



Finance Department Purchasing Services

David P. Schmiedicke, Director
City-County Building, Room 406
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703
Phone: (608) 266-4521 | Fax: (608) 267-5948
purchasing@cityofmadison.com
cityofmadison.com/finance/purchasing

Accounting Services Manager
Patricia A. McDermott, CPA
Budget & Program Evaluation Manager
Christine Koh
Internal Audit & Grants Manager
Kolawole Akintola
Risk Manager
Eric Veum
Treasury & Revenue Manager
Craig Franklin, CPA

Non-Competitive Selection Request

Requisition Number

Fund
2150 METRO TRANSIT

Major
53*** Supplies/Goods

Agency
Metro Transit

Total Purchase Amount
\$ 200,000.00

Vendor Name
ABC Companies

Product/Service Description
Bus parts, primarily brakes

Exception Criteria
1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.

Reason For Request
To ensure proper public fund stewardship, Metro Transit regularly compares pricing for necessary bus parts from multiple first and third party part vendors, to ensure purchases are made at the most affordable price available at the time of exigence and are received in a timely manner. ABC Companies (dba Muncie) is one such third party vendor, and Metro maintains a positive relationship with them. Muncie is Metro's primary source of brake parts, which are a critical resource needed to complete timely maintenance and ensure transportation safety. Metro is requesting a non-competitive agreement to extend the value of its 2026 PO with Muncie to cover projected part expenses through the remainder of 2026. A Common Council resolution is forthcoming.

Requestor

October 15, 2024

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Comments

The City of Madison has paid a total of \$912,028 to Muncie Transit Supply since 2015. Of that total, \$283,322 was from non-competitively selected purchases. The remaining \$628,706 was many small purchases, each under the threshold requiring competitive selection.