



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved SUSTAINABLE DESIGN AND ENERGY COMMITTEE

Monday, June 15, 2009

4:00 PM

215 Martin Luther King, Jr. Blvd.
Room 300 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 15 -

Satya V. Rhodes-Conway; Judy Compton; Lucas K. Dailey; Sherrie Gruder; Michael J. Vickerman; Paul D. Muench; Julia D. Voss; David W. Drummond; Garrick R. Maine; Peter J. Taglia; Lou W. Host-Jablonski; Leslie C. Schroeder; Marc B. Kornblatt; Eric T. Truelove and Richard A. Heinemann

Excused: 2 -

Catherine E. Mackin and David C. Boyer

Others present: Jeanne Hoffman, Brian Joiner and Roger Allen.

APPROVAL OF MINUTES

Garrick Maine moved to approve the minutes. The motion was seconded by Lucas Dailey and the minutes were unanimously approved. Leslie Schroeder was not at the last meeting and abstains.

PUBLIC COMMENT

None

NEW BUSINESS

15070

Open Meeting Laws Presentation - by Attorney Roger Allen

Sherrie Gruder mentioned that there were issues regarding the workgroups meetings and whether they have to be noticed for public meeting notices.

Roger Allen, from the City Attorneys Office, passed out information regarding email and open meetings.

If you are using personal email for committee's work, please copy the staff person so that the email is captured. The City can then retrieve the data if there is a need. Roger gave examples about cases where private emails can be subpoenaed. The Attorney General indicated that you should not use email but then suggested that if enough committee members are emailing each other right away it is like a meeting, however, if emailing over days more like letters.

Madison revised open meeting laws and if you compare, the State is a base and Madison goes from there. For open meetings there is no difference between the State and Madison. State Caucuses are exempted from open meetings. This is not the case for Madison. The idea is that government needs to be open and transparent, which is different that the private sector. For committees to break up into small groups, there are issues.

If enough committee members get together that can either pass an item or block an item this is a quorum or a negative quorum and is not allowed. A walking quorum is where information is passed along from member to member that can either pass something or block something. When staff emails committee members they always ask that questions be emailed only to staff to prevent walking quorums.

Attorney General opinion is that a group of a committee that is charged with a task that constitutes an open meeting. Roger suggested that you schedule many meetings in advance. You can always cancel.

Sherrie asked these working groups where not trying to pass or do anything so is that open meetings? Roger stated that if a group formed, then that has to be noticed. Garrick Maine asked what happens if the meeting is a conference call do you have to notice that too?

Roger stated that yes; you work with staff so that they can set up a public phone. A public phone and a room will need to be provided. Lou asked how many times has there been where this has come up and it was a court issue?

Roger indicated that this happens more times that he would like and gave the example of an issue during the smoking ban debate. The Attorney General took action and fined the City Attorney because they decided they would continue to meet after the noticed meeting. City of Monona and a School District up north have had issues. The public will feel that if the meetings are in secret that policies are being passed without public input.

Sherrie asked about stakeholders going to work group?

Roger indicated that if stakeholders are coming to more than one meeting, then the Common Council might need to approve those members.

Judy suggested that Sherrie and Jeanne met with Roger to get more clarification.

15095

Sustainable Design & Energy Committee Member Acknowledgements

Sherrie mentioned that David Boyer, Jim Armstrong and Lance McGrath have all been on the committee for many years. Sherrie will draft a resolution thanking them at the next meeting.

OLD BUSINESS

DISCUSSION ITEMS

[13906](#) Update of Building a Green Capital City Plan

The following items are meant to be subheadings for ID #13906:

[15096](#) Subgroups work and report out

Brian suggested that committee members consider whether the reports:

Good Overview?

Is there anything missing?

Too much detail or off track?

Who are potential stakeholders?

Public Outreach

Satya – wondered is this only for residents or are we to include business too?

Judy – we need geographically disperse meetings for the public at least five.

Sherrie – mentioned coordinating with Mpowering campaign and the Sustainability Indicators.

Jeanne – mentioned the Public Health Environmental Card and Madison Measures will have sustainability measures.

Julie – suggested prioritizing the goals

Sherrie – suggested short, medium and long-term goals

Brian – suggested members look at Draft Outline

City Operations

Sherrie – indicated that this is a good working outline without giving people the answers

Private Sector

Jeanne – wonders if there needs to be a section on utility?

Satya – fee-bates may not be legal and will share information with committee.

Also need to review the new zoning.

Lucas – will work on this and will “go too far”.

Satya – energy Efficiency and Conservation Block Grant both city and county will be providing funding for energy improvements for business and residents.

Lou – no number is given for CO2 reduction.

Jeanne – look to Northeast Neighborhood Plan for other ideas.

Leslie – also consider Dark Skies

Paul – give background, this is too specific

David – needs to be generalized

Paul – how do you capitalize the savings over the years to be able to make these investments now – is there a way to do that?

Carbon and Zero Net Energy

Jeanne – again bring up Utilities - Smart Grid, etc, and whether they are here or somewhere else?

Marc – does this area call for more specifics because of the heading or should the title be more general?

Lou – is this a whole committee decision?

Satya – under available other sources add geo-thermal.

Jeanne – add definitions to all documents.

Should Carbon and Zero Net Energy be renamed?

Satya – You are right that this title is different – what should it be? City Policy? Make this the policy section.

David – I am not fond of these terms because they mean too many things to many people. We could call it reduce carbon and save energy but that is too broad. There would need to be some sub-heading under that.

Richard – What are the overall goals because what we come up here will impact the other areas?

Lou – Where is Madison going? – Where is the bigger picture? This isn't policy this is about vision and direction.

Marc – this is the tip of the iceberg. What is the name of this committee? I have to explain what this committee does... Call it the SDE Section.

Lucas – This group is more goal-oriented while the other groups are more about how to get it done.

Brian – overarching goals for the entire thing?

Satya – There is a piece of this about goals and vision that needs to be pulled out could be pulled out. There are also policies that also need to be in here.

The groups – are: Residents, Business, City Operations (Non-profits) – And then public outreach for everyone.

VISION

Residents	Business	City Operations	Utilities	
Goals/ Indicators	Goals/ Indicators	Goals/ Indicators	Goals/ Indicators	Goals/ Indicators
Policy	Policy	Policy	Policy	
Outreach	Outreach	Outreach	Outreach	

Satya and Judy – non-profits fall where they work – residents, business etc.

Lou – our natural resources are finite and where does that discussion happen?

It will get lost if we only look at the three areas above. (Goals, Policy and Outreach)

Leslie – the goals and policy and outreach all feed on each other.

David – non-profits bring about change and they should be separate

Sherrie – This is overarching of how we achieve sustainability.

Satya – There is a piece here about vision. I don't think we should be constrained by the first plan.

Richard – Keep it more focused on utilities.

Leslie – Carbon and Zero Net energy – there is more to a sustainable city than carbon and zero net energy.

Brian – a working group that develops a broad vision – policies – goals.

Lou – It is in there.

Jeanne – talked about the bubble and Garrick’s vision target.

Judy – We have the cart before the horse. We are going to change the plan we have listen sessions first and then create workgroups to work through work plans and implementation and policy. We should learn off of the first plan.

Mark – Blueprint we have learned... but we need to look at something new.

Add Overarching Vision to above and Utilities.

Brian – Who volunteers?

Marc Kornblatt– coordinator

Lucas Dailey

David Drummond

Sherrie Gruder

Jeanne Hoffman (as staff)

Meeting will be noticed.

Richard – Bubble and Garrick Chart is that the vision?

Brian – that is up to the committee.

15097

Process for blueprint update - next steps

Sure... Brian – Draft Building a Green Capital City.... There is a structure of how the new plan would be written.

The subcommittees – should come up with this information.

The subcommittees are to take the information that you heard and update your draft before the next meeting.

Lou – We need public outreach now.

Satya – We need public outreach before we write the final draft. The second outreach plan is about getting all of this done over time.

Leslie – the entire committee needs to discuss the vision document

Lucas – could be more drafts.

Brian – Sure

Sherrie – experts and stakeholders are part of creating the document, which is public input, and then the public outreach is education and outreach.

Last four Minutes - Experts and Stakeholders

Andrew Statz

WMC

Real Estate

Neighbor Association

Energy Experts

Utilities

University

Farmers

MATC

Sustain Dane

Energy Center of WI

Madison Environment

**Business Associations
Community Gardeners
Health Professionals
Transportation
WI Southern RR
Town of Dunn – Planner?
Tim Cooley
Dept of Transportation
Madison Peak Oil
Educators – all levels
George Dreckmann
Steve Hiniker
Larry Nelson
Faith-Based Communities
Other City Committees
Developers**

Brian – please think about names and send to Jeanne.

ANNOUNCEMENTS

None.

ADJOURNMENT

Lou Host-Jablonski moved to adjourn the meeting and the motion was seconded by Marc Kornblatt. The meeting was adjourned at 6:00 p.m.