



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PRESIDENT'S WORK GROUP TO DEVELOP CITY-WIDE SURVEILLANCE EQUIPMENT & DATA MANAGEMENT POLICIES

Monday, July 2, 2018

4:30 PM

Room 354, City County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703

CALL TO ORDER / ROLL CALL

Present: 4 - Rebecca Kemble; Samba Baldeh; Ledell Zellers and Paul E. Skidmore

Excused: 1 - Sheri Carter

Others Present: Sarah Edgerton (City IT)

Ald. Rebecca Kemble, chair, called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Paul Skidmore, seconded by Ald. Samba Baldeh, to approve the minutes from the May 11, 2018 President's Work Group to Develop City-Wide Surveillance Equipment & Data Management Policies. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION ITEMS

[52173](#)

Update on the City Agency Survey

Attachments: [Responses_All_180726.pdf](#)

Heather Allen, Council Legislative Analyst, provided an update on the city agency survey (see attached PowerPoint PDF)

Ald. Sheri Carter arrived at 4:50 pm.

Present: 5 - Rebecca Kemble; Sheri Carter; Samba Baldeh; Ledell Zellers and Paul E. Skidmore

[52169](#)

Staff proposal for surveillance technology approval process

Attachments: [New Surveillance Technology Purchase Approval Process.pdf](#)

Sarah Edgerton described the staff proposal for a surveillance technology approval process.

- The proposed process is being drafted by Attorney May
- The proposed process will mirror the public nuisance notification process
- Ald. Rebecca Kemble suggested that initial notifications should be made publicly accessible (on a website or database) and all alders should be notified of each surveillance tech request (via email).

Sarah Edgerton also explained the new draft definition (see PDF attached)

- Alders requested clarity or removal of the language “in the ordinary course of doing city business”
- Alders also asked whether or not security cameras should be exempted – this may need more discussion.

NEXT STEPS

- Kwasi Obeng, Council Chief of Staff and Ald. Rebecca Kemble will go through the survey
- Deputy Mayor Enis Ragland will remind agencies that have not responded to the survey to do so
- Kwasi Obeng, Council Chief of Staff and Ald. Rebecca Kemble will invite Monona Terrace and CDA and Water Utility (Chris Wilkins) to a future Work Group meeting to present their surveillance capabilities
- Council Office staff will send a poll out to schedule the next meeting of the Work Group

ADJOURNMENT

The meeting adjourned at 5:48 p.m.