

Madison General Ordinances 3.38(6)(c)3:

3. Members of the **Common Council shall participate in the evaluation process** by means of the following procedure.
  - a. Early in the year, the Mayor shall distribute a Request for Goals and Objectives Form on which Alderpersons may indicate areas of concern for which they would like to see goals and objectives developed for any one or all the managerial employees.
  - b. The Mayor shall use this input in developing goals and objectives with the managers.
  - c. Upon request, the Mayor shall allow Alderpersons to inspect the final goals and objectives.
  - d. Changes may be made to the goals and objectives during the year.
  - e. At the end of the year, the Mayor shall distribute a Request for Performance Evaluation Form on which Alderpersons may submit their performance evaluation based upon the predetermined goals and objectives, of any one or all of the managerial employees.
  - f. The Mayor shall compare actual performance with the predetermined goals and objectives, including Alderpersons' input, as the basis for determining the salary adjustment for each managerial employee.