

Proposed 2016 changes in fees and policies for
Neighborhood Associations (NA) and Neighborhood Resource Teams (NRT) events

- One free shelter reservation/special event application fee per year
 - ½ price for any permits required for the event (PA, temp structure, vending, etc).
 - Additional events:
 - \$50 application fee, ½ price shelter reservation and permit fees
- Key deposit is required
- A damage deposit is required if there have been problems in previous years.
 - If damage occurs and repairs are not made or paid for, the free reservation for the following year is forfeited.
- Two weeks' notice is required if trash barrels and picnic tables need to be delivered for an event.
 - With two weeks' notice, up to 4 barrels and 4 tables will be delivered free of charge.
 - If additional equipment is requested, there is a \$150/ trip charge.
 - Requests made less than two weeks in advance are charged the \$150/trip charge for *any* requested equipment.
- NAs and NRTs will be notified of these new, uniform, non-negotiable terms.

2016 Proposed Changes for Reservable Spaces

- Make all sun shelters and gazebos reservable structures
 - All necessary permits will be available for the listed price
 - \$100 temporary structure fee applies
 - \$25/weekdays
 - \$50/weekends & holidays
 - \$75 deposit for use of power
 - Deposit is for key at the parks office
 - There will be exceptions to this, depending on location
- Install temporary or permanent placards similar to what is used at current reservable parks to alert public that space is spoken for. Customer would also bring his/her reservation receipt to event.

Normal Shelter Reservation vs. Special Event

Currently the only iron-clad qualification for Special Events:

- Event will take place in an area not normally reservable (non-shelter park space)

New questions staff can ask to make determination:

Question	No	Yes
Will you be selling anything or promoting a product/service?	Proceed to next question	Special Event
Will the event be promoted/open to the general public?	Proceed to next question	Special Event
Will your event have significant activity outside of the shelter area? <ul style="list-style-type: none"> • Field use, tents, stages, walk/run, bike, parade, etc. 	If "no" to all questions, it's not a Special Event	Special Event