



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved URBAN DESIGN COMMISSION

Wednesday, February 4, 2009

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room LL-110 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 8 -

Mark M. Smith; Dawn O. Weber; Ronald S. Luskin; Jay B. Ferm; Todd R. Barnett; Bruce F. Woods; Richard L. Slayton and John A. Harrington

Excused: 2 -

R. Richard Wagner and Marsha A. Rummel

APPROVAL OF MINUTES

The Commission requested that they be informed if the case reviewed at the January 21, 2009 meeting regarding 229 West Lakelawn Place/201 West Lakelawn Place is on a future Plan Commission or Common Council agenda.

A motion was made by Ferm, seconded by Smith, to Approve the Minutes of the January 21, 2009 meeting with the corrections that Barnett abstained from voting on Item Number 5 (160 Westgate Mall), and that Ferm was absent for Item Numbers 6 through 10. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment at this time.

ANNOUNCEMENTS

None.

UNFINISHED BUSINESS

1. [07907](#) 479 Commerce Drive - PUD-SIP, Modifications to a Previously Approved Hotel. 9th Ald. Dist.

A motion was made by Barnett, seconded by Ferm, to Refer to the URBAN DESIGN COMMISSION. The motion passed by the following vote:

Absent: 1 -

Ronald S. Luskin

Excused: 2 -

R. Richard Wagner and Marsha A. Rummel

Ayes: 7 -

Mark M. Smith; Dawn O. Weber; Jay B. Ferm; Todd R. Barnett; Bruce F. Woods; Richard L. Slayton and John A. Harrington

2. [13147](#) 425 West Washington Avenue - PUD(GDP-SIP) to Construct a Mixed-Use Development. 4th Ald. Dist.

A motion was made by Harrington, seconded by Ferm, to Refer to the URBAN DESIGN COMMISSION. The motion passed by the following vote:

Excused: 2 -

R. Richard Wagner and Marsha A. Rummel

Ayes: 5 -

Dawn O. Weber; Jay B. Ferm; Richard L. Slayton; John A. Harrington and Mark M. Smith

Noes: 2 -

Ronald S. Luskin and Todd R. Barnett

Abstentions: 1 -

Bruce F. Woods

3. [13300](#) 7710 South Brookline Drive - Addition to an Assisted Care Facility, Modified PUD(SIP). 1st Ald. Dist.

A motion was made by Luskin, seconded by Smith, to Grant Final Approval. The motion passed by the following vote:

Absent: 1 -

Todd R. Barnett

Excused: 2 -

R. Richard Wagner and Marsha A. Rummel

Ayes: 7 -

Ronald S. Luskin; Jay B. Ferm; Bruce F. Woods; Richard L. Slayton; John A. Harrington; Dawn O. Weber and Mark M. Smith

4. [13501](#) 9202 Silverstone Lane - Alteration to a PUD(GDP-SIP) to Change Five 4-Unit Townhouse Condominium Buildings to Five 4-Unit Garden Apartment Buildings. 1st Ald. Dist.

A motion was made by Luskin, seconded by Smith, to Grant Initial Approval. The motion passed by voice vote/other.

OTHER BUSINESS

5. **Discussion on topics to be covered during upcoming meeting with Planning Division staff**

The Commission listed the following items as potential discussion topics to discuss at the meeting with Planning Division staff:

1. The mission of the UDC - what is expected of the Commission and why?
2. The level of detail staff expects in UDC conditions/comments, and the level of detail that staff feels comfortable in implementing.
3. Whether time limits should be placed on presenters, possibly based on the type of project.
4. Whether some level of review (or potentially initial approval) from Traffic Engineering Division (and maybe the Fire Department) would be appropriate prior to UDC review or acceptance of an application.
5. Whether Planning Division staff reports could be available at UDC meetings, or have staff summarize comments prior to the applicants presenting.
6. Whether informational presentations should be required for some projects.
7. Meeting flow - should UDC discussion focus on one area at a time (such as context, site, parking, massing, architectural detail)?
8. Should only clarifying questions be asked during presentations?
9. Should there be a "questions only" period after the presentation and prior to discussion?

6. **Recommendation of an Urban Design Commission representative to the Zoning Code Rewrite Advisory Committee**

This item was tabled pending the introduction and decision on a potential ordinance amendment that would permit alternate members to serve as the Urban Design Commission representative on other City committees.

ADJOURNMENT

A motion was made by Luskin, seconded by Smith, to Adjourn at 6:50 p.m. The motion passed by voice vote/other.