


**AFFIDAVIT OF MAILING**


STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

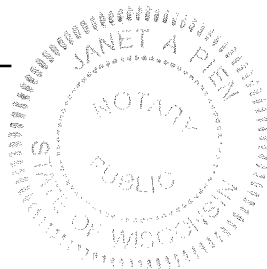
Kathleen Rideout, being first duly sworn on oath, deposes and says that:

1. She is a Administrative Clerk I with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the 6th day of JANUARY 2012 placed in envelopes addressed to each interested owner of respective addresses as indicated by attached assessment list, a true and correct copy of the notice of assessments for the project titled S. INGERSOLL ST & RUTLEDGE ST ASSESSMENT DISTRICT - 2012 attached hereto.

2. She did and delivered the envelopes to the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.

  
\_\_\_\_\_  
Kathleen Rideout

Subscribed and sworn to before me  
this 6TH day JANUARY 2012  
  
\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires:



**NOTICE OF PUBLIC HEARING  
BEFORE THE BOARD OF PUBLIC WORKS  
FOR  
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS  
FOR  
PUBLIC WORKS IMPROVEMENTS  
MADISON, WISCONSIN**

**PART I**

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd., between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, and will so continue to be for ten (10) working days from the first published date of this notice, and;

That on WEDNESDAY, JANUARY 18 2012, AT 6:30 P.M., the Board of Public Works will hold a public hearing in ROOM 201 (COMMON COUNCIL CHAMBERS) OF THE CITY COUNTY BUILDING and will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

**That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus three (3%) percent interest on the unpaid balance, as determined by the Board of Public Works.**

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

The City's TDD number is (866)-704-2315

**If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751. Please make contact at least 24 hours prior to the date of this public hearing so that we can make proper accommodations.**

**PART II**

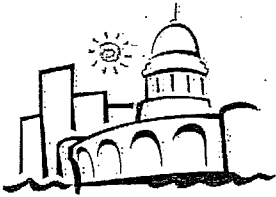
**N. FRANCES ST. (LANGDON ST. – NORTH) STORM SEWER ASSESSMENT DISTRICT – 2011**

**ROSA RD. RESURFACING AND SIDEWALK ASSESSMENT DISTRICT – 2012**

**S. INGERSOLL ST. AND RUTLEDGE ST. ASSESSMENT DISTRICT – 2012**

By Order of the Board of Public Works  
Madison, Wisconsin

PUB: WSJ 1/6/12



Madison

Department of Public Works  
**City Engineering Division**

Robert F. Phillips, P.E.  
City Engineer

608 266 4751

**Assistant City Engineer**  
Michael R. Dalley, P.E.

**Principal Engineers**

Christina M. Bachmann, P.E.  
John S. Fahrney, P.E.  
Gregory T. Fries, P.E.  
Christopher J. Petykowski, P.E.

**Facilities & Sustainability**  
Jeanne E. Hoffman, Manager  
James C. Whitney, A.I.A.

**Operations Supervisor**  
Kathleen M. Cryan

**GIS Manager**  
David A. Davis, R.L.S.

**Financial Officer**  
Steven B. Danner-Rivers

**Hydrogeologist**  
Brynn Bemis

Parcel Number: 0709-134-0229-7  
Situs Address: 1054 Jenifer St  
Occupant  
1054 Jenifer St Unit: 1  
Madison, WI 53703-3524

*OK RFP 1/6/11*  
*[Signature]*

January 6, 2012

**To: Property Owners and Residents along South Ingersoll St and Rutledge St**

**Re: Public Hearing before Board of Public Works  
January 18, 2012 6:30 P.M.  
Council Chambers, Room 201, City County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI**

The City of Madison is proposing to reconstruct the street and underground public utilities along the above referenced streets in 2012. You are being sent this letter to notify you of a public hearing before the Board of Public Works regarding the project, at the above referenced date, time & location. City Engineering will make a short presentation at the meeting, followed by the public hearing. The project will involve special assessments to owners of property adjacent to the project. Attached to this letter is a Schedule of Assessments, which shows estimated costs for each property adjacent to the project.

The proposed project limits are as follows:

- S. Ingersoll St. from Jenifer to Rutledge
- Rutledge St. from Ingersoll to Few

The proposed work on S. Ingersoll Street is a complete street reconstruction including new curb and gutter, pavement, sanitary sewer, water main, storm sewer, drive aprons and sidewalk as needed. Rutledge Street will include sanitary sewer, water main and storm sewer improvements with curb and gutter and sidewalk replacement as needed. The project is scheduled to take place during summer 2012 with a tentative start date of May 7<sup>th</sup>.

**Street Improvements**

The proposed street improvements include removing and replacing asphalt and drive aprons and curb and gutter as necessary. Improvements also include the tightening of the S. Ingersoll & Rutledge intersection and narrowing of the S Ingersoll cul-de-sac. Sidewalk adjacent to the street will be removed and replaced on an as needed basis, to repair any unsafe or damaged sections.

The City and the property owners adjoining the reconstruction will share the cost of the street improvements. The City shares the cost on a 50-50 basis with the property owners for removing and replacing the curb and gutter, drive aprons and sidewalk. The City assumes the entire cost for the new pavement and storm sewer improvements. The City also assumes the cost for curb and gutter and sidewalk ramps located at each street intersection. The attached Schedule of Assessments shows a breakdown of costs for each street reconstruction item and the total estimated cost to be assessed to each adjacent property owner. Please contact Eric Dundee, the Project Engineer, at 266-4913, with any questions regarding the street reconstruction.

## **Sanitary Sewer Main and Lateral Replacement**

The sanitary sewer main and laterals within the limits of this reconstruction project were constructed dating between 1905 and 1925. The sanitary sewer main will be replaced with the project and will not be assessed to the properties. Sanitary sewer laterals are owned by the property owners and it is their responsibility to maintain them. It is the City of Madison Engineering Division's policy to pay for 75% of the cost to replace sanitary laterals within the public right of way (the length of sewer lateral between the sanitary sewer main and the property line) while the property owner is assessed the remaining 25% of that cost. The estimated property owner's share of the cost for lateral replacement within the public right of way is listed on the Schedule of Assessments. Replacement of the sanitary sewer lateral from the property line to your home is solely your responsibility and will not be coordinated or funded by the City. If you have questions regarding the replacement of your sanitary lateral please contact Elia Acosta, of my staff, at 266-4096.

## **Storm Sewer**

The storm sewer main, leads, and inlets will be replaced as part of this project. The costs to connect existing private connections to curb (often downspouts or sump pumps) are assessable. If you are aware of any existing private connections you have to the storm sewer system (either the curb or a structure) or would like a private connection to be provided as part of this project, please contact the storm sewer engineer. Elia Acosta is also the storm sewer designer for this project; you may contact her with questions at the above phone number.

## **Water Main and Water Service Laterals**

The existing water main on the street was installed in 1900 and 1930. The City will abandon the old main that currently serves the properties and will connect all of the properties to the new water main. Property owners will not be assessed for the new water main. Please contact Dennis Cawley of the Madison Water Utility at 261-9243 with questions regarding water main or service replacement.

## **Street Landscaping**

During construction, it may be necessary to trim existing tree limbs and/or roots to accommodate the construction. Tree conflicts are often encountered with sanitary sewer lateral replacements. Tree roots that have caused sidewalk to heave will be cut back to allow construction of a level sidewalk. If, during the course of construction, it is determined that a tree must be removed, City Engineering will notify property owners adjacent to the tree to be removed, prior to removal.

With the nature of this work, property owners should anticipate that most of the terrace will be disturbed, therefore, any plantings or special landscaping features that an owner wishes to save from damage should be removed from the terrace area prior to the start of construction.

## **S Ingersoll Proposed Canoe Launch**

The project includes a proposed canoe launch within the City Right-of-Way at the street end of Ingersoll Street. A plan is enclosed. The proposed launch would consist of a 20-ft long (measured along the shoreline) section of stepped stone. The existing riprap along a portion of the shoreline would be removed and replaced with the stepped stone section. The steps would have a 1-ft rise (step up) and a 3-ft tread (the width of the part you stand on), and would have a very similar appearance to those recently installed at BB Clarke Park, just east of the beach house. It will take 6 steps to get down to the bed of the lake. This is a more suitable launch at this location than a concrete ramp because of the steep terrain. The stepped stone section would form an attractive shoreline that could be used to launch canoes or kayaks, but could also be used as an access point for others to reach the lake. This aspect of the project assumes that a requested Chapter 30 permit from the Wisconsin DNR will be granted.

No constructed path (paved or otherwise) is proposed off of Ingersoll Street – access from the street would remain similar to the existing condition with a grassed slope. No motor vehicle access is proposed. Current and future maintenance (mowing) of the area is being reviewed. Because this area is classified as street right-of-way (not a park) there is no enforceable curfew. Construction of the launch will require removal of a mature ash tree near the shoreline, and the bench near the shoreline will need to be relocated. Also replacement of the storm sewer near this area will require clearing of some brush.

The Engineering Division did consider an alternate location for the canoe launch at the end of Few Street, but determined that there is insufficient space to construct the launch at that location, due to an existing storm sewer outfall and several trees within the City Right-of-Way.

### Special Assessments - General

A special assessment is a special charge for work that the City is planning to complete. The attached Schedule of Assessments shows an *estimate* of the property owners' share of the project costs based upon the City's assessment policy. After the project is bid, and work is complete, a final assessment will be calculated based on bid prices and work actually performed. The final assessment, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with 3% interest charged on the unpaid balance.

### Accommodation Requests

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact the Project Engineer, Eric Dundee at [edundee@cityofmadison.com](mailto:edundee@cityofmadison.com) or 266-4913. This includes requests relating to the Public Hearing and also requests relating to the actual operations of construction.

Sincerely,

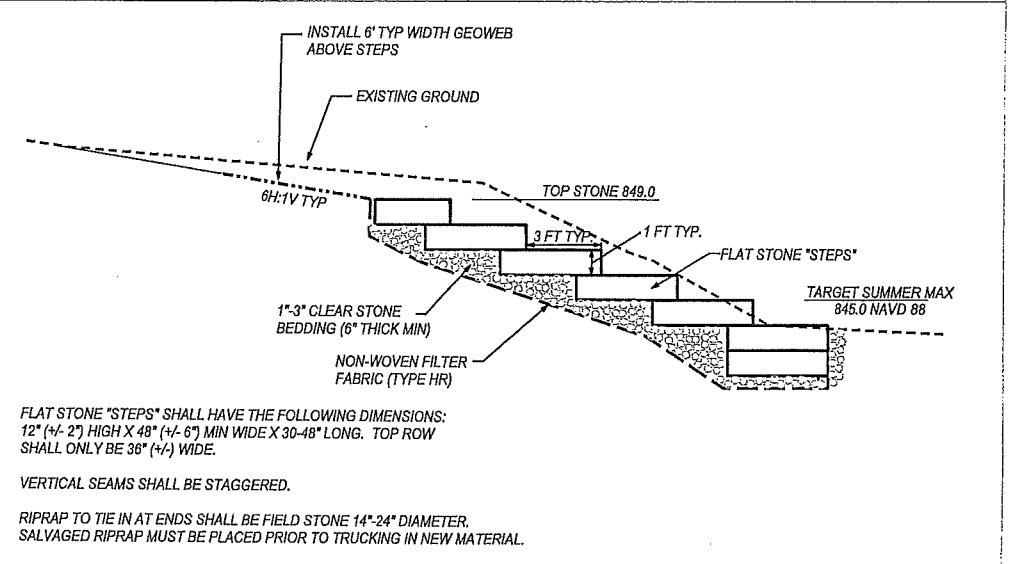
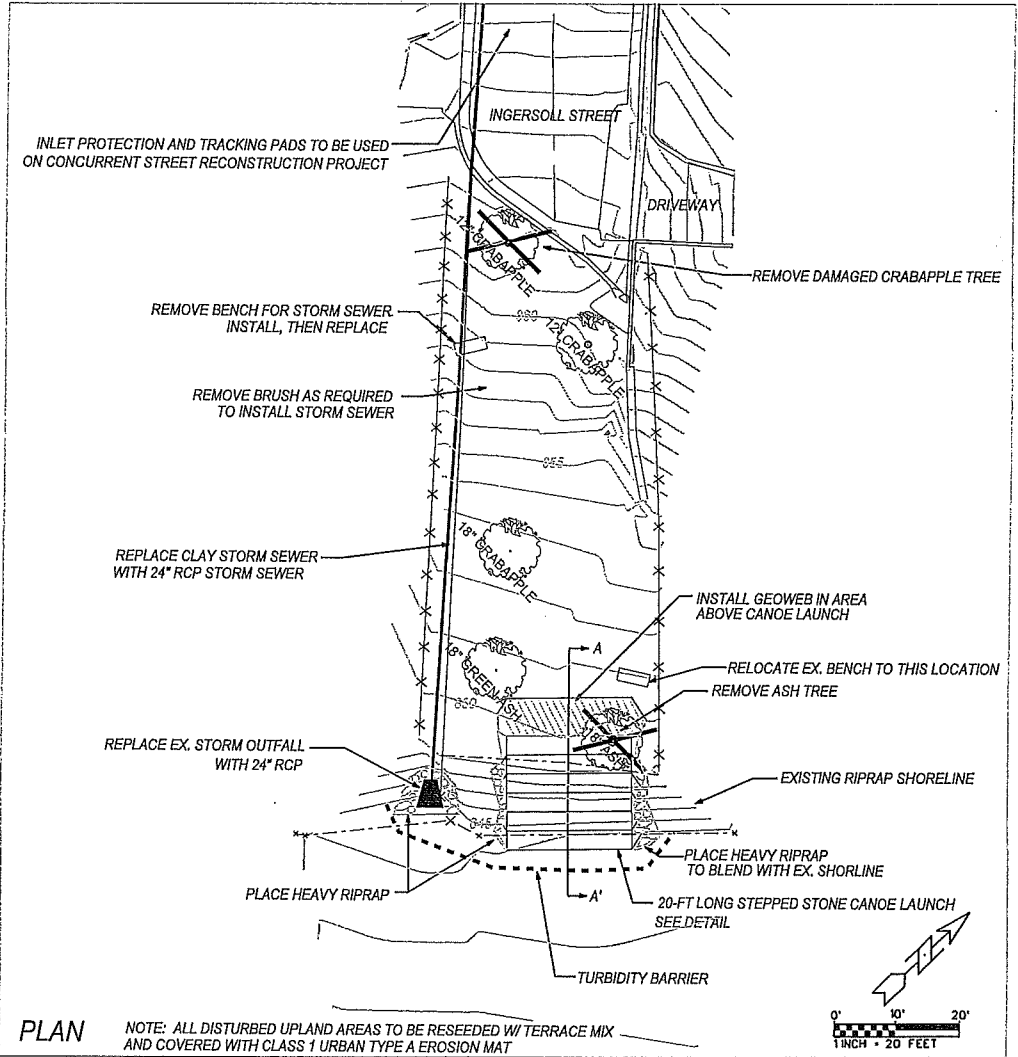
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Robert F. Phillips, P.E.  
City Engineer

RFP:eld

Cc by email:

Ald. Marsha Rummel	Christy Bachmann, City Engineering
Tom Mohr, Traffic Engineering	Kelly Meiss, Water Utility
Elia Acosta, City Engineering	Drew Beck, Madison Metro Transit
Marla Eddy, City Forestry	Matt Mikolajewski, City Planning
Ed Ruckriegel, Fire Department	Dane County 911
Cindy Mierow, Police Department	
Al Schumacher, Streets Division	West High School
Renee Bremer, School District Transportation,	<a href="mailto:rbremer@madison.k12.wi.us">rbremer@madison.k12.wi.us</a>
Jeff Fedler, Madison School District Transportation Coordinator,	<a href="mailto:jfedler@madison.k12.wi.us">jfedler@madison.k12.wi.us</a>
Jason Fenske, Badger Bus Lines,	<a href="mailto:jasonf@badgerbus.com">jasonf@badgerbus.com</a>



STEPPED STONE CANOE LAUNCH DETAIL SECTION A-A' NOT TO SCALE