



Streatery Extension of Premises

Fee: Waived

Class A: Beer, Liquor, Cider
Class B: Beer, Liquor,
 Class C Wine

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)
LICPCH-2020-00436

(License number)
4
405
(Alder District #)
(Police Sector)
Office Use Only

Streatery extension of premises is available only to those restaurants whose sale of alcohol beverages are 50% or less of the establishment's gross receipts. Application must be submitted to the Clerk's office. Staff will review the application and if it is complete and approved by Zoning and/or the street vending coordinator, provisionally approve and forward to the Alcohol License Review Committee for final approval recommendation. Any licensed establishment applying to extend their premises onto City property must provide a certificate of insurance for liquor liability including a separate additional insured endorsement naming the City of Madison with this application.

Are you requesting this temporary extension of licensed premises, in compliance with Emergency Order Resolution Legistar #60695 (Madison Streatery Program), adopted by the Common Council on June 2, 2020?: Yes No

Required detailed floor plans of extension area **included**: Yes

Required approval of expanded eating area obtained from Street Vending Coordinator or Zoning Administrator **included**: Yes, date approved: _____

Street Occupancy Permit obtained from Traffic Engineering: Yes No N/A

Does lease/deed cover area request for temporary extension?: Yes No
If no, **must attach** letter from landlord or property owner authorizing use of the property.

Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2017-00046

Business dba Name: Canteen

Licensed Address: 111 South Hamilton Street

Liquor/Beer Agent Name: Aureliano Montes

33 % Alcohol, 67 % Food, _____ % Other Alder, District #: 4 Police Sector: Central

Corporate Information

Business Legal Name (as on WI State Sellers Permit): Hamilton Canteen, LLC

Business Mailing Address: 111 South Hamilton Street

Business Contact Name, Position: Jordan Bright - Managing Partner

Business Phone: 651.331.9009 Business Email: jbright@foodfightinc.com

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Extension Details

Current Capacity (indoor): 55

Current Capacity (outdoor): 20

Proposed Capacity (outdoor): 55

Description of Proposed Changes: Expand existing cafe 18'1" length wise and 18' width using parking stalls 1401 through 1408. Total Length 73'6" and width of 23'5". Six delineators and six curb stops will
border the outer dimensions of the portion in the parking stalls (except for the curb bump out at the
top of the cafe. The interior will be lined with traditional cafe barricades.

Signature

Jordan Bright

Authorized Signature of Agent or Establishment Owner

06/16/2020

Date

Clerk's Office checklist for complete applications

- Floor Plans
- Copy of approval from Street Vending/Zoning
- Copy of Street Occupancy Permit included *if applicable*
- Letter from landlord/property owner authorizing temporary extension of lease area *if applicable*
- Certificate of Insurance for liquor liability with City of Madison named *if extending on city property*

Upon Application Submission, the Clerk's Office issued to the application:

- Orange sign Orange business card
- "License Renewals & Changes" brochure with next steps issued

From: [Blake-Horst, Meghan](#)
To: ["Jordan Bright"; licensing](#)
Cc: [Verveer, Michael](#); [Duhr, Michael](#); [Putnam, William](#)
Subject: APPROVED - Canteen Streatery Cafe Expansion
Date: Tuesday, June 23, 2020 5:00:11 PM
Attachments: [Streatery Mifflin St W 122_060420.pdf](#)
[Canteen 2 LICSWC-2018-00191.pdf](#)
[NOTICE Signage for Streatery Restaurant Recovery Program.pdf](#)

Hello,

Your request to expand your sidewalk café for *Canteen, 111 South Hamilton Street* has been approved on **6/23/20** by the Street Vending Office. Your Street Occupancy Permit has also been approved by Traffic Engineering. You are able to begin setting up your café within the approved expansion area and serving food.

Before you can serve alcohol in the expanded area, you will need to submit a [Temporary Premises Extension Permit application](#) to the [Clerk's Office](#). This email will serve as notification that your expansion is approved.

Once this application is submitted and approved, by the Clerk's Office, you will be able to begin service into the expanded patio area on a provisional approval and forward to the Alcohol License Review Committee for final approval recommendation. See Temporary Premises Extension permit application for insurance requirements and details.

Attached you will find a NOTICE sign. **This sign is required to be printed and displayed on the café, facing outward.** Having one on each end of the café would be preferred. I would encourage you to laminate or place in a protective plastic sheet to maintain the sign and limit the need to reprint.

Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity. This program and approvals can be changed or additional requirements can be placed at any time.

Public Health Madison-Dane County (PHMDC) Resources and Guidelines:

- COVID-19 Restaurant Toolkit: <https://publichealthmdc.com/coronavirus/forward-dane/requirements#toolkit>
- Sign-up for the Public Health Madison-Dane County newsletter. This is the best way to keep up to date on Public Health information you need to know to operate a safe and healthy restaurant: <https://bit.ly/2XWJJ2N>

We will be flexible as we work with you and your staff but we ask that you:

- Follow all [Public Health orders](#)
- Maintain a clear 6' pedestrian path at all times between the sidewalk and the café.
- Keep chairs, tables and umbrellas within the enclosures at all times
- Place tables and chairs according to the current Public Health orders (6' distance for the seating area is measured from back of chair to back of chair).
- Be mindful of your neighbor café and that the same distancing applies between seating at adjacent cafes.
- Ensure customers are not moving tables together
- Clean café furniture and enclosures frequently and according to Public Health guidance
- Customers are to be seated when consuming food and/or drinks
- A covered garbage can is available at all times
- You must still bring in your furniture and enclosures nightly or secure the equipment in the parking lane.
- If you are in the Mall/Concourse and you set up your café before 9:30a, you must clean the area before you place your café out.

Please contact our office if you have any additional questions or need assistance. The Streatery Restaurant Recovery Program ends on October 25, 2020, or when restaurants are able to operate at full indoor capacity, whichever comes first. Feedback on this program is welcome. Best of luck as you reopen.



Meghan Blake-Horst

Street Vending Coordinator
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Office of Business Resources
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www.cityofmadison.com/business/streetvending

The 2020 Census is here! As we practice social distancing, take the opportunity to complete the census now from the comfort of your own home. You can fill it out online at my2020census.gov, by [phone](#), or by [mail](#).