



City of Madison Proceedings - Final

City of Madison
Madison, WI 53703
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BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, March 15, 2007

5:30 PM

Madison Water Utility
119 E. Olin Avenue, Conference Room A&B

I. CALL TO ORDER

The Chair called the meeting to order at 5:34 p.m.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Bill Sonzogni and Alan I. Schwartzstein

ALSO PRESENT: Dean Brassler, Travis Myren, Susan Jensen, Tommye Schneider, Thomas Schlenker, Ryan Sheahan, David Caes, Cheryl Levendoski, Tim Fruit, Jeff Golden, Judy Aubey, Julie Halvorsen, Daniel Stattelman-Scanlan, Amanda Kita-Yarbro, Muriel Nagle, Michael May, Janet Piraino, Pamela Abel

II. COMMUNICABLE DISEASE CONTROL - Patricia Frazak

Patricia Frazak provided a handout of the presentation. She introduced members of her team; Judy Aubey, Julie Halvorsen, Amanda Kita-Yarbro (Cheryl Robinson could not be present). After the presentation, Chair thanked Patricia and all of her team for the presentation and their hard work on behalf of all of the citizens of the county.

III. PUBLIC COMMENT - 5 minute limit per speaker

None

IV. APPROVAL OF MINUTES from February 15, 2007

Passed unanimously

V. DIRECTOR'S REPORT

Schlenker recognized the work of Alder Judy Olson on the Board of Health over the past 2 years and presented a letter signed by department leadership. He announced that Mark Miller, who resigned effective in January, has agreed to continue attending board meetings until a replacement is appointed; and also that Miller is a recipient of a 2007 public health leadership award. Schlenker introduced Daniel Stattelman-Scanlan, a Public Health Nurse, who was recently promoted to Public Health Nursing Supervisor. Director reports that he has spent time recently visiting town, village and municipal leaders and is learning a great deal. This will pay off when developing strategies and programs, which he will report back to the Board. The epidemiology courses within the department are complete and evaluations were favorable. He is now looking for another opportunity to continue education in the department.

VI. CHAIR'S REPORT

NALBOH has chosen Madison for their 2008 annual conference, being held July 22-26. The 2007 NALBOH meeting is being held in Alaska from September 18-21, and chair suggests sending sent 1 or 2 Board members to the 2007 meeting as part of preparation for the 2008 one. He asked Board members who are interested to communicate with him. Schwartzstein joins the Director in welcoming Miller's continued attendance and congratulates him on his public health award. The awards ceremony will be held at

Warner Park Community Center on April 12, and Board members are encouraged to attend. He echoes his thanks as well as that of the Board to Olson for her service.

VII. REPORTS OF STANDING AND SPECIAL COMMITTEES - 5 minutes

A. Executive - Schwartzstein

No report

B. Budget - Kostelic

Once the IGA is adopted, a meeting will be scheduled to look at the financial issues in the 2008 public health budget. He anticipates that planning will need to be completed by July.

C. Bylaws

No report

D. Personnel - Zahner - Update on Director Performance Evaluation

The minutes of the last meeting, when the Director's evaluation survey was reviewed in closed session, were provided as a handout. At the April meeting, the Board will go into closed session with Dr. Schlenker. The Chair then will provide the Board's evaluation to the Mayor and County Executive.

E. Administrative Hearing - Wilcox

No report

VIII. NEW BUSINESS - 10 minutes

A. Notice for April Election of Officers

Members discussed the timing of elections. Schwartzstein recalled for the Board that last year's elections were held in April as dictated by the first IGA, though the first Board meeting did not occur until June. Also, since appointments terminate in April each year, continuing with this pattern would risk elections with either an incomplete Board (if new members were not immediately replaced by naming by the executive and approval by the County Board and Common Council; or Board members at their first meeting without a comfort level for casting votes. During discussion, the following sentiments were expressed: that it is important to have a full board for elections; that new appointees should be allowed to experience at least one if not two meetings before voting on officers, and that an attempt should be made to hold the election the same month every year if possible. The election date in the bylaws can be changed with a 30 day notice, just as any bylaws change. ACTION - Motion by Sonzogni/Olson to move the election to June. Miller/Kostelic amended the motion to suspend the bylaws to hold this year's election in June and to introduce a bylaws change that will permanently move the election from April to June. During discussion, Miller offered to introduce the bylaws amendment language at the next Board meeting. Amended motion passed unanimously.

B. Ordinance Amendment No. 34, 2006-2007 to Amend Chapter 80 of Dane Co. Code or Ordinances, Regulating the Application and Sale of Coal Tar Sealcoat Products - ACTION Item

Schlenker summarized that this prohibits the sale or use of coal tar sealants. This will be

enforced by the health department, on a complaint basis. Coal tar sealants harm animals, plants and potentially humans. Dane County has the entire jurisdiction for this matter. Sonzogni, who is the Board representative on the Commission on the Environment, supports the ban as does the above commission. ACTION - Sonzogni/Wilcox moved to recommend adoption, passed unanimously.

C. Resolution to Amend Sublease with Dane County - City - ACTION Item

Schlenker explained this space was obtained to move three Public Health Nurses to consolidate the entire WIC staff, and is economical.

Authorizing an amendment to the sublease with the County of Dane for space within the South Madison Health and Family Center ("SMHFC") and authorizing the use of additional space at the SMHFC by the Madison Public Library.

Sponsors: Tim Bruer and Larry Palm

A motion was made by Wilcox, seconded by Sonzogni, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Bill Sonzogni and Alan I. Schwartzstein

D. Resolution on Consolidated Contracts - City - ACTION Item

Authorizing Public Health-Madison and Dane County to accept a grant for consolidated contracts from the State of Wisconsin Department of Health and Family Services Division of Public Health for up to \$291,266 for programs for emergency preparedness, childhood lead poisoning prevention, immunizations, prevention, and maternal and child health and authorizing the Mayor and City Clerk to sign the Consolidated Contract Agreement.

Sponsors: Judy K. Olson

A motion was made by Olson, seconded by Sonzogni, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.

E. Legislative Agenda - ACTION Item - Thomas Schlenker

Schlenker would like to introduce this new idea for the department to have an annual legislative agenda and have it endorsed by the Board. For this year, he is recommending:

- 1. Support a statewide smoke-free law*
- 2. Support an increase in cigarette tax*
- 3. Support continued or increased funding for tobacco control programs*

This is one area we have resources and are prepared. There is no specific language, the department is seeking a general endorsement of a broad policy for 2007. By endorsing this, the Board gives permission for department to invest time and effort in advocating for their agenda. Board members expressed concern about not having specific language in front of them. Schlenker agreed to provide the Board with a statement in writing. He will also forward the city and county legislative agenda items related to public health. Board members expressed interest in reviewing these documents to ascertain alignment or divergence from official city or county positions, though it was also felt that public health might have its own differing perspective on issues at times. A delay for the written documents was suggested by chair, but Director indicated that there is time urgency for approval due to an upcoming joint finance

meeting and a smoking ban proposal in Fitchburg at which staff would like to testify prior to the next scheduled Board meeting. ACTION - Olson/Wilcox moved to approve the proposed legislative agenda, Motion passed, with Schwartzstein abstaining.

F. Resolution on Tobacco Compliance Program - City - ACTION Item by Board Only

Olson/Wilcox moved to adopt, passed unanimously.

IX. UNFINISHED BUSINESS - 30 minutes

A. Resolution to Adopt Intergovernmental Agreement - City - ACTION Item

Approving an Intergovernmental Agreement between Dane County and the City of Madison to complete the merger of the public health agencies of the County and City.

Sponsors: David J. Cieslewicz and Judy K. Olson

Schlenker explained a few changes have been made since the Board review. They include; adjustment of board terms, the language on reserve fund specified, in Appendix C, HIV should be expunged or move up one line or to follow Communicable Disease. Attorney May reviewed his summary provided to the Board of Estimates; provides for full merger of departments with a new name, discusses employees moving toward county employment, employees may be supervised by city or county staff, details filling authorized positions, appendices provide for infrastructure support, a detailed description of finance issues. May noted that the County did not generate an ordinance change on the IGA and asked that an employee check with Corporation Counsel about this to see if this process is needed within the County. ACTION - Olson/Sonzogni moved to recommend adoption, passed unanimously.

A motion was made by Olson, seconded by Sonzogni, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by acclamation.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Bill Sonzogni and Alan I. Schwartzstein

B. Ordinance Adopts and Confirms Intergovernmental Agreement - CITY - ACTION Item

Companion to above resolution mentioned by May.

Adopting and confirming the Intergovernmental Agreement between the City of Madison and Dane County for creation of a City-County Health Department.

Sponsors: David J. Cieslewicz and Judy K. Olson

A motion was made by Olson, seconded by Oakley, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by acclamation.

C. Resolution #280 to Adopt Intergovernmental Agreement - County - ACTION Item

Wilcox/Olson moved to recommend adoption, passed unanimously.

D. Draft Retreat Report

Wilcox and Zahner promised to provide and update at next meeting.

X. ADJOURNMENT

*Meeting adjourned at 7:10 p.m., followed by refreshments in honor of retiring member
Olson*