



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

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Thursday, September 7, 2017

5:00 PM

Central Library, 201 W. Mifflin St., Room 104

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### CALL TO ORDER / ROLL CALL

**Present:** 6 - Barbara Harrington-McKinney; Jaime A. Healy-Plotkin; Cindy L. Fesemyer; Philip C. Grupe; Alyssa C. Kenney and Eve Galanter

**New Library Board members Jair Alvarez and Lisa Hempstead were also in attendance. Alvarez and Hempstead were confirmed at the September 5, 2017 Common Council meeting.**

**Also present: Greg Mickells, Mark Benno, Dave Gawenda, Annie Weatherby-Flowers, Melissa Gombar, Susan Lee, Krissy Wick, Marc Gartler**

**A quorum was present and the meeting was properly noticed.**

**Jaime Healy-Plotkin called the meeting to order at 5:02 p.m.**

### APPROVAL OF MINUTES

**A motion was made by Grupe, seconded by Kenney, to Approve the Minutes. The motion passed by voice vote/other.**

### PUBLIC COMMENT

**There was no public comment.**

### DISCLOSURES AND RECUSALS

**There were no disclosures and recusals.**

### BOARD MEMBER EXCHANGE

**Introductions were made of new board members Jair Alvarez and Lisa Hempstead.**

## INSTRUCTION AND DISBURSEMENT OF LIBRARY DIRECTOR EVALUATION FOR COMPLETION

Melissa Gombar, City of Madison Organizational Effectiveness Specialist, introduced herself and explained the newly established Library Director Evaluation process per the Library Director Evaluation Policy adopted by the Library Board on July 6, 2017.

Melissa will be sending all board members and stakeholders requested to complete an evaluation form an e-mail on Friday, September 9th with a private confidential survey monkey account containing the evaluation form. These should be completed by September 29, 2017.

Melissa will meet with the Library Director Evaluation Committee consisting of Phil Grupe, Alyssa Kenney and Eve Galanter sometime in October to compile the results.

It is anticipated the full Library Board will convene in closed session on November 2, 2017 to review and discuss the evaluations.

[48766](#) Library Director Evaluation Materials

## TRUST FUND UPDATE

City Treasurer Dave Gawenda provided the board with the annual report and update of the library's trust fund.

[48911](#) 2017 City Treasurer's MPL Trust Fund Report

## APPROVAL OF DANE COUNTY TAX EXEMPTION RESOLUTION

[48526](#) Application to the Dane County Board for exemption from Dane County Library tax levied under Section 43.57(3), 43.64(2) Wisconsin Statutes.  
**A motion was made by Kenney, seconded by Alvarez, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 9/11/2017. The motion passed by voice vote/other.**

## APPROVAL OF 2018 INTERSYSTEM RESOURCE LIBRARY AGREEMENT

[48503](#) 2018 Intersystem Resource Library Agreement  
**A motion was made by Fesemyer, seconded by Galanter, to Approve. The motion passed by voice vote/other.**

**ACCEPTANCE OF DIRECTOR'S REPORT**

[48624](#) August 2017 Director's Report

A motion was made by Grupe, seconded by Galanter, to Approve. The motion passed by voice vote/other.

Greg Mickells announced he recently met with Carmella Glenn of Madison Area Urban Ministry regarding Just Bakery. Just Bakery is an educational and vocational training program interested in expanding to retail. They are researching the possibility of using the cafe area on the first floor of the Central Library.

Ald. McKinney left the meeting at 6:10 p.m.

**APPROVAL OF OPERATING BUDGET REPORTS**

[48655](#) Operating Budget Reports

A motion was made by Kenney, seconded by Fesemyer, to Approve. The motion passed by voice vote/other.

**APPROVAL OF 2018 LIBRARY CLOSED DAYS AND SUNDAY HOURS**

[48502](#) 2018 Library Closed Days and Sunday Hours

A motion was made by Galanter, seconded by Fesemyer, to Approve. The motion passed by voice vote/other.

**FACILITIES REPORT**

Mark Benno reported the roof has been completed at the Badger Rd. maintenance facility after a six week delay. The Meadowridge development has been purchased by Baceline Investment Group in Colorado. The library is hoping for improvements in cleanliness and security of the site.

**FRIENDS REPORT**

There was no report.

**FOUNDATION REPORT**

Jaime Healy-Plotkin will be attending the Foundation's annual meeting and announced tickets are on sale for Ex Libris which will be held on October 13th at 7:00 at the Central Library.

#### **SOUTH CENTRAL LIBRARY SYSTEM REPORT**

Jaime Healy-Plotkin attended the August meeting when John DeBacher spoke regarding the PLR project. DeBacher is the Director of Public Library Development at DPI and will be attending the MPL Board meeting on November 2nd to discuss Chapter 43.

#### **DANE COUNTY LIBRARY SERVICE REPORT**

There was no report.

#### **ADJOURNMENT**

A motion was made by Galanter, seconded by Fesemyer, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 6:30 p.m.