

City of Madison  
 Planning Division  
 126 S. Hamilton St.  
 P.O. Box 2985  
 Madison, WI 53701-2985  
 (608) 266-4635



**FOR OFFICE USE ONLY:**

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Date received \_\_\_\_\_

Received by \_\_\_\_\_

Parcel # \_\_\_\_\_

Aldermanic district \_\_\_\_\_

Zoning district \_\_\_\_\_

Special requirements \_\_\_\_\_

Review required by \_\_\_\_\_

UDC                                       PC

Common Council                       Other \_\_\_\_\_

Reviewed By \_\_\_\_\_

**All Land Use Applications must be filed with the Zoning Office at the above address.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

**1. Project Information**

Address: 303 Lathrop Street, Madison WI 53726

Title: Healing House

**2. This is an application for (check all that apply)**

- Zoning Map Amendment (rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit
- Other requests

**3. Applicant, Agent and Property Owner Information**

**Applicant name** Larry Barton                                      Company Strang, Inc.

Street address 6411 Mineral Point Road                                      City/State/Zip Madison, WI 53705

Telephone 608-276-9201 ext 129                                      Email lbarton@strang-inc.com

**Project contact person** Jeff Connelly                                      Company Strang, Inc.

Street address 6411 Mineral Point Road                                      City/State/Zip Madison, WI 53705

Telephone 608-276-9201 ext 131                                      Email jconnelly@strang-inc.com

**Property owner (if not applicant)** First Congregational United Church of Christ (Eldonna Hazen)

Street address 1609 University Ave                                      City/State/Zip Madison, WI 53726

Telephone 608-233-9751                                      Email ehazen@firstcongmadison.org

**4. Project Description**

Provide a brief description of the project and all proposed uses of the site:

Remodeling of existing two story house into a nonprofit medical respite care house for the homeless who have been discharged from the hospital after surgery, etc. and need additional care before sent back into the community.

Scheduled start date October 2, 2018 Planned completion date December 1, 2018

**5. Required Submittal Materials**

Refer to the Land Use Application Checklist for detailed submittal requirements.

- Filing fee *N/A (nonprofit)*       Pre-application notification       Land Use Application Checklist (LND-C)
- Land Use Application       Vicinity map       Supplemental Requirements
- Letter of intent       Survey or existing conditions site plan       Electronic Submittal\*
- Legal description       Development plans

*\*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to pcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.*

**For concurrent UDC applications** a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to udcapplications@cityofmadison.com.

**6. Applicant Declarations**

- Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Chris Wells Date 8/07/2018

Zoning staff Matt Tucker Date 8/07/2018

- Demolition Listserv
- Public subsidy is being requested (indicate in letter of intent)

- Pre-application notification:** The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations **in writing** no later than **30 days prior to FILING this request**. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:

Alder Shiva Bidar-Sielaff notified 9/21/2017 w/ update on 8/8/2018. Neighborhood and businesses notified back in 2017, written copies not attached, therefore waiver from Alder Bidar-Sielaff granted on 8/8/2018 (attached).

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant Larry Barton Relationship to property Architect of Record

Authorizing signature of property owner  Date 8/10/18