



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, February 4, 2021

5:30 PM

Virtual Meeting

Meeting was called to order at 5:33pm, Ketcham presiding.

CALL TO ORDER / ROLL CALL

Staff: Melissa Gombar, Saran Ouk, Julie Austin, Byron Bishop

Present: 7 - Arvina Martin; Linda J. Ketcham; Ryan J. Moze; Erica L. Janisch; Michelle L. McKoy; Awais M. Khaleel and Damon I. Glenn

Absent: 1 - April C. Kigeya

APPROVAL OF MINUTES

A motion was made by Janisch, seconded by McKoy, to Approve the Minutes.
The motion passed by voice vote/other.

PUBLIC COMMENT

1. [61163](#) PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

NEW BUSINESS

2. [64018](#) Complaine Requirements Overview

Attachments: [Non-Public Works Step by Step Guide to Know How\[2\].pdf](#)

Contract Compliance Specialist, Saran Ouk, gave an overview of the steps that go into compliance from beginning to end.

The Commission had questions about the RalSE program - how to relaunch, how to become a partner, and barriers to becoming a partner.

3. [64019](#) Overview of Equal Opportunities Commission's Focus on Housing and Gentrification.

Equal Opportunities Division Manager, Byron Bishop, talked about what the Equal Opportunities Commission has been working on in terms of housing. The Commission had a lot of questions and discussions surrounding housing and gentrification. Byron suggested inviting Lynette Rhodes to present on land banking and housing.

4. [57533](#) Election of AAC Officers

Erica Janisch was voted in as the Chair of the Commission with Damon Glenn being the Vice Chair.

For the AAC Subcommittee, three members were selected: Ryan Moze, Michelle McKoy, and Awais Kahleel. Michelle was appointed as the Chair with Ryan being the Vice Chair. If an alternate is needed, Damon Glenn will fill in.

REPORTS

5. [33325](#) Report from the Common Council

The Alder. will report on items currently in front of the Common Council that are of interest to the Affirmative Action Commission.

Alder Martin advised the commission to keep their eyes on funding for evictions and focusing on TIF projects.

6. [33326](#) Report from the Director of the Department of Civil Rights

The Director will report on current work in the Department, including:
-Personnel Updates
-New Projects or Partnerships
-Report on Existing Projects

Gombar gave the report from the director. DCR is currently working on a department wide work plan for 2021. Some staff are on Workshare and receiving unemployment to help offset the City budget. Commissioner, Erica Janisch asked if we can get free labor from internships to assist.

7. [33327](#) Report from the Affirmative Action Division Manager

The Division Manager will report on current work in the Division, including:
-Personnel updates
-Contract compliance concerns
-Status of large construction projects
-New or existing projects or partnerships

**Gombar gave a report on Land banking -
<https://madison.legistar.com/LegislationDetail.aspx?ID=4750779&GUID=C3ADFF10-3DA8-4AC3-B137-3B2E384475EC&FullText=1>**

- Saran has joined the ACRE program and we are working to create one in Madison. RPP meeting with CDD next week on how to conduct interviews with those working on the project, 50K process is being targeted for the summer, 1402 development has no TIF money going into the project, there are issues

with Gorman and a default letter will be going out soon.

8. [41726](#)

Report from the MLK Humanitarian Award Commission

Continuing to meet once per month and working to tweak the process to help recruit younger nominees for next year.

DISCUSSION ITEMS

There were no additional discussion items.

ADJOURNMENT

A motion was made by Janisch, seconded by Glenn, to Adjourn. The motion passed by voice vote/other. The meeting was adjourned at 7:45pm.