



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft PERSONNEL BOARD

Wednesday, November 19, 2014

1:30 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Mike Dailey, Dana Hanaman, Austin Johnson, Scott Langer, Mike Lipski, Colier McNair, Sarah Olson, Rob Phillips, Charlie Romines, Julie Trimbell, Lorri Wendorf-Corrigan and Brad Wirtz.

The meeting was called to order by Ms. Hughes.

Present: 4 - Christie L. Hill; Dana E. Denny; Julie A. Graziano and Judy J. Hughes

APPROVAL OF MINUTES

A motion was made by Denny, seconded by Graziano, to Approve the Minutes of the September 3, 2014 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

Lorri Wendorf-Corrigan addressed the Board representing MPSEA.

DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

NEW BUSINESS

1. [34775](#) Create the classification of CCTV Inspection Technician in CG15, Range 08, and create three new positions of CCTV Inspection Technician in the Engineering budget to be filled through an internal competitive process. The selected candidates positions will be deleted and recreated as CCTV Inspection Technicians upon starting in the new classification.
A motion was made by Denny, seconded by Hughes, to Re-refer to the PERSONNEL BOARD. The motion passed by voice vote/other.
2. [34776](#) Create the classification of Sewer and Drainage Maintenance Technician in CG15, Range 07, delete the classification of Street and Sewer Maintenance Worker 3 in CG15, R07, recreate the positions #1123, #4315, #1076, #1082, #3875, #3609, #1134, #3876, #1117, #1141, #3247, #1062 and #1138 of "Street and Sewer Maintenance Worker 3" (CG15/R07) as a "Sewer and Drainage Maintenance Technician" (CG15/R07) in the Engineering budget and reallocate incumbents B. Baukin, B. Droster, W. Dyer, M. Foy, B. Gulvik, K. Kluever, C. Pribbenow, G. Simdon, J. Streich, T. Thoma, M. Egan, J. Kelley and D. Treinen to the new position.

A motion was made by Denny, seconded by Hughes, to Re-refer to the PERSONNEL BOARD. The motion passed by voice vote/other.

3. [35685](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Contract Compliance Monitor" in Compensation Group (CG) 18, Range 2 and creating the classification series of "Contract Compliance Specialist 1" in CG18, Range 4, "Contract Compliance Specialist 2" in CG18, Range 6, and "Contract Compliance Specialist 3" in CG18, Range 8.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [35679](#) Recreating the three positions #4046, #72, and #3699, of 1.0 FTE Contract Compliance Monitors in CG18-2 as Contract Compliance Specialists 2 for positions #4046 and #72 in CG18-6, and as Contract Compliance Specialist 3 for position #3699 in CG-18-8, in the Department of Civil Rights Operating Budget; and reallocating the incumbents to the new positions.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [36124](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Engineering Operations Manager" in Compensation Group (CG) 18, Range 14, and creating the classification of "Engineering Operations Manager" in CG18, Range 15.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [36108](#) Deleting the 1.0 FTE Engineering Operations Manager (CG18,R14) (#1131) in the permanent salary detail of the Engineering Division budget, recreating it as a 1.0 FTE Engineering Operations Manager position in Range 15, and reallocating the current incumbent to the new position.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

7. [36109](#) Create the classification of 1.0 FTE Traffic Systems & Networking Specialist in CG16, Range 22, delete the classification of 1.0 FTE Electrical Operations Leadworker in CG16, R20, recreate the position (#1238) of "Electrical Operations Leadworker" (CG16/R20) as a "Traffic Systems & Networking Specialist" (CG16/R22) and reallocate the incumbent (M. Christoph) to the new position.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

8. [36088](#) Recreating position #1487 of 0.5 FTE Administrative Clerk 1 (currently budgeted as an Administrative Clerk 2 and underfilled) to a 0.8 FTE Program

Assistant 1 in the Parks Operating budget; and reallocating incumbent Karen Thompson to the new position.

A motion was made by Graziano, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

9. [36126](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Golf Clubhouse Supervisor" in Compensation Group (CG) 18, Range 3 and creating the classification series of "Golf Clubhouse Operations Supervisor 1" in CG18, Range 5, and "Golf Clubhouse Operations Supervisor 2" in CG18, Range 6.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

10. [36106](#) Recreating the position #4415 of 0.8 FTE Golf Clubhouse Operations Supervisor in CG18-3 as 1.0 FTE Golf Clubhouse Operations Supervisor 2 in CG18-6, in the Parks Division Operating Budget; and reallocating the incumbent to the new position.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

11. [36127](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Organizational Health and Development Manager" in Compensation Group (CG) 18, Range 15.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

12. [36098](#) Classify the position of Org/Health Dev Mgr in the 2015 Human Resources Budget as being an Organizational Health and Development Manager in CG18, Range 15.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

13. [36079](#) Adopting updates to the City of Madison Personnel Rules, revised 2014.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

14. [36081](#) Amending Section 3.53 of the Madison General Ordinances to include former represented employees.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Hughes, seconded by Denny, to Adjourn. The motion passed by voice vote/other.