

MADISON PUBLIC LIBRARY
Supplementary Notes to the 2025 Operating Budget Request
Updated version July 10, 2024
As of July 10, 2024

Changes to previously presented reports

During budget entry into Munis the accountant found some errors in the previously presented reports. This document highlights what changed. Mainly the errors were due to new accounts that needed to be set up for the new Results Madison services in 2025.

The reports initially attached to the agenda did not have the 2025 Cost to Continue (C2C) column, nor the Change from C2C. There are more variances from the C2C amount for 2025 than usual because of the conversion to the new Results Madison services in 2025. As a reminder, the C2C budget is what was pre-loaded by Central Budget based on the target amount given to Library from the Mayor.

2025 Library Operating Request Totals v2:

- Contributions and Donations private funds revenue increased from \$444,334 to \$445,334.
- Hardware Supplies private funds request increased from \$35,000 to \$36,000.
- No other changes to the Total report. This change was to align private funds for each service to total \$0.

Borrower Services (501)

- Revenue:
 - 43562 – South Central Library Services was previously reported as \$190,148.00 and was moved to Information Connection and Referral service 507.
 - 45210 – Library Lost and Damaged Fees was omitted from this service, now reported at the estimated \$40,000.
- Wages and Benefits: no changes.
- Supplies:
 - 53140 – Hardware Supplies was previously reported as \$19,400 and is now \$20,400.
 - 53450 – Inventory was previously reported as \$2,405 and has been moved to Information Connection and Referral service 507.
- Purchased Services:
 - 54120 – Telephone was previously reported as \$960 and has been moved to Digital Access service 506.
 - 54625 – Credit Card Services was omitted from this service and is now reported as \$2,000.

Programs & Partnerships (502)

- No changes to the amounts previously reported.

Resources and Materials was erroneously labeled Collection (503)

- Revenue:
 - 45210 – Library Lost and Damaged Fees was previously reported as \$40,000 and has been moved Borrower Services service 501.
- Wages and Benefits: no changes.
- Supplies: no changes.
- Purchased Services:
 - 54625 – Credit Card Fees was previously reported as \$3,900 and has been moved to Borrower Services service 501 and Digital Access service 506.

Spaces (504)

- Revenues:
 - 42410 – Other Unit of Gov Revenues Op was omitted from the previous report, now listed as \$224,609.10. This represents the facilities charges in the Dane County Contract.
- Wages and Benefits: no changes.
- Supplies: no changes.
- Purchased Services:
 - 54330 – Equipment Improv Repair Maint was previously reported as \$2,000 and has been moved to Digital Services service 506.
- Debt/Inter-Dept:
 - This entire section was previously omitted from the Spaces service 504 report.

Admin & Marketing (505)

- Revenues:
 - 42410 – Other Unit of Gov Revenues Op was previously reported as \$224,609.10 and has been moved to Spaces service 504.
- Wages and Benefits: no changes.
- Supplies: no changes.
- Purchased Services:
 - 54120 – Telephone was previously reported as \$5,449.20 and has been moved to Digital Services service 506 and Information Connection and Referral service 507.
- Debt-Inter-Dept:
 - This entire section was previously omitted from the Admin & Marketing service 505 report.

Digital Access (506)

- Revenues: no changes.
- Wages and Benefits: no changes.
- Supplies: no changes.
- Purchased Services:
 - 54330 – Equip Improv Repair Maint was previously reported as \$12,994 and has increased by \$11,000 to \$23,994.
 - 54520 – Conferences and Training was previously reported as \$11,000 and has decreased by \$9,000, funds moved to other services.
 - 54625 – Credit Card Services was not listed on the previous report, increased to \$1,900. This was transferred from Resources and Materials service 503.

Information Connection & Referral (507)

- Revenues:
 - 43562 – South Central Library Services was omitted from the previous report and is now reported at \$190,148.00; transferred from Resources and Materials service 503.
 - 46310 – Contributions and Donations was previously reported as \$20,000 and has increased to \$21,000 to keep the service in balance.
- Wages and Benefits: no changes.
- Supplies:
 - 53450 – Inventory was omitted from the previous report and is now reported as \$2,405; transferred from Borrower Services service 501.
- Purchased Services:
 - 54120 – Telephone was omitted from the previous report, now reported at \$5,449.20; transferred from Borrower Services service 501 and Spaces service 504.