

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event The 1000 Mile JourneyEvent Organizer/Sponsor The Rainbird FoundationIs Organizer/Sponsor a 501(c)3 non-profit agency? ☒ Yes ☐ NoIf Yes, provide State of Wisconsin Tax Exempt Number 26-4573320Address 914 High StCity/State/Zip Madison, WI, 53715Primary Contact Elisabeth Norton FAX _____Work Phone 608-658-1841 Phone During Event 608-658-1841E-mail rainbird.foundation@gmail.com or elisabeth@rainbirdfoundation.orgWebsite www.rainbirdfoundation.orgSecondary Contact Hanna RothWork Phone 608-338-8512 Phone During Event 608-338-8512E-mail hanna@rainbirdfoundation.orgAnnual Event? ☒ Yes ☐ NoCharitable Event? ☒ Yes ☐ NoIf Yes, name of charity to receive donations: The Rainbird FoundationEstimated Attendance 1000 - 1500 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)Public Amplification (not allowed after 11 p.m.) Hours 10am to 3pm ☐ Yes ☐ No

EVENT CATEGORY

☒ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☐ Parking (i.e., bagging meters)
☐ Other _____

LOCATION REQUESTED

☒ Capitol Square (note specific blocks below) ☐ Podium/700-800 State Street
☐ 30 on the Square (a.k.a. top of 100 block of State Street) ☐ Other (specific blocks/streets requested below)Street Names and Block Numbers: Carroll, Main, Pickney, Mifflin; intersections closed at
① State; ② W. Washington, ③ S. Hamilton, ④ MLK, ⑤ King, ⑥ E. Washington, ⑦ N. Hamilton,
⑧ Wisconsin

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 7/31/11 Rain Date(s) 8/7/11Event Start Date(s)/Time(s) 7/31/11 - 12pm - 2pm Set-Up Date(s)/Time for Event 7/31/11 - 8am - 12pmEvent End Date(s)/Time(s) 7/31/11 - 2pm Take-Down Time 2-4pm

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

_____/I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature Elisabeth Norton Date 3/15/2011

PROPOSAL FOR THE 1,000 MILE JOURNEY 3/15/2011

DATE REQUESTED: SUNDAY JULY 31, 2011

The 1,000 Mile Journey is a 1 mile walk around the Capitol Building with 1,000 participants. Proceeds from the event will go to The Rainbird Foundation, a Madison based non-profit committed to the end of child abuse.

We are currently in communication with Paul Turpin and all of 2010's contributors to repeat the success of last year as well as consultation and support in development of the event for 2011.

Schedule of events:

8:00-10:00 Set Up
10:00-12:00 Late Registration and Set Up completion
12:00-12:45 Welcome & Speakers
12:45-1:15 Walk around Capitol Building
1:15- 1:45 Acknowledgements & Prizes
1:45-4:00 Clean Up

Additional activities include:

1. 9:00-3:00 Merchandise booth for Rainbird including T-shirts, sweatshirts, hats, cups, and mugs
2. 10:00-2:00 DJ at the Capitol Square and State Street
3. 11:00-2:00 Booths along the brick portion of the Capitol Square for non-profits working for child abuse related issues to provide educational materials for participants (all activities are within the requirements and limitations denoted by the State of WI: Permit Number 2010PO41)
4. Bottled water will be available for participants but no food will be provided
5. 9:30-12:30 A tent will be available for late event registration at the Capitol Square and State Street

Proposed Street Closings:

All 8 intersections of the inside circle of the Capitol Square.

Safety and Security

The 1,000 Mile Journey will involve hundreds of children, teens, as well as their adult parents or guardians. Safety is our top priority.

Barricades at all 8 intersections entering the Capitol Square will be in place. 3 volunteers will be stationed at each intersection to deter and direct auto traffic away from the area. At least 1 of the 3 at each intersection has prior experience with traffic safety/control at large events.

Event liability will be obtained and maintained with the City and State as additional insured.

A physician, nurse, and 2 EMT will be on site during the event to handle any first-aid situations and assist in calling 911 if an emergency exists. Security team volunteers will be stationed at each intersection and walking around the square during the entire event with walkies.

Course Marshals will have walkie-talkies to communicate with the walk director (Elisabeth Norton), medical, and security team who can communicate with Capitol or City Police if needed.

We are in communication with the Capitol Police to determine the number of Capitol Police Officers needed to attend the event.

Lost Children area will be in the Rainbird Informational Tent at the Capitol Square and State Street, listed as (3) on the included map.

Each volunteer will have a lanyard with the following emergency numbers on it:

1. 911
2. Walk Director: Elisabeth Norton
3. Medical Coordinator: Cathy Silver, RN
4. Security Coordinator: Brian Seiger

Additional plans and procedures will be implemented at the recommendation of the City Planning Team.

Notification of Alder, Businesses, and Residents

Will occur within 7 (seven) business days of final approval from the City of Madison for the event.

Exhibits/Booths:

Along the brickwalk of the Capitol from the corner of State Street along Mifflin and Carroll streets.

Booths will be for local organizations also committed to the end of child abuse who are currently providing services to the community. Booths will be for educational purposes only.

Vendors:

Water will be provided, no food will be provided or sold.

The Rainbird Foundation will be selling event T-shirts and will apply for the Special Event Vendors License after city approval for the Street Use Permit as well as Tents & Canopies Permit.

Electrical Needs:

Sound system for speakers and DJ at start location on corner at State Street.

Certificate of Insurance

Certificate of Insurance will be provided through the Wisconsin Track Club through the Road Runners Club of America. The certificate will be provided within the requested time frame.

Other Required City Permits

The following permits will be acquired:

Special Events Vendors License

Parade Permit

Tents and Canopies Permit

Clean –up and Recycling Plan

The portions of the Capitol Square and surrounding streets used for the 1,000 Mile journey will be left cleaner than found. Juice boxes and trash generated will be placed in City containers for garbage. We will bring extra bags, if needed. Trash will be left for the City in or adjacent to existing containers as well as those additionally provided.

Containers for recycling water bottles will be provided. Recycling will be taken to the City's Badger Road site.

The clean-up crew will consist of 15-20 individuals who will pick up trash. Individuals will be assigned to check and maintain clean areas around the trash and recycling containers during the event, final clean-up will occur between 3-5pm.