

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event Busking for Books

Event Organizer/Sponsor Literacy Network

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number 015411

Address 1118 S. Park Street

City/State/Zip Madison WI 53715

Primary Contact Jeff Burkhardt

FAX \_\_\_\_\_

Work Phone 608.244.3911 ext. 20

Phone During Event 608.669.4447

E-mail jeff@litnetwork.org

Website www.litnetwork.org

Secondary Contact Shawn Steen

Work Phone 608.244.3911 ext. 55

Phone During Event 608.698.6599

E-mail shawn@litnetwork.org

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: Literacy Network

Estimated Attendance \_\_\_\_\_ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours \_\_\_\_\_ to \_\_\_\_\_  Yes  No

## EVENT CATEGORY

Run/Walk  Music/Concert  Festival  Rally  Parking (i.e., bagging meters)  
 Other \_\_\_\_\_

## LOCATION REQUESTED

Capitol Square (note specific blocks below)  Podium/700-800 State Street  
 30 on the Square (a.k.a. top of 100 block of State Street)  Other (specific blocks/streets requested below)  
Street Names and Block Numbers: \*All corners of State Street intersections, 30 on the square stage, Lisa Link park, and the Library Moll stage  
*\*map attached/enclosed with this form*

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/20/13 Rain Date(s) N/A  
Event Start Date(s)/Time(s) 10:30 AM Set-Up Date(s)/Time for Event 4/20/13, 10:10:30 AM  
Event End Date(s)/Time(s) 1:30 PM Take-Down Time 4/20/13, 1:1:30 PM  
Take-Down Time: start to streets reopened

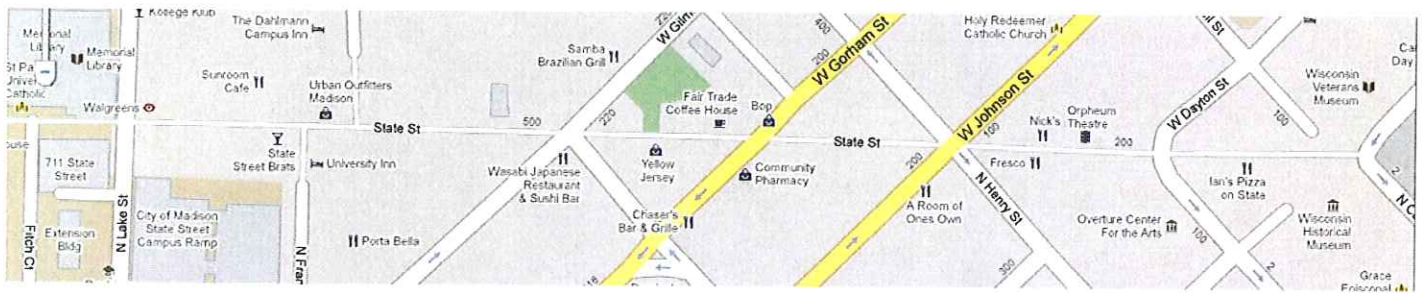
## APPLICATION SIGNATURE

\_\_\_\_\_/I/We waive the 21-day decision requirement. \_\_\_\_\_ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature] Date 20 Jan 2013



Busking for Books musician locations:

1. Podium (Library Mall)
2. State/Lake in front of Digital Outpost
3. State/Lake in front of Walgreen's
4. State/Francis at State St. Brats
5. State/Francis at Potbelly
6. State/Gilman at Stop & Shop
7. State/Broom at Tropical Jewel/Dobra Tea
8. State/Broom at Reprise Hair Studio
9. State/Gilman at American Apparel
10. State/Gilman at Chocolate Shoppe
11. Lisa Link Park entrance
12. State/Gorham at Jamba Juice
13. State/Gorham at Casa de Lara
14. State/Gorham at Badger Liquor
15. State/Gorham at Optometrist
16. State/Johnson at Tutto Pasta
17. State/Henry at Triangle Market
18. State/Johnson at Cosi
19. State/Johnson at old Fontana
20. State/Johnson at Noodles
21. State Johnson at MMoCA
22. State/Fairchild at Overture main entrance
23. State/Dayton at Associated Bank
24. State/Fairchild at old Dunkin' Donuts
25. State/Dayton at Mary's Tailors
26. State/Mifflin at Teddy Wedgers
27. 30 on the Square stage

Wednesday April 10: Flyers sent to local businesses; press release sent out.

**Saturday April 20**

10:30-11:00am

\*Volunteers meet at Lisa Link Peace Park to pick up flyers and verify location assignments

\*Musicians start setting up at their assigned locations

11:00-1:00

\*Buskers perform. If a musician is unable to perform for two hours, a location may be split between two musicians, each playing an hour. It is not REQUIRED that musicians play the entire 2 hour block, just preferable. We ask each musician to play *at least* one hour.

\*Acoustic music ONLY because we do not have a license for amplified music. City of Madison yaps about rules [here](#).

\*The volunteer for each location is responsible for donation collection at the end of the musician's performance, to be handed off to the Volunteer Coordinator at the end of the event.

\*Each busker will have at least 1 volunteer handing out flyers and sharing information about Literacy Network with passerby.

1:00-1:30pm

\*Pack it up!

\*High-five each other.

\*Talk about the great time you had raising money for Literacy Network.