

To: Madison and Dane County Board of Health (BOH)

Fr: BOH Personnel Committee, Linda Denise Oakley, Chair

Re: Proposed changes to steps 2 and 3 of the personnel 'Director Performance Evaluation Policy and Procedure'

Current	Proposed
<p>2. On the annual review date (or a date reasonably close to the anniversary date that is acceptable to the Director and the BOHMDC), the BOHMDC will meet in closed session with the Director to discuss the draft performance evaluation summary.</p>	<p>2. On the annual review date (or a date reasonably close to the anniversary date that is acceptable to the Director and the BOHMDC), the <u>Chair of the BOHMDC, Chair of the Personnel Committee, and one member of the BOHDC Executive Committee</u> will meet in closed session with the Director to discuss the draft performance evaluation summary.</p>
<p>3. After discussion with the Director, <u>the Director will be excused</u> and the BOHMDC will finalize the performance evaluation.</p>	<p>3. After discussion with the Director, <u>(deleted)</u> the BOHMDC will finalize the performance evaluation.</p>