



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft CITY-COUNTY LIAISON COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, August 1, 2024

5:30 PM Meeting: Attend in person at the City County Building  
in Room 354; attend virtually via Zoom.

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**NOTE: A quorum of the Common Council may be present at this meeting**

### A. CALL TO ORDER / ROLL CALL

Supervisor Andrae called the meeting to order at 5:38 pm

Alder Knox arrived at 5:44 pm

Other Staff Present: Cecely Castillo, Karen Kapusta-Pofahl, Lindsay Menard,  
and Liz Windsor

Present: 8 -JEFF KOSTELIC, REGINA VIDAVER, AMANI LATIMER BURRIS,  
ISADORE KNOX,  
SAM MUNGER, RICHELLE ANDRAE, DAVID BOETCHER and DAVID PETERSON

### A1. DISCLOSURES AND RECUSALS

There were no disclosures or recusals

### A2. ELECTION OF OFFICERS

1. [84550](#) Election of County Co-Chair

A motion was made by Boetcher to elect Supervisor Peterson as the County  
Co-Chair. The motion carried unanimously by a voice vote.

2. [84551](#) Election of City Co-Chair

Andrae moved to table the election of the City Co-Chair until 6:00 pm,  
seconded by Munger. The motion carried unanimously by a voice vote.

Committee members and staff introduced themselves.

The election of the City Co-Chair was removed from the table.

A motion was made by Knox, seconded by Vidaver to elect Alder Knox as the  
City Co-Chair. The motion carried unanimously by a voice vote.

### B. CONSIDERATION OF MINUTES

1. [84549](#) Minutes from the August 18, 2021, City-County Liaison Committee meeting  
  
**A motion was made by KOSTELIC, seconded by ANDRAE, that the minutes be approved. The motion carried unanimously by a voice vote.**

**C. FUND TRANSFERS**

None

**D. REFERRALS (RESOLUTIONS & ORDINANCE AMENDMENTS)**

None

**E. REPORTS TO COMMITTEE**

1. [84552](#) History and Purpose of the City-County Liaison Committee  
  
**Staff reviewed the history and purpose of the City-County Liaison Committee (CCLC). Discussion ensued between committee members; committee members discussed defining the roles and responsibilities of the CCLC at a future meeting.**
2. [84553](#) Review Current Building Rules and County Resolution: 2023 RES-297  
  
**Staff highlighted the current building rules, specifically, the building rules relating to the display of flags, and summarized Dane County Resolution 2023 RES-297.**

**F. ITEMS REQUIRING COMMITTEE ACTION**

1. [84554](#) Action on Proposed Amendments to Current Building Rules  
  
**A motion was made by Andrae, seconded by Vidaver to approve the proposed amendments to the current building rules relating to section 5.3.**  
  
**Discussion ensued regarding the length of time special occasion flags will be flown. Committee members suggested placing the discussion and process on the agenda at a future meeting.**  
  
**Vidaver left at 6:16 pm**  
  
**Motion carried unanimously by a voice vote.**
2. [84556](#) Review of and Action on Building Use Application Submitted by the American Legion  
  
**A motion was made by ANDRAE, seconded by KOSTELIC, that the American Legion Building Use Request be approved. The motion carried unanimously by a voice vote.**

**G. PRESENTATIONS**

None

**H. FUTURE MEETING ITEMS AND DATES**

Future agenda items:

- Discuss and define role and responsibilities of the CCLC
- Discuss the length of time special occasion flags are flown and process for approving extension requests

Future meeting date: Staff will send out a doodle poll in December for a meeting in early 2025

**I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

1. [84555](#) Public Comment (8/1/24)

**J. SUCH OTHER BUSINESS AS ALLOWED BY LAW**

None

**K. ADJOURNMENT**

A motion was made by BOETCHER, seconded by LATIMER BURRIS, that the meeting be adjourned. The motion carried unanimously by a voice vote.

The meeting adjourned at 6:54 pm