



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, September 29, 2015

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:35 p.m.

Present: 7 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Jon C. Evans;
Doug Voegeli; Bruce Mayer and David Ahrens

Excused: 1 - Sheri Carter

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Mayer, to Approve the Minutes of the August meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There was one registrant. Nan Fey, Chair of the Madison Food Policy Council and member of the Pollinator Protection Task Force, registered in support of Agenda Item 5.

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

1. [39838](#) Authorizing the execution of an Underground Electric Line Easement to Madison Gas and Electric Company across a portion of the City Water Utility Well #20 property located at 2829 Prairie Road.

Attachments: [10839 Exhibit A.pdf](#)

A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

2. [39839](#) Authorizing the execution of an Underground Electric Line Easement to Madison Gas and Electric Company across a portion of the City Water Utility Well #31 property located at 4901 Tradewinds Parkway.
- Attachments:** [10841 Exhibit A - City Well #31.pdf](#)
- A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
3. [39846](#) Authorizing electric service agreements for the purchase of interruptible electric service with Alliant Energy Corporation for various Madison Water Utility locations
- A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
4. [39905](#) Authorizing the Mayor and the City Clerk to execute a Release of Water Main Easement and to grant a Water Main Easement for existing facilities over a portion of the property located at 1701 Wright Street.
- Attachments:** [10853 Release Exhibits A1 & B1.pdf](#)
[10852 Easement Exhibits A2 & B2.pdf](#)
- A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.**
5. [40058](#) Accepting the Pollinator Protection Task Force Report as the guiding document for the City of Madison to address the issue of pollinator decline and directing the Madison Food Policy Council, with assistance of city staff, to implement the recommendations contained within the report.
- Attachments:** [Pollinator Protection Task Force Report Final.pdf](#)
[statement to pollinator committees \(2\).pdf](#)
[Pollinator Memo.pdf](#)
- A motion was made by Cnare, seconded by Mayer, to Return to Lead with the Recommendation for Approval to the MADISON FOOD POLICY COUNCIL. The motion passed by unanimous voice vote.**
6. [40050](#) Amending Madison Water Utility's 2015 Adopted Capital Budget to reallocate funding system-wide miscellaneous projects to the upgrade of Well 12, and authorizing the Mayor and the City Clerk to execute an amendment to the Professional Services Agreement with SEH, Inc. for pre-design planning, public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the redesign of the Upgrade of Well 12.
- Attachments:** [2014.11.05 SEH Contract for Purchase of Services.pdf](#)
- A motion was made by Cnare, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by unanimous voice vote.**

7. [40192](#) 2014-2015 Annual Report

Attachments: [2014-2015 Annual Report Outline.pdf](#)

A motion was made by Cnare, seconded by Ahrens, to approve the outline. The motion passed by unanimous voice vote.

MONITORING REPORTS

8. [40197](#) Water Quantity Report

Attachments: [O-2A Water Quantity Report 9-2015.pdf](#)
[O-2A Attachments.pdf](#)

A motion was made by Mayer, seconded by Evans, to Approve the interpretation of the policy and the report as submitted. The motion passed by unanimous voice vote.

9. [40219](#) Financial Condition and Activities: Response and Work Plan from 2014 Financial Audit

Attachments: [Response and Work Plan from 2014 Financial Audit.pdf](#)
[Construction Completed Not Classified.pdf](#)

A motion was made by Cnare, seconded by Mayer, to Approve the report. The motion passed by unanimous voice vote.

BOARD POLICY REVIEW

10. [40220](#) Reviewing and updating board process policies.

Attachments: [Board Process Policies 9-2015.pdf](#)
[Revisions to Board Process Policies 11-24-2015.pdf](#)

Each member agreed to review individual policies as follows and report back at the next meeting if any updates or changes were necessary:

David Ahrens- BP-1 and BP-2A
Lauren Cnare- BP-2B and BP-2C
Pat Delmore- BP-2D and BP-2E
Jon Evans- BP-2F, BP-2G and BP-2h
Bruce Mayer- BP-2I and BP-2J
Sheri Carter- BP-2K

INFORMATIONAL ITEMS

11. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was none to report.

12. [24301](#) Items of general interest and update on any rate case in progress.

Madison Water Utility received its rate order on 9/28/2015. There continues to be an increase in the number of customers opting for e-bills, using the online conservation tool, and signing up for usage alerts.

13. [28907](#) Report from the Committee on the Environment.

Pat Delmore gave a report.

DISCUSSION ITEMS

14. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board self-monitoring checklist.pdf](#)

Jon Evans led the meeting evaluation.

15. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No new agenda items were introduced.

ADJOURNMENT

A motion was made by Cnare, seconded by Mayer, to Adjourn at 5:32 pm. The motion passed by unanimous voice vote.