

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, December 12, 2013

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 5:31 p.m.

Present: 7 -

Matthew J. Phair; Mark E. Edgar; Judith M. Wilcox; Patricia A. Lasky; Lori Kay; Renae Sieling and Jerry L. Halverson

Excused: 1 -

Carl Chenoweth

OTHERS PRESENT: Janel Heinrich, Pamela Abel (recorder), David Caes, John Hausbeck, Mary Michaud, Jeff Golden

2. REQUEST FOR AGENDA ORDER CHANGES

Motion by Lasky/Halverson to move up action items 14-16 to follow item 7.

3. APPROVAL OF MINUTES

A motion was made by Lasky, seconded by Kay, to Approve the Minutes. The motion passed by voice vote/other.

4. PUBLIC COMMENT - 5 minute limit per speaker - None

5. DISCLOSURES AND RECUSALS

As a Board of Director member of Forward Community Investments, Judy Wilcox was recused on item 16.

REPORTS

6. [27914](#) CHAIR'S REPORT - 5 minutes

The Chair praised the great efforts to decrease smoking in rental units.

7. [27915](#) DIRECTOR'S REPORT - 5 minutes

Attachments: [2014 Org Chart 12-11-13.pdf](#)

Heinrich distributed a new organization chart for the department. Although there are not significant changes in programs, this moves us forward as a department. Michaud has been instrumental in placing staff in roles and responsibilities, after conversations with staff.

- [32091](#) Dane County Ordinance Amendment No. 25, 2013-2014

Attachments: [County Ordinance Amendment No. 25, 2013-2014.pdf](#)

A motion was made by Phair, seconded by Sieling, to Forward to the County Board of Supervisors with the Recommendation for Approval. The motion passed by voice vote/other.

Excused: 1 -
Carl Chenoweth

- [32090](#) Board of Health Resolution #2013-17 2014 Public Health Grants and Contracts

Attachments: [BOH Resolution 2013 17 2014 Public Health Grants and Contracts.pdf](#)

A motion was made by Lasky, seconded by Edgar, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

- [32518](#) Authorizing a contract with Forward Community Investments to develop Gardens for Empowerment

NOTE: This item was incorrectly placed on the December agenda. It will be on the January agenda for action, after referral from Common Council on January 7, 2014.

Gardens for Empowerment (G4E) is currently in two Madison neighborhoods and the desire is to expand the program. FCI is a Community Development Financial institution, not a Community Investment Financing institution as stated in the resolution.

8. [31824](#) OPERATIONS DIVISION REPORT - 5 minutes

The department received a \$400 check in the mail last Friday following an incident involving a court conviction for destruction of property, the cell phone of a staff member. The person was taking a picture in a licensed establishment as part of an inspection for smoking regulations.

9. [31825](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

Attachments: [Organization structure handout Michaud.pdf](#)

Michaud distributed a document that captures some of what the restructuring is about, describing organization effectiveness. Managers and other staff came up with new division, which will focus on social policy, data, program development and evaluation. The Policy, Planning and Evaluation Policy, Planning and Evaluation division will develop initiatives in healthy eating, youth development, active living, mental and emotional well being, healthy aging and healthy affordable food for all. This includes a unique internal consulting team, working across the department, to include the Health Equity Coordinators. Michaud will be the director of the new division. We will begin to recruit for a Director of Community Health and a WIC Supervisor. Judy Howard, a Community Health Supervisor, is retiring at the end of January. Heinrich credits her to moving the department to where we are now in population health and health equity.

10. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

Animal Services declared a dog dangerous and ordered euthanasia, which the owner complied with. We hope to have inspections on line the first part of 2014, although Information Technology is involved in rolling out a new version of Accela. The Lab is starting to work on a nitrate project in conjunction with the DNR, UW, Dane Co. Regional Planning Commission and WI Geological and Natural History Survey. This is part of a two year DNR grant, looking at current data and future data needs. Doug Voegeli is meeting today with the County Lakes and Watershed Commission about water sampling plans after fireworks. Next month, the City Commission on the Environment will be discussing the issue. We are looking at an ordinance change to Madison section 7.05. There was a recent case of a property owner using pesticides, which created a health hazard. This change would allow us to have citation authority, to issue a penalty on the spot, for nuisance issues to be corrected. Scott Podboy, a Lead Worker, is retiring after 34 years.

- 10.a. [32511](#) Safe Food Advisory Committee - Meeting January 21, 2014

LIAISON REPORTS - 5 minutes

11. [28747](#) Committee on the Environment - Pat Lasky

Discussion continues on the fireworks issue

12. [28748](#) Madison Food Policy Council - Alder Matt Phair

There is money in the budget for grant opportunities through the Madison Food Policy Council. The subcommittee for permanent retail in underserved neighborhoods is beginning to look at getting data, where gaps and needs are and look at what we can do.

NEW BUSINESS - 30 minutes - ACTION Items (#14-16)

13. [32328](#) Reminder that all members of City of Madison committees, commissions, or boards must file a Statement of Interests form with the City Clerk's Office by January 7, 2014.
17. [32542](#) Presentation on Population Trends - David Caes - 20 minutes

Attachments: [Population Trends--FINAL.pdf](#)

REPORTS OF STANDING AND SPECIAL COMMITTEES

18. [27921](#) EXECUTIVE COMMITTEE
19. [27922](#) BUDGET COMMITTEE
20. [27923](#) ADMINISTRATIVE HEARING
21. [27924](#) PERSONNEL

The Personnel Committee meeting scheduled for today, December 12, was cancelled due to lack of quorum.

22. [27925](#) AD HOC BYLAWS
23. [27926](#) AD HOC PROGRAM EVALUATION
24. **ADJOURNMENT**

This was Adjourn