

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, November 14, 2013

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 5:31 p.m.

Present: 6 -

Matthew J. Phair; Mark E. Edgar; Judith M. Wilcox; Patricia A. Lasky; Lori Kay and Renae Sieling

Excused: 2 -

Carl Chenoweth and Jerry L. Halverson

OTHERS PRESENT: Janel Heinrich, Pamela Abel (recorder), David Caes, John Hausbeck

2. REQUEST FOR AGENDA ORDER CHANGES - None

3. APPROVAL OF MINUTES

**A motion was made by Phair, seconded by Sieling, to Approve the Minutes.
The motion passed by the following vote:**

Ayes: 4 -

Matthew J. Phair; Judith M. Wilcox; Lori Kay and Renae Sieling

Abstentions: 2 -

Mark E. Edgar and Patricia A. Lasky

Excused: 2 -

Carl Chenoweth and Jerry L. Halverson

4. PUBLIC COMMENT - 5 minute limit per speaker - None

5. DISCLOSURES AND RECUSALS - None

6. [27914](#) CHAIR'S REPORT - 5 minutes

Judy Wilcox, Janel Heinrich, Mary Michaud and Lesly Scott took a bus trip to Riverview Gardens in Appleton. The trip was sponsored by Forward Community Investments (FCI), an organization who funds non-profit projects not for direct services but to educate, innovate and stimulate social investment in solutions. Wilcox serves on their board. This property used to be a golf course on 77 acres that was converted to a community green space. The prime focus of the garden is to employ and feed people. The goal was to educate about social innovation to perhaps develop a similar model in Madison and other parts of the state. Judy Wilcox, Janel Heinrich, Mary Michaud and Lesly Scott took a bus trip to Riverview Gardens in Appleton. The trip was sponsored by Forward Community Investments (FCI), an organization who funds non-profit projects not for direct services but to educate, innovate and stimulate social investment in solutions. Wilcox serves on their board. This property used to be a golf course on 77 acres that was converted to a community green space. The prime focus of the garden is to employ and feed people. The goal was to educate about social innovation to perhaps develop a similar model in Madison and other parts of the state.

- 6.a. [31809](#) 2014 Board of Health Meeting Dates - ACTION Item

Attachments: [2014 Draft BOARD OF HEALTH MEETING DATES.pdf](#)

A motion was made by Lasky, seconded by Kay, to Approve. The motion passed by voice vote/other.

7. [27915](#) DIRECTOR'S REPORT - 5 minutes

We are transitioning to work at system level and the leadership team participated in a retreat to develop and refine the mission and vision for the department. Staff feedback was solicited on both the vision and mission statement. The new vision is healthy people, healthy places. The mission statement is being developed and before it is finalized, we will seek Board and staff feedback.

8. [31824](#) OPERATIONS DIVISION REPORT - 5 minutes

The department is in the midst of Quality Improvement (QI), managed by Melanie Jicha. The first meeting of our QI Council was held and 25 staff participated. Two difference QI projects have taken place; a risk based assessment in environmental health and our intake process in community health. Our office in the City County Building is being transformed. We obtained furniture from American Family and some of our walls have been painted. We experienced a quiet budget process this year, having already passed the City Council and being acted on soon by the County Board. The department is in the midst of Quality Improvement (QI), managed by Melanie Jicha. The first meeting of our QI Council was held and 25 staff participated. Two difference QI projects have taken place; a risk based assessment in environmental health and our intake process in community health. Our office in the City County Building is being transformed. We obtained furniture from American Family and some of our walls have been painted. We experienced a quiet budget process this year, having already passed the City Council and being acted on soon by the County Board.

9. [31825](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

We would like to acknowledge work staff has done, above and beyond, to support the Affordable Care Act, including colleagues who have been picking up the work of public health staff working as ACA counselors. In approximately six weeks they have met with around 100 people and we will continue into March rather than ending in December. The department purchased T shirts for staff to wear and would like the Board to have one to wear. Heinrich provided a handout describing a presentation that we are participating in, along with UW Extension and Covering Kids and Families, to help non profits develop an outreach strategy for getting the word out on affordable health insurance.

10. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

There is an ongoing dangerous animal investigation of a pit bull attacking a Bassett Hound. Staff has increased the amount of information on the department website for operators regarding pool testing. The food safety team is updating the website and fact sheets on Farmers' Market information. We still are working with Madison Kipp Corporation to address contamination at the site. As a part of the lawsuit settlement, Kipp has agreed to remove contaminated top soil in adjacent properties. That resolves the PCB and PCE issue, but PAH analysis still needs to be done. There is an ongoing dangerous animal investigation of a pit bull attacking a Bassett Hound. Staff has increased the amount of information on the department website for operators regarding pool testing. The food safety team is updating the website and fact sheets on Farmer's Market information. We still are working with Madison Kipp Corporation to address contamination at the site. As a part of the lawsuit settlement, Kipp has agreed to remove contaminated top soil in adjacent properties. That resolves the PCB and PCE issue, but PAH analysis still needs to be done.

10.a. [31826](#) Safe Food Advisory Committee - September 2013

Attachments: [Safe Food Advisory Committee Meeting Agenda 9 17 2013.pdf](#)
[Safe Food Advisory Committee Meeting Minutes 9 17 13.pdf](#)

LIAISON REPORTS - 5 minutes

11. [28747](#) Committee on the Environment - Pat Lasky

The committee continues to monitor the impact of fireworks, with attention to Lake Monona, where Rhythm and Booms will take place next year. There are some of the same concerns, debris and chemicals. The committee supported the resolution to prohibit the use of ethanol in City vehicles. The committee continues to monitor the impact of fireworks, with attention to Lake Monona, where Rhythm and Booms will take place next year. There are some of the same concerns, debris and chemicals. The committee supported the resolution to prohibit the use of ethanol in City vehicles.

12. [28748](#) Madison Food Policy Council - Alder Matt Phair

There are several workgroups of the council and he is serving on permanent retail in underserved neighborhoods. They are brainstorming and collecting data, checking on zoning issues and what is happening in other communities to solve the issue of food deserts. There are several workgroups of the council and he is serving on permanent retail in underserved neighborhoods. They are brainstorming and collecting data, checking on zoning issues and what is happening in other communities to solve the issue of food deserts.

NEW BUSINESS - 10 minutes - ACTION Items

13. [31810](#) Board of Health Resolution #2013-12 for Appointment to the Safe Food Advisory Committee

Attachments: [Safe Food Advisory Committee Appointment 2013 12.docx](#)

A motion was made by Phair, seconded by Lasky, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

14. [32069](#) Board of Health Resolution #2013-16 for Private Sewage System Maintenance Program

Attachments: [Board Resolution 2013 16 Private Sewage Fees.docx](#)
 [TaxLevyReport2013.pdf](#)

A motion was made by Phair, seconded by Lasky, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

REPORTS

15. [27921](#) EXECUTIVE COMMITTEE

15.a. [31811](#) Executive Committee Minutes for September 23, 2013 Meeting

Attachments: [Executive Committee meeting minutes 9 23 13.pdf](#)

A motion was made by Lasky, seconded by Kay, to Approve. The motion passed by the following vote:

Ayes: 5 -

Mark E. Edgar; Judith M. Wilcox; Patricia A. Lasky; Lori Kay and Renae Sieling

Abstentions: 1 -

Matthew J. Phair

Excused: 2 -

Carl Chenoweth and Jerry L. Halverson

15.b. [32073](#) Executive Committee Minutes for October 7, 2013 Meeting

Attachments: [Executive Committee meeting minutes 10 7 13.pdf](#)

A motion was made by Lasky, seconded by Kay, to Approve. The motion passed by the following vote:

Ayes: 5 -

Mark E. Edgar; Judith M. Wilcox; Patricia A. Lasky; Lori Kay and Renae Sieling

Abstentions: 1 -

Matthew J. Phair

Excused: 2 -

Jerry L. Halverson and Carl Chenoweth

15.c. [32074](#) Executive Committee Minutes for October 22, 2013 Meeting

Attachments: [Executive Committee meeting minutes 10 22 13.pdf](#)

A motion was made by Lasky, seconded by Kay, to Approve. The motion passed by the following vote:

Ayes: 5 -

Judith M. Wilcox; Patricia A. Lasky; Lori Kay; Renae Sieling and Mark E. Edgar

Abstentions: 1 -

Matthew J. Phair

Excused: 2 -

Jerry L. Halverson and Carl Chenoweth

- 16. [27922](#) BUDGET COMMITTEE
- 17. [27923](#) ADMINISTRATIVE HEARING
- 18. [27924](#) PERSONNEL
- 19. [27925](#) AD HOC BYLAWS
- 20. [27926](#) AD HOC PROGRAM EVALUATION
- 21. **ADJOURNMENT at 6:40 p.m.**

This was Adjourn