

STREET USE PERMIT APPLICATION

EVENT INFORMATION

Name of Event: Crazylegs Classic

Event Organizer/Sponsor: UW Athletics

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

MANDATORY: State Sales Tax Exemption Number: ES#: 39-1805963

OPTIONAL: Federal Tax Exempt Number: _____

Address: 1440 Monroe Street

City/State/Zip: Madison, WI 53711

Primary Contact: Shane Burgess Work Phone: 608-262-9600

Email: spb@athletics.wisc.edu Phone During Event: 608-220-5704

Website: www.crazylegsclassic.com FAX: 608-265-4700

Secondary Contact: Ryan Richards Work Phone: _____

Email: richards@racedayeventsllc.com Phone During Event: 608-209-6958

Annual Event? Yes No

Charitable Event? Yes No

If Yes, Name of charity to receive donations: UW Athletics, Student Athlete Scholarships

Estimated Attendance: 12,000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): Yes No

Hours: 8:00 a.m. to 1:00 p.m.

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other: _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) State St. Mall/800 State Street

30 on the Square (aka top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: See route map

EVENT DATE(S)/SCHEDULE

Date(s) of Event: Saturday, April 27, 2019 Event Start and End Times: 9:15 a.m. / 12:00 p.m.

Rain Date (if any): None Set-Up Start Time: 6:00 a.m.

Take-Down Start Time and End Times: 1:00 p.m.

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? Yes No

If class B license is denied, will the event(s) occur? Yes No

_____ By initialing, I/we waive the 21-day decision requirement.

APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature Shane P Burgess

Date 1/4/2019

EMERGENCY ACTION PLAN (EAP)

I. GENERAL

The "Crazylegs Classic" will be held Saturday, April 27, 2019 at starting at Library Mall, winding through UW Campus, and ending in Camp Randall Stadium.

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the "Crazylegs Classic" (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. Emergency Action Plan (EAP) Event Representative

1. The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as Shane Burgess - Associate Director of Event Operations, UW Athletics / Lt. Cherise Caradine - Special Events Lieutenant, UWPD / Ryan Richard - Race Director, Race Day Events / Mike Cerniglia, Executive Director of the W Club UW Athletics.

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.
2. We will / will not have on-site EMS (MFD, UW Health Physicians, UW Health Nurses)
3. We will / will not have on-site Police or Security (MPD and UWPD with Unified Command at Camp Randall SOC)

C. Severe Weather

1. Weather forecasts and current conditions can be monitored through the [National Weather Service's Madison Weather Forecast website](#).
2. Before the event - If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such Shane Burgess - Associate Director of Event Operations, UW Athletics / Lt. Cherise Caradine - Special Events Lieutenant, UWPD / Ryan Richard - Race Director, Race Day Events / Mike Cerniglia, Executive Director of the W Club UW Athletics and will be responsible to monitor the weather conditions before and during the event.
3. During the event - If severe weather occurs during the event, the EAP event representative or his/her designee Camp Randall SOC / Shane Burgess - Associate Director of Event Operations, UW Athletics / Lt. Cherise Caradine - Special Events Lieutenant, UWPD / Ryan Richard - Race Director, Race Day Events / Mike Cerniglia, Executive Director of the W Club UW Athletics will make notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are very limited provisions for sheltering participants in the event of severe weather.

5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.

D. Fire

1. If a specific hazard has been identified as an increased risk of fire at this event, event manager will work with the Fire Department to determine how to address the hazard.
2. All event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. If cooking is intended, you must contact the fire department and -
 - a) Must have a valid fire extinguisher, 2A10BC
 - b) Each space is allowed 1 LP tank per cooking device. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.)
 - c) No cooking shall be allowed under a tent. Cooking shall be a minimum of 20' away from tents/canopies.
 - d) Cooking must be on a non-combustible surface (grease collection material generally required under cooking and food service areas)
4. Fire Inspectors may be required to do an inspection of your event (depends on size and nature of the event), contact the Fire Department for guidelines
5. All tents/canopies used for cooking shall have a FLAME SPREAD Certification attached to the tent.
6. Should an incident occur that requires the Fire Department, 911 will be utilized to request this resource. The caller should have the following information available to the 911 operator: nature of emergency, location, and contact person with callback number.

E. Medical Emergencies

1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat related as well as traumatic injuries.
2. Event manager shall contact the Fire Department to determine if there is a need for on-site Emergency Medical Services at this event.
3. Should an incident occur that requires Emergency Medical Services to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

F. Law Enforcement

1. The need for constant Law Enforcement presence at this event
 has / has not been identified. Event manager shall contact the Police Department to determine if there is a need for Law Enforcement presence at this event
2. Should an incident occur that requires Law Enforcement, to be called to this event, the caller will have the following information available to give to the 911 Center:
 - a) nature of emergency
 - b) precise location
 - c) contact person with callback number

G. Emergency Vehicle Access

1. Access for Emergency Vehicles will be maintained at all times.
2. 20' Fire Lanes are required to be kept open at events.
3. A 14' minimum height clearance requirement for anything that goes over a street or fire lane
4. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks or public thoroughways.
5. Crowd control will be managed by: MPD, UWPD, UW Athletic Department Staff and Course Marshal Volunteers.
6. Parking for vendor and staff vehicles will be: on their own.
7. Parking for attendee vehicles will be: on their own.

V. CONTACT INFORMATION

Primary Contact	Shane Burgess	608-220-5704
Secondary Contact	Ryan Richards	608-209-6958
Emergency	Dane County 911 Center	911
Non-Emergency	Madison Fire Department	(608) 266-4420
Non-Emergency	Madison Police Department	(608) 255-2345

STREET EVENT MARKETING INFORMATION

Conditional approval of the event is required **BEFORE** promoting, marketing or advertising the event.

Do you have marketing information?

Yes No

If Yes, please continue. If No, skip this form.

How will this event be marketed, promoted, or advertised?

We have a marketing committee at the UW Athletic Department. We do a variety of advertisements via print, local media, websites, and emails.

Will there be live media coverage during the event and where will the media vehicles be parked?

There will be limited coverage, parking is on their own.

PARKS DIVISION CALENDAR OF EVENTS

If you want your event to be listed on City website calendars, please complete the Marketing Information form. Your event will only be included on the calendars if all permits and applications are approved 30 days in advance and your event is open to the public. If this form is not completed, the event will not be included on the calendars.

Official Name of Event: Crazylegs Classic

Location: Starts at Library Mall and winds through UW Campus, and ends in Camp Randall Stadium.

Public Contact Phone: Crazylegs Classic – 608 261-5947

Website: www.crazylegsclassic.com

Admission Cost: attached

Date of Event: Saturday, April 28, 2019

Beginning/End Time of Event: 9:00am | 12:30pm

Two sentence description of event (for internet calendar):

This will be the 38th annual Crazylegs Classic that takes place the last Saturday in April. The monies raised are for UW Athletic Scholarships.

STREET EVENT SCHEDULE

- The schedule begins when event setup starts, including setup on sidewalks, terraces or parking, and ends when the street is re-opened for normal use.
- The schedule should encompass all activities planned for the event, such as:
 - » Vending: food, beverages and/or merchandise
 - » Music/Performances
 - » Displays, Exhibits, Demonstrations
 - » A moving event such as a rally, parade, etc.

Provide Detailed Event Schedule:

This permit is for the 38th annual Crazylegs Classic scheduled for Saturday, April 27, 2019.

The Crazylegs Classic is an annual event held the last Saturday in April.

Set up is 6:30am

Teardown is 1:00pm (most before on a rolling schedule from start to finish)

The set up and tear down for the Crazylegs Classic is taken care of by Race Day Events (5976 Executive Dr., Fitchburg, WI 53719; 608 441-2610 – Ryan Richards).

Notification schedule –Michelle Ballweg (with the W Club) emails the neighborhood apartment complex management offices.

306 West Apartments - 306assistant@alexanderre.com

ABODO Apartments in Madison - info@abodo.com

Boardwalk Investments - alec@rentmadison.com

Capital Centre Court Apartments - capitolcentre344@gmail.com

Fiduciary Real Estate Corporation (Domain) - domain@fred-inc.com

JSM Properties - emily@jasmproperties.com

Laura Christianson (Ovation 309) - lchristianson@sg-re.com

MPM (Madison Property Management) - mpm@madisonproperty.com

Quisling Terrace Apartments - jjohnson@gormanusa.com

Renaissance Apartments - mjklund7881@aol.com

Steve Brown Apartments - mwelter@stevebrownapts.com

The Lux - lux@oroszproperties.com

Tim Jenquin (Visit Downtown Madison) - tjenquin@visitdowntownmadison.com

Urban Land Interests - info@uli.com

Willy Street Central Apartments - willystcentral@gmail.com

Todd Nelson, Assistant Athletic Director for Event Operations at the UW Athletic Department notifies neighborhoods surrounding Camp Randall Stadium.

Members of UW-Madison Event Alert Distribution List are also notified.

Safety and security is coordinated with the help of Lt. Lori Chalecki from the Madison Police Department, Lt. Cherise Caradine from the UW Police Department, Dr. Ryan Wuebben, Emergency Medicine from UW Health. Police, paramedics, and medical staff are along the route. We also have course marshals staged along the routes.

Clean up and recycling is taken care of volunteers through Race Day Events. They provide their own trash bags, etc. UW Athletics coordinates with UW-Madison Physical Plant Waste and Recycling for all trash to be removed from starting line and water stops.

STREET EVENT AMPLIFICATION PERMIT APPLICATION

Permit fee is \$100.00.

Permission for amplification does not exempt a group from Madison Ordinance noise restrictions. Please be considerate of neighboring residents and businesses. When notifying the alderperson and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Do you have public amplification planned for your event?

Yes No

If Yes, please continue. If No, skip this form.

EVENT INFORMATION

Name of Event: Crazylegs Classic

Contact Person: Shane Burgess

Location: Library Mall

Date: Saturday, April 27, 2019

Type of Amplified Sound:

Band DJ Sound System Speeches/Announcements Karaoke

Other (please specify): _____

Hours of Amplification:

Date: 8:00am

Time: 11:00am

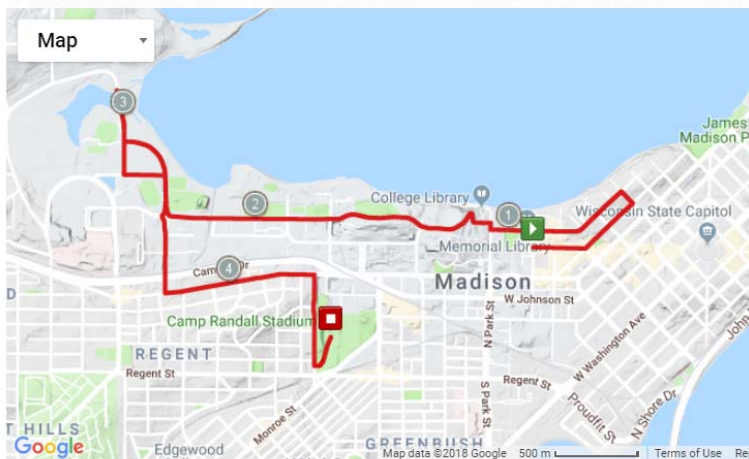
CRAZYLEGS CLASSIC COURSES

8K Run

1. Line up on Library Mall with staging along State Street and down Park Street
2. Start on State Street at the intersection of N. Lake Street
3. Continue down State Street
4. Left on Gilman Street
5. Left on Carroll Street
6. Left on Langdon Street
7. Right on North Park Street
8. Left on Observatory Drive
9. Right on Walnut Street to Willow Drive (stay in east lane)
10. Right on University Bay Drive (north lane)
11. Turnaround near the Howard Temin Lakeshore Path
12. Return on University Bay Drive (south lane)
13. Left on Marsh Drive by Pharmacy Building
14. Right on Walnut Street
15. Continue on Walnut Street in front of UW Track (west lane)
16. Left on University Avenue
17. Right on Breese Terrace
18. Left into Lot 19
19. Finish at Camp Randall Stadium

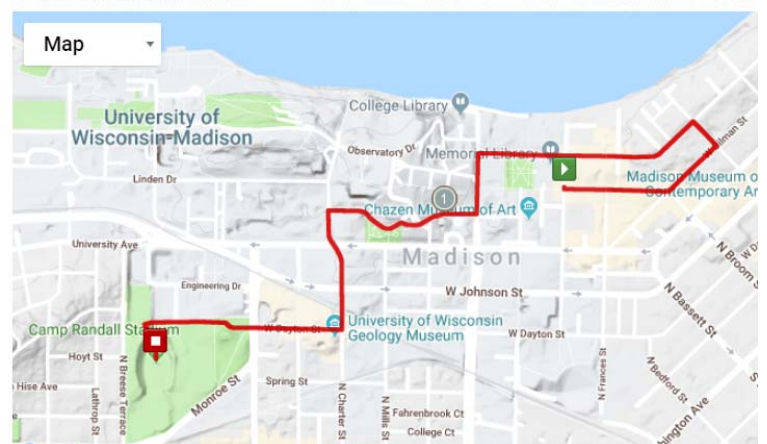
CRAZYLEGS CLASSIC

4.98 mi in Madison, WI, United States



CRAZYLEGS WALK

1.92 mi in Madison, WI, United States



2 Mile Walk

1. Staging on Library Mall along State Street and down Park Street in front of runners
2. Start at the intersection of State Street and N. Lake Street
3. Continue down State Street
4. Left on W. Gilman Street
5. Left on N. Henry Street
6. Left on Langdon Street
7. Left on N. Park Street
8. Right on Lathrop Drive
9. Between Sterling and Chamberlin Halls
10. Left on N. Charter Street
11. Right on W. Dayton Street
12. Continue through the Camp Randall Arches
13. Continue towards the Stephen M. Bennett Student Athlete Performance Center
14. Left into north entrance (Gate 4) of Camp Randall Stadium in front of Lot 17
15. Stadium finish