

Community Services Committee
 November 11, 2009
 Update on Funding Process Tasks and Timeline

Task	Summary	Timeline
Program Goals and Priorities	Draft in process with committees	On track with timeline
Update POS Application	Coordinating with Document Services and CDBG. Gathering info from United Way and Dane County.	On track with timeline
Introduce proposed changes to application and process to POS agencies and other stakeholders for feedback.	January 2010	On track with timeline
Rework description of services within application to address Neighborhood program area.	Draft developed for neighborhood based programming, will go to Funding process Subcommittee for approval	On track with timeline
Coordinate application process with CDBG staff	In process	On track with timeline
Develop Staff Summary documents for use within Proposal Evaluation phase of funding process	Initial draft completed that corresponds to summary tool used by CDBG staff in funding process. Next step is to present within coordinators meeting and do final edits. CSC should approve final document.	On track with timeline
Best Practice documents	Timeline established with UW. Funding process Subcommittee to finalize timelines and processes. Agencies will receive requests for their supporting research and due dates for submission in early December.	On track with timeline
Develop instructional and training materials and workshop curriculum for Application process.	Will begin in January, must be completed by end of February	On track with timeline
Complete development of Contract Monitoring structure to be used in 2010.	Inform agencies re: structure and begin implementation in January 2010.	On track with timeline