



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF PUBLIC WORKS

Wednesday, June 7, 2017

4:30 PM

210 Martin Luther King Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER/ROLL CALL

Chair Lawton called the meeting to order at 4:30 p.m., following verification that a quorum was present and the meeting had been properly noticed.

Ald. Clear arrived at 5:04 p.m. He was excused from the meeting at 6:18 p.m.

Present: 6 - Mark Clear; Denise DeMarb; David J. Branson; Joseph R. Clausius; Jaclyn D. Lawton and Kenneth G. Johnson

Excused: 1 - Sara Z. Walling

PUBLIC COMMENT

None.

PUBLIC HEARING OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

DISCLOSURES AND RECUSALS

None.

1. Consider approving the Minutes of the Board of Public Works Meeting of May 17, 2017, and the public hearing of the same date.

A motion was made by Branson, seconded by Johnson, to Approve the Minutes of May 17, 2017. The motion passed by voice vote/other.

2. [47566](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

Attachments: [47566.pdf](#)

The Report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
 - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
 - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

A motion was made by Branson, seconded by Johnson, to Adopt the Consent Agenda. The motion passed by voice vote/other.

CONSIDER THE FOLLOWING PUBLIC HEARING ITEM

4. [47435](#) Approving Plans, Specifications, And Schedule Of Assessments For South Hamilton Street Resurfacing Assessment District - 2017.

Attachments: [BPW Hearing Notice_South Hamilton St Resurfacing Assessment District 2017](#)
[Hamilton BPW Plan.pdf](#)
[BPW Notes Hamilton.pdf](#)
[11459 Hamilton Assess.pdf](#)

Jim Wolfe presented project details. No members of the public were present for the Public Hearing. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

ITEMS REFERRED BY THE COMMON COUNCIL

5. [44190](#) Planning Division staff update on Comprehensive Plan - Imagine Madison

Attachments:

[161128_PC_Worksession_Discussion_Outline.pdf](#)
[21st Century Comprehensive Plan.pdf](#)
[DraftGoals.pdf](#)
[Imagine Madison Public Relations Summary.pdf](#)
[MeetingFlyer-letter.pdf](#)
[Workbook Example.pdf](#)
[Draft Goals December 2016.pdf](#)
[Slide Presentation to Boards, Committees, Commissions.pdf](#)
[Madison City Snapshot 2016-Imagine Madison.pdf](#)
[Areas_of_Potential_Change_012017.pdf](#)
[Imagine Madison SMC 1-23-17.pdf](#)
[Draft Goals List.pdf](#)
[Timeline-170717.pdf](#)
[Imagine Madison Phase 1 Summary.pdf](#)
[Imagine Madison Phase 2 Plan.pdf](#)
[Imagine Madison timeline of activities 170217.pdf](#)
[PC Worksession Discussion Outline - with links022317.pdf](#)
[Imagine Madison-Resident Panel Update 031717.pdf](#)
[PC Update 032017.pdf](#)
[Resident Panels Summary of Feedback P1_032017.pdf](#)
[Common Council 032117 Imagine Madison Check-In.pdf](#)
[Phase 2 Overview042417 .pdf](#)
[FLU District Descriptions042117 .pdf](#)
[170425 FLU Map.pdf](#)
[170425 Centers and Corridors.pdf](#)
[60 Draft Strategies042417 .pdf](#)
[Imagine Madison - Board of Park Com 170511.pptx](#)
[Phase 2 Overview.pdf](#)
[60 Draft Strategies for Comp Plan 170424.pdf](#)
[2017 FLU District Descriptions.pdf](#)
[Centers and Corridors w Labels.pdf](#)
[GFLU NewCategories Full City 11x17.pdf](#)
[PC Memo 2017-06-23.pdf](#)
[Draft FLU Map with Change Areas.pdf](#)
[Draft FLU Map with Comment Numbers.pdf](#)
[Spreadsheet Initial Solicitation for Comments.pdf](#)
[Spreadsheet Public Meeting Comments.pdf](#)
[Spreadsheet Online FLU Comments 170626.pdf](#)
[Attachment Park Street Alternate FLU.pdf](#)
[Attachments related to several comments 2017-6-26.pdf](#)
[PBMVC Handout.pdf](#)
[CompPlan F&C Strategies.pdf](#)

Planning Division staff presented an update on Comprehensive Plan - Imagine Madison.

6. [47273](#) Creating Section 4.30 of the Madison General Ordinances to create a program for funding public art projects for certain public works projects.
- Attachments:** [Version 1](#)
- A motion was made by Clausius, seconded by Branson, to Return to Lead with the Recommendation for Approval to the MADISON ARTS COMMISSION. The motion passed by voice vote/other.**
- Karin Wolf, City Arts Administrator, presented details of the ordinance. Ald. DeMarb noted the Common Council Executive Committee (CCEC) had concerns about section 4.30(8), Ownership of Completed Works of Art and the use of negotiated waivers to this section and equity issues relative to artists. Ms. Wolf will be working with the City Attorney's Office to address those concerns.**
- Board of Public Works members discussed the desire for transparent reporting on how much money the ordinance captures for public art.**
- 7.* [47388](#) Authorizing the Mayor and City Clerk to enter into an Incentive Agreement with Focus on Energy for the Madison Municipal Building Renovation design assistance program and accepting incentives from Focus on Energy in the amount of around \$24,387.68.
- A motion was made by Branson, seconded by Johnson, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
- 8.* [47416](#) Authorizing the acceptance of ownership from the Greater Sandburg Neighborhood Association of a "Little Free Library" located in Amund Reindahl Park at 1818 Portage Road.
- Attachments:** [11326 Exhibit A.pdf](#)
[11326 Exhibit B.pdf](#)
- A motion was made by Branson, seconded by Johnson, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote/other.**
9. [47448](#) Accepting the 2016 Compliance Maintenance Annual Report (CMAR) of the City Engineer for Operation and Maintenance of the Madison Sewer Utility. (City Wide)
- Attachments:** [2016 CMAR.pdf](#)
- Kathy Cryan, City Engineering Division, presented the report. A motion was made by Branson, seconded by Ald. DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [47499](#) Authorizing the Mayor and City Clerk to enter into a contract for Purchase of Services (Architect) with OPN Architects, Inc. to provide professional architectural and engineering design services and construction administration services for the design and construction of the Pinney Neighborhood Library.

Bryan Cooper, City Engineering Division, presented details of the agreement. A motion was made by Branson, seconded by Ald. Clear, to Return to Lead with the Recommendation for Approval to the MADISON PUBLIC LIBRARY BOARD. The motion passed by voice vote/other.

- 11.* [47507](#) Authorizing the execution of an Underground Electric Easement to Madison Gas and Electric Company across a portion of the Yellowstone Greenway located at 37 N. Yellowstone Drive.

Attachments: [11318 Exhibit A Locator Map.pdf](#)
[11318 Exhibit B Easement Map.pdf](#)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

12. [47520](#) Authorizing the Mayor and City Clerk to execute an amendment to the existing agreement between the City of Madison and Meyer Scherer & Rockcastle, Ltd to provide professional architectural and engineering design services for the Madison Municipal Building.

Bryan Cooper, City Engineering Division, presented details of the amendment . A motion was made by Branson, seconded by Ald. Clear, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

13. [47560](#) Authorizing the City's Acquisition of the Town of Middleton Sanitary District #5.

Attachments: [TNMSD5 Transfer Agreement \(Final\).pdf](#)
[Version 1 - TNMSD5 Transfer Agreement \(City Draft\) \(05 23 17\).pdf](#)

Mike Dailey, City Engineering Division, presented details of the agreement. A motion was made by Branson, seconded by Ald. Clear, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS

14. [47536](#) Authorizing the Mayor and City Clerk to execute an agreement with Frey Street Lodging Associates, LLC for public improvements necessary for the project known as 4601 Frey Street and authorizing construction to be undertaken by the Developer, Private Contract No. 7943. (11th AD)

Attachments: [4601 Frey site plan.pdf](#)
[4601 Frey utility plan.pdf](#)

Rob Phillips, City Engineer, presented project details. A motion was made by Clausius, seconded by Branson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS

- 15.* [47434](#) Declaring the City of Madison's intention to exercise its police powers establishing the South Hamilton Street Resurfacing Assessment District - 2017. (4th AD)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 16.* [47511](#) Declaring the City of Madison's intention to exercise its police powers establishing the E. Gilman Street, N. Pinckney Street, and N. Butler Street Resurfacing With Utilities Assessment District - 2017.

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 17.* [47514](#) Declaring the City of Madison's intention to exercise its police powers establishing the North Blair Street Reconstruction Assessment District - 2017.

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

RESOLUTIONS APPROVING THE CONSTRUCTION OF PUBLIC WORKS PROJECTS

18. [47323](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Monona Terrace Exhibition Hall Flooring Resurfacing.

Attachments: [170601 Drawings.pdf](#)

Rob Phillips, City Engineer, presented project details. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [47437](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Lien Road Traffic Calming Island.

Attachments: [Lien-Thierer Island.pdf](#)

Rob Phillips, City Engineer, presented project details. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

20. [47538](#) Approving plans and specifications for East Washington Avenue and North Webster Intersection Improvements.

Attachments: [11369EN-Street.pdf](#)

Rob Phillips, City Engineer, presented project details. A motion was made by Branson, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

CHANGE ORDERS TO PUBLIC WORKS CONTRACTS

21. [47526](#) Change Order No. 1 to Contract No. 7823, Madison Water Utility Vehicle Storage Bldg. Improvements, to Miron Constr. Co., Inc. in the amount of \$14,893.48 with a time extension of 58-additional days.

Attachments: [co 1 - 7823.pdf](#)

Al Larson, Madison Water Utility, presented the change order. A motion was made by Branson, seconded by Clausius, to Approve. The motion passed by voice vote/other.

22. [47542](#) Change Order No. 3 to Contract No. 7730, Monona Terrace Fire Alarm System Upgrade, to Foward Electric Inc. in the amount of \$12,931.41 with an time extension of 62-additional days.

Attachments: [co 3 - 7730.pdf](#)

Bryan Cooper, City Engineering Division, presented the change order. A motion was made by Branson, seconded by Johnson, to Approve. The motion passed by voice vote/other.

23. [47543](#) Change Order No. 2 to Contract No. 7795, Resurfacing 2017 Curb & Gutter, to Raymond P. Cattell, Inc. in the amount of \$3,075.00 (over the 3% contingency of total sum of change orders).

Attachments: [co 2 - 7795.pdf](#)

John Fahrney, City Engineering Division, presented the change order. A motion was made by Branson, seconded by Johnson, to Approve. The motion passed by voice vote/other.

24. [47545](#) Change Order No. 4 to Contract No. 7761, Forest Hill Mausoleum - Building Envelope Repairs, to Joe Daniels Construction Co., Inc. in the amount of \$2,807.20 (over the 8% contingency of total sum of change orders).

Attachments: [co 4 - 7761.pdf](#)

Rob Phillips, City Engineer, presented details of the change order. A motion was made by Branson, seconded by Johnson, to Approve. The motion passed by voice vote/other.

MISCELLANEOUS

- 25.* [47527](#) Subcontractor list for Contract No. 7800, Bridge Maintenance and Repairs 2017 to Norcon Corporation for 44.12%

Attachments: [7800-BPW 6-7.pdf](#)

A motion was made by Branson, seconded by Johnson, to Approve. The motion passed by voice vote/other.

26. **For the information of the Board:**

John Fahrney outlined current procedures for change order approval and updating the dollar threshold for when change orders are presented to the Board for approval. The current dollar value was established around 1991 and the cost of a reconstruction project has approximately doubled since then. This item will continue to be discussed.

27. **Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.**

None.

APPROVAL OF BID OPENED BY CITY ENGINEERING

28. [47548](#) Awarding Public Works Contract No. 7847, North Bassett Street, Conklin-University Alley, and Henry-Broom Alley Assessment District - 2017.

Attachments: [Contract 7847.pdf](#)

Rob Phillips, City Engineer, presented the bids. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

29. [47549](#) Awarding Public Works Contract No. 7852, Streets East Yard and Parking Lot Repaving - 2017.

Attachments: [Contract 7852.pdf](#)

Rob Phillips, City Engineer, presented the bids. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

30. [47550](#) Awarding Public Works Contract No. 7929, 2017 Park Playground Improvements - Group 3.

Attachments: [Contract 7929.pdf](#)

Rob Phillips, City Engineer, presented the bids. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

31. [47551](#) Awarding Public Works Contract No. 7933, Penn Park Parking Lot and Site Improvements.

Attachments: [Contract 7933.pdf](#)

Rob Phillips, City Engineer, presented the bids. The bids included Base Bid plus Alternate 1. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

32. [47552](#) Awarding Public Works Contract No. 7971, Yahara Place Park Shoreline 2017 & B.B. Clarke Park Step Repair.

Attachments: [Contract 7971.pdf](#)

Rob Phillips, City Engineer, presented the bids. A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

ADDENDUM

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PRIVATE CONTRACTS

- 33.* [47590](#) Accepting bituminous surface pavement constructed by Private Contract in Northport Commons, Private Contract No. 1982.

Attachments: [1982 Streets Schedule A bituminous Schedule A.pdf](#)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 34.* [47601](#) Accepting storm sewer, and street improvements (including bituminous surface pavement) constructed by Private Contract in The Meadowlands - Phase 3, Private Contract No. 1968.

Attachments: [1968 Storm Schedule A.pdf](#)
[1968 Schedule A Street.pdf](#)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 35.* [47602](#) Accepting sanitary sewer, storm sewer, and street improvements (including bituminous surface pavement) constructed by Private Contract in The Meadowlands - Phase 7, Private Contract No. 2415.

Attachments: [2415 Sanitary Schedule A.pdf](#)
[2415 Schedule A Street.pdf](#)
[2415 Storm Schedule A.pdf](#)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 36.* [47603](#) Accepting bituminous surface pavement constructed by Private Contract in Eighth Addition to Blackhawk - Phase 3, Private Contract No. 2187.

Attachments: [2187 bituminous Schedule A.pdf](#)

A motion was made by Branson, seconded by Johnson, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

PUBLIC WORKS CONSTRUCTION MANAGEMENT - PUBLIC CONTRACTS

- 37.* [47532](#) Declaring the City of Madison's intention to exercise its police powers establishing the N. Hancock Street Reconstruction Assessment District - 2018.

This Resolution was RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER

RESOLUTIONS APPROVING THE CONSTRUCTION OF PUBLIC WORKS PROJECTS

38. [47253](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Bikeways 2017.

Attachments: [SW Path Repairs Exhibit.pdf](#)
[Wingra Creek Path Exhibit.pdf](#)

Rob Phillips, City Engineer, presented project details. A motion was made by Branson, seconded by Clausius, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Clausius, seconded by Branson, to Adjourn. The motion passed by voice vote/other. Meeting adjourned at 6:45 p.m.