



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

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Tuesday, March 14, 2017

5:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 108 (City County Building)

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### 1. CALL TO ORDER / ROLL CALL

**Staff:** Norman Davis, Felicia Jones, Kate McCarthy

**Meeting called to order at 5:10PM, Margaret McInnis presiding.**

**Present:** 7 - Sara Eskrich; Ryan J. Moze; Brittany G. Cudaback; Steven L. Rush; April C. Kigeya; Laura Sorensen and Margaret M. McInnis

**Excused:** 1 - Linda J. Ketcham

### 2. APPROVAL OF MINUTES

A motion was made by Rush, seconded by Alder. Eskrich to approve the minutes. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT

None.

### 4. DISCLOSURES AND RECUSALS

None.

### PRESENTATIONS

#### 5. [46510](#) Presentation on Scope and Authority of the Affirmative Action Commission

Presented by: Norman Davis and Kate McCarthy

A presentation on authority, responsibilities, and scope of work was given by Davis and McCarthy.

### DISCUSSION ITEMS

#### 6. [46511](#) Discussion on Strategic Planning for 2017

The Commissioners discussed the presentation and asked to have a list provided to them before the next meeting that includes: a list of potential action items, momentum that may be happening with each item, other initiatives related to the action item, potential partners, priority level, and time to complete.

7. [39652](#) Contract Subcommittee Discussion Items

A motion to table this item until the next meeting was made by Rush, seconded by Moze. The motion passed by voice vote/other.

8. [44078](#) Quarterly Meeting Location and Planning

A motion to table this item until the next meeting was made by Rush, seconded by Moze. The motion passed by voice vote/other.

#### REPORTS

9. [33325](#) Report from the Common Council

Alder. Eskrich reported on the rebid of MMB renovation based on the construction prices being over budget.

10. [33326](#) Report from the Director of the Department of Civil Rights

Davis reported on some upcoming projects for the Department, including: the partnership between the Equal Opportunities Division and the Library, RESJI resolution on equity tools, Disability Rights programmatic reviews, online Affirmative Action Plan submissions, and an affirmative action purchasing training.

11. [33327](#) Report from the Affirmative Action Division Manager

None.

12. [41726](#) Report from the MLK Humanitarian Award Commission

None.

13. **FUTURE TOPICS FROM THE FLOOR**

McInnis asked the Commissioners to each bring a recommendation for a future speaker to the April meeting. There was a request to invite Bill Clingan to an upcoming meeting.

14. **ANNOUNCEMENTS**

Commissioners were informed that a notice of recruitment for new Commissioners was sent out.

15. **ADJOURNMENT**

A motion to adjourn was made by Alder. Eskrich, seconded by Moze. The motion passed by voice vote/other and adjourned at 7PM.