

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, April 11, 2013

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. CALL TO ORDER / ROLL CALL

Present: 6 -

Matthew J. Phair; Susan J. Zahner; Patricia A. Lasky; Lori Kay; Renae Sieling and Alan I. Schwartzstein

Absent: 1 -

Carl Chenoweth

Excused: 1 -

Judith M. Wilcox

The Chair called the meeting to order at 5:35 p.m.

OTHERS PRESENT: Janel Heinrich, Pamela Abel (recorder), David Caes, Doug Voegeli, John Hausbeck, Jeff Golden, Ashley Woodroof and Kathryn Carpenter (UW students)

2. APPROVAL OF MINUTES

This was Approve the Minutes

3. PUBLIC COMMENT - 5 minutes per speaker - None

4. DISCLOSURES AND RECUSALS - None

5. [29393](#) Private Onsite Wastewater Treatment System (POWTS) Program Evaluation
- John Hausbeck - 20 minutes

Attachments: [Private Onsite Wastewater Treatment System Program 2013.pdf](#)

- Close to 24,000 septic systems in the county.
- Staff works to ensure systems of handling domestic wastewater are installed, operated and maintained in a way not to harm people or the environment.
- Objectives of program are to investigate complaints (approximately 6-10 per year) and enforce laws to correct problems.
- Staffing of three full time equivalents.
- Septic program funding is \$454,000.
- Once Dane County exceeds a population of 500,000, according to statute, the city, village or town becomes the responsible governmental unit for private septic systems. We currently are working with the County Executive Office on this potential challenge.
- Continue work with Information Technology to develop systems for online submission of permit applications.
- Collecting data on the number of metal tanks in the county and since they are more susceptible to failure, consider asking their removal in the future if necessary.

Carl Chenoweth arrived at 6:00

REPORTS

6. [27914](#) CHAIR'S REPORT - 5 minutes

The Board of Health terms for Alan Schwartzstein and Pat Lasky expire on 4-16-13. Alan Schwartzstein will be completing his term on the board and the Chair expressed appreciation for his service. He served as the first Chair of the board. Lasky wishes to be reappointed. Alder Matt Phair is also being reappointed. The Chair is resigning in July to begin a sabbatical in the fall. Election of officers will be held at the May meeting. The IGA states that a good faith effort be made to appoint a licensed physician from a list provided by the Dane County Medical Society and an environmental health expert. If board members have suggestions for replacements, please forward to Pamela Abel.

7. [27915](#) DIRECTOR'S REPORT - 5 minutes

The Director thanked both Susan Zahner and Alan Schwartzstein for their valuable service, support and input. Heinrich introduced Jordan Bingham, the new Health Equity Coordinator. She will be building internal capacity to address issues related to health equity.

8. [27917](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

The new Community Health Division Director, Mary Michaud, starts on April 22. The Public Health award ceremony will be held in the afternoon on April 22 and board members are invited to attend.

9. [27916](#) OPERATIONS DIVISION REPORT- 5 minutes

A handout was provided that included planning questions in preparation for the 2014 budget. There will be more opportunity for input in the budget process, which will be tied into our quality improvement process. We begin with what services we are mandated to provide. Information will also be provided about where tax levy support goes and consideration of our strategic plan.

10. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

The Lab is working with the DNR to collect stream sampling for nitrates and in ground water, which includes about 200 samples over the next few years. This provides revenue for the Lab. They are also going through testing as part of certification for the Microbiology and Chemistry Labs. Landfill monitoring season is upon us so staff are collecting samples to analyze. There was one recent dangerous animal investigation where the dog was not declared dangerous after further investigation. Work is being done with Dane County Administration on our Humane Society contract, which amounts to \$250,000. A Request for Proposal is being issued. We have had a request from the herpetologic society to work together on the county exotic species ordinance to include providing requirements for care, instead of excluding these animals. Animal Services is picking up feral cats on a repeat basis, taking them to the Humane Society and then finding out they are cats from Dane County Friends of Ferals (FOF). We pay the humane society \$102 for each. We would like to have FOF cats microchipped. If a cat is picked up, the chip is read and a FOF cat can be returned to them without us paying a fee. In the licensed establishment section, work is being done to look at risk based temporary inspections and permits as part of quality improvement. Our temporary food permit materials on our website have been updated to allow more online service and less calls to the office.

John Hausbeck, Environmental Health Supervisor, gave an update on Madison Kipp Corporation (MKC). Recent test samples have revealed that there is widespread groundwater contamination deep in the aquifer. The upper levels of groundwater do not seem to be affected by PCE. A well will be drilled in the southeast corner of the affected area to see if contaminants have spread that far. This will help the DNR determine what MKC will do for remediation. The soil vapor problem is limited to homes closest to MKC. The plan is to dig and remove two feet of top soil.

LIAISON REPORTS - ACTION on Item 11.a.

11. [28747](#) Committee on the Environment - Pat Lasky

Pat Lasky's terms expires on 4-16-13. The committee would be better served by someone with an environmental health background. Lasky agreed to serve temporarily. Recent discussion by the committee involved the firework activity at Rhythm and Booms and the road salt report.

11.a. Pat Lasky's term expires 4-16-13; New Appointment or Reappointment from the Board

12. [28748](#) Madison Food Policy Council - Alder Matt Phair

The Food Policy Council has developed a list of ten goals. The council is currently taking action on two Madison General Ordinances, one is to create an ordinance allowing edible landscaping on city owned land and another to create a terrace planting ordinance. He believes both will be approved by the Madison Common Council. Another issue they hope to work on is providing healthy food in government owned vending machines. Feel free to contact Phair with questions or suggestions.

NEW BUSINESS - ACTION Items - 20 minutes

13. [29704](#) Mosquito Control Permit Application Presentation

Attachments: [2012 Mosquito Larvae Monitoring and ControlMetroReport.pdf](#)
 [West Nile Virus Surveillance Madison and Dane Count 2012.pdf](#)
 [West Nile Virus Mosquito Cost Share Agreement 2013.pdf](#)

Around this time every year, we provide a forum to present the mosquito larvicide application to allow citizen comment. Last year there were five cases and a spike in bird death reports. Our surveillance activity monitoring surface water gives us the ability to respond. We are looking at a more sustainable solution, not using chemicals, where minnows are planted, who eat mosquitoes.

Present: 7 -

Matthew J. Phair; Carl Chenoweth; Susan J. Zahner; Patricia A. Lasky;
Lori Kay; Renae Sieling and Alan I. Schwartzstein

Excused: 1 -

Judith M. Wilcox

14. [29394](#) Proposed Policy - Emergency Fund

Attachments: [Proposed Policy - Emergency Fund.pdf](#)

A motion was made by Schwartzstein, seconded by Lasky, to Approve. The motion passed by voice vote/other.

15. [29694](#) Board of Health Resolution #2013-05 Mass Prophylaxis Closed Point of Dispensing

Attachments: [BOH Resolution 2013 05 Closed POD.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

This allows a Memorandum of Understanding with the University of Wisconsin so in the case of a public health emergency they can provide medication to their members. This eases the number of people our staff would have to treat. Our plan is to work with major employers in the county, i.e. Epic, CUNA, American Family, to sign MOUs with them for this outcome.

REPORTS OF BOARD OF HEALTH COMMITTEES

16. [27921](#) EXECUTIVE COMMITTEE

16.a. [29703](#) Board of Health Executive Committee Meeting Minutes for March 22, 2013

Attachments: [Executive Committee Minutes 3 22 13.pdf](#)

Zahner moved approval, approved unanimously

17. [27922](#) BUDGET COMMITTEE

18. [27923](#) ADMINISTRATIVE HEARING

19. [27924](#) PERSONNEL

20. [27925](#) AD HOC BYLAWS

21. [27926](#) AD HOC PROGRAM EVALUATION

22. ADJOURNMENT