison Park Master Plan and Shelter Design- Near East**

Staff is developing a RFP for master planning and shelter building design services for James Madison Park. The RFP is anticipated to be advertised in 2017.

### **Vilas Park Fishing Pier- Near West**

Parks staff will be working with Building and Construction Trades Council of South Central Wisconsin to install an accessible fishing pier in Vilas Park on Lake Wingra. A public informational meeting was held January 19<sup>th</sup> to discuss the project. A location has been found, survey of the site has been conducted and staff is working on applying for required permits. Building Trades Council will be responsible for refurbishing an existing City owned pier for use on the site and they are currently working on the design.

## **Park Paving 2017 – City Wide**

Staff is developing the plans and specifications for the 2017 Paving Contract which includes construction of paths at Waldorf Park, Allied Park Development, Lake Edge Park, and Garner Park. Plans and specifications are anticipated to be advertised in April.

## **Other Projects**

- Staff worked with consultants for a preliminary concept design and grant application for the Goodman Pool Expansion. Unfortunately the grant was not awarded so this project will not be moving forward at this time.
- Staff is coordinating with volunteers at Glenwood Park for implementation of volunteer-led projects.
- Staff is working with Engineering on preliminary survey work for shoreline projects at Wingra and Yahara Place Park.
- Staff is working with a consultant at Tenney Park Shelter to come up with solutions to acoustic concerns inside the shelter. The consultants have been reviewed by City Facilities Management and staff continues to explore options.
- Staff participated in Neighborhood Resource Teams and/or Neighborhood Development Plans for Owls Creek, Arbor Hills/Leopold, Allied Drive, Emerson East – Eken Park – Yahara Neighborhood Plan, Worthington and University/Hill Farms.
- Staff is developing a GIS-based mapping database to inventory facilities within parks including memorial plaques, benches, trees, etc.
- Staff is coordinating emerald ash borer removals and replacements, and tracking proposed species to meet urban forest diversity guidelines in parks.
- Staff is coordinating with Madison Parks foundation on the installation of memorial benches and other memorials.
- Staff is working on developing walking routes that incorporate paths through park properties, bike trails and sidewalks to create a series of park-oriented walking loops to be mapped via MapMyWalk (or other similar site) and serve as a means to promote Madison's walkability.
- Staff is working with the Parks Long Range Planning Subcommittee on drafting policies related Ice Rinks and Ice Rink volunteer groups.
- Parks Staff is working with Engineering staff to site locations within park properties that may utilize photo voltaic (solar) equipment to help reduce energy costs in future years. 2016 locations included Warner Park and Yahara Hills Golf Course.
- Parks Staff will be working with Engineering on the Warner Park Lagoon Planning Grant. The first public input meeting was held in late winter of 2016.
- Gates of Heaven flooring replacement is scheduled for 2017 in conjunction with exterior improvements being completed by Engineering staff. Staff will work with the State Historical Preservation Office (SHPO) to determine if a more durable variety of flooring will be allowed since Gates of Heaven is on the National Register.
- Staff is working with a group of area residents interested in determining the feasibility of rehabilitating (either through adaptive re-use or restoration) the Annie Stewart Memorial fountain at Vilas Park.
- Staff are working with Engineering to review and approve consultant sketches for the design of the Starkweather Uplands Conservation Park.
- Staff is working with Strand Associates to review structural improvements for the Reindahl Barn at Reindahl Park. Structural stabilization of the beams is anticipated in 2017.
- Staff is working with the University Hill Neighborhood Association to install table tennis and bench improvements as part of a grant obtained by City Planning for neighborhood improvements.
- Staff is working on the annual stormwater management certifications.
- Parks Staff will be working with Engineering on the Warner Park Breakwater and Dredging and Boat Launch Repair project.
- Parks staff is working in conjunction with Engineering, Planning and Traffic Engineering on the Blair Street/John Nolen Drive corridor plan, which also includes Law Park in the study area.
- Staff is work working with the Brentwood Neighborhood Association on the installation of a kiosk at Warner Park.

- Staff is working with the Madison Food Policy group on a report to identify potential community garden locations in the University Hills Neighborhood.
- Staff is working with the City Attorney's office on updating the Madison General Ordinances to allow for Temporary Land Use permits and Art Installation permits for private access and work in parks.
- Staff is working with Olbrich Botanical Society and Engineering for the proposed Olbrich Garden expansion.
- Staff is working with Engineering on the proposed Atwood Avenue improvements, which include improvements in Olbrich Park.
- Staff is working with Veridian Homes on concepts for a proposed park in 1000 Oaks subdivision.
- Staff is working with Madison Metropolitan Sewerage District on the design and construction of the new pump station and restroom being constructed at Marshall Park.
- Staff are coordinating with prospective Edible Landscape applicants and, together with the Food Policy Committee and City Engineering and City Water Utility staff, to further refine the Edible Landscapes permitting process.
- Staff are working with City Planning and with residents of the Eken Park and Pennsylvania Park to identify projects at the respective parks that can be constructed with funding provided by Planning.

### **Projects Completed in 2016**

- Park Impact Fee Needs Assessment and Ordinance re-write.
- Off-Leash Dog Park Policy
- Master Plan Policy
- Staff coordinated invasive plant removals along the Yahara Parkway.
- Staff coordinated installation of additional splash park features at Elver splash park.
- Yahara Hills Clubhouse Improvements – South East Side
- Parks Project website is complete and up and running. Please visit our site at <http://www.cityofmadison.com/projects> or <http://www.cityofmadison.com/parks/projects>
- Aldo Leopold Park Playground
- Cardinal Glenn Park Playground expansion/resurfacing
- Garner Park Pickleball Court Complex
- Honeysuckle Park Playground
- Westchester Gardens Park Playground
- Sycamore Park Playground
- Kingston-Onyx Park Playground
- Honeysuckle Park Playground
- Lerdahl Park Playground
- Midland Park Playground
- Quarry Park Trails Usage Plan
- Reynolds Park field re-grading (ongoing field rest through 2017)
- Rimrock Park Playground
- Brittingham Park Sidewalk Extension
- Sidewalk along Drake Street at Vilas Park
- Parks Division Rain Garden Management (maintenance ongoing)
- Spring Parks Division Tree Planting (maintenance ongoing)
- 2016 Parks Division and Water Utility Landscaping (maintenance ongoing)
- Sun shelter at Cardinal Glenn Park
- Sun shelter at Owl Creek Park
- Sun shelter at Junction Ridge Park
- Sun shelter at Sauk Heights Park
- Sun shelter at Worthington Park
- Demolition of the house located at 2049 Baird Street for expansion of Penn Park.
- 2016 Tennis and Basketball Court Improvements



- Lake Edge Restroom and Shelter
- Rimrock Park basketball court
- Tenney Park restoration including installation of over 30,000 native forbs, grasses, sedges; over 800 shrubs; and over 200 trees.
- Westmorland Park Path
- Berkley Park Playground
- Wheeler Heights Park Playground
- Fall Parks Division Tree Planting (maintenance ongoing)
- Canoe/kayak launch improvements at Cherokee Park
- Reger Park Path Paving and lighting
- Raymond Ridge Park Playground
- Waunona Park Playground
- Installation of additional shade shelters at Reindahl and Elver splash pads.
- Installation of additional splash features at Elver splash pad.
- Staff worked with Purchasing to issue a Request for Quotes for rubber mulch playground safety surfacing which will ensure pricing through 2019 for playground replacement projects.
- Staff worked with Purchasing to issue a Request for Quotes for park benches which will ensure pricing for the Madison Kay Park bench through 2018
- Staff worked with Purchasing to issue a Request for Quotes for concrete and hardscape which will ensure pricing through 2018
- Park Paving- 2016 (various sites)
- Brittingham Dog Park Entrance Improvements
- Demetral Park Path Improvements
- Eken Park edible landscape
- Hollister Avenue Triangle Park edible landscape