



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, May 11, 2011

10:00 am

Parks Conference Room
210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

I. CALL TO ORDER / ROLL CALL

Other Staff Present: Laura Bauer, Drew Beck, Katie Peterson and Steve Schultz

Present: 9 -

Kelli Lamberty; Cindy Mierow; Susan Barica; Jeremy McMullen; Tom
Mohr; Bill Putnam; John Fahrney; Melvin W. Lamb and Eric Veum

II. APPROVAL OF MINUTES

III. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the
agenda.

IV. DISCLOSURES AND RECUSALS

V. NEW BUSINESS

A. STREET USE APPLICATIONS FOR SPECIAL EVENTS

1. [22001](#) CAPITOL MILE
Capitol Square/See attached map Su, July 24, 11a-7p
Annual run around the Capitol Square. Discuss set-up, schedule, route
and activities.
Paul Turpin, Wisconsin Track Club

Attachments: [7.24CapitolMile.pdf](#)

ACTION: Refer to 5/25/2011 meeting

2. [22322](#) YES, I WILL RUN WALK
Please see attached map Sa, Jul 30, 5-8pm
Annual run/walk to benefit the National Kidney Foundation of Wisconsin.
Discuss set-up, schedule, route and activities.
Cindy Huber, National Kidney Foundation of Wisconsin

Attachments: [7.30YesIWill.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

Metro route(s) detoured by event. Fee/route detoured applies.

Event cannot displace licensed city vendors.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

3. [22048](#)

WOOF PRIDE

100 Block King St Sa, Aug 20, 4pm-12am

LGBT PRIDE celebration with music, food, beverages/liquor and a pie toss to benefit the American Cancer Society. Discuss set-up, schedule and activities.

Dino Maniaci, Woof's

Attachments: [8.20WoofPride.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Special duty officers required for event. Call 608-266-4022.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

20' emergency access lane must be maintained throughout event area.

Metro rerouted to outer loop. Standard rerouting fee applies.

Noise must be kept to a reasonable level at all times.

Event cannot displace licensed city vendors.

Provide access to business' and residences on street.

Signage ('No Alcohol Beyond This Point') and staffing at event perimeter

Beer/wine sales on street end at 11pm

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

4. [22321](#)

THE HUES ALIVE AT FIVE: CELEBRATING OUR COMMUNITIES OF COLOR

200 MLK Su, Jun 26, 7am-9pm

Festival with music, food and drink to celebrate the five year anniversary of Hues. Discuss set-up, schedule, and activities.

Jonathan Gramling, The Capital City Hues LLC

Attachments: [6.26HuesAliveAtFive.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for meter bags. Remove meter bags when event has ended.

Barricade placement as per plan on file with Traffic Engineering (TE).

20' emergency access lane must be maintained throughout event area.

Event cannot displace licensed city vendors.

Signage - 'No Alcohol Beyond This Point' - at event perimeter and staffing to enforce requirement.

1 Metro route detoured by event. Fee/route detoured applies.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

5. [22361](#)

BOOMBOX THE WASTELAND

Roundabout at N 6th St and Winnebago St Su, Jun 5, 10am-7:30pm

Live radio broadcast/community event to repurpose and invigorate an active or abandoned public space with people, music, art and energy. Discuss set-up, schedule and activities.

Wendy Schneider, East Isthmus Neighborhood Planning Council

Attachments: [6.5BoomboxTheWasteland.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

20' emergency access lane must be maintained throughout event area.

Maintain access to Metro stops.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

6. [22382](#)

RIDE THE DRIVE

through out the isthmus - see map Su, June 5, 8a-4p

A 6-mile course on the isthmus open to biking, walking, skating and other forms of non-motorized transportation. Discuss set-up, schedule, location, activities.

Steve Doniger/Anne Whisner, City Of Madison Parks Division

Attachments: [6.5RideDrive.pdf](#)

ACTION: Approved w/ Conditions

Special duty officers required for event. Call 608-266-4022.

Call 608-267-8756 to arrange for meter bags and "No Parking" signs. Remove meter bags and signs when event has ended.

20' emergency access lane must be maintained throughout event area.

Metro route(s) detoured by event. Fee/route detoured applies.

City Vendors licenses are invalidated for this event.

Provide and maintain access to Inn on the Park during the event.

Exclusive Use Resolutions – Adopted 5/3/2011.

7. [22413](#)**WOODLAND MONTESSORI SCHOOL 40TH BIRTHDAY PARTY**

1100 Block Colby St Sa, Jun 4, 1-6pm

Festival with juggling, drumming, food and fun to celebrate 40th birthday for Woodland Montessori. Discuss set-up, schedule and activities.

Tara Cordes, Woodland Montessori School

Attachments: [6.4WoodlandMontessori.pdf](#)

ACTION: Approved w/ Conditions

Certificate of insurance listing the City of Madison as additional insured is required - on file.

Neighborhood notification-petition/flyer on file.

Barricade placement as per plan on file with Traffic Engineering (TE).

Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements to pickup and return barricades required for event.

Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area. Charges will be assessed for any City staff time or resources required for clean up.

B. STREET USE APPLICATIONS FOR BLOCK PARTIES AND ROUTINE REQUESTS1. [22323](#)**GREEK FEST**

Hellenic Orthodox Community of Madison AKA Assumption Greek Orthodox Church

Set-up: F, Jul 29, 12pm

Sa, Jul 30, 4-9pm

Su, Jul 31, 11am-7pm

First Block of North Seventh Street

Annual ethnic festival promoting Greek culture, food, dance and to benefit Mission of the Assum. Discuss set-up, schedule and activities.

Nico Fatsis, Assumption Greek Orthodox Church

Attachments: [7.29-7.31GreekFest.pdf](#)

ACTION: Refer to 5/25/2011 meeting

2. [22414](#)**LAUNCHPAD FINALS COMPETITION**

Park St near Union Sa, Jun 11, 9am-11pm
Parking on Park Street near Union Theater. Discuss set-up, schedule
and activities.
Dennis Graham, Wisconsin School Music Association

Attachments: [6.11LaunchpadFinals.pdf](#)

ACTION: Approved w/ Conditions

Parking Only – No Closure

Barricade placement as per plan on file with Traffic Engineering (TE).

**Call the Sayle St. Garage, 608-266-4767, 1120 Sayle St, to make arrangements
to pickup and return barricades required for event.**

**Call 608-267-8756 to arrange for “No Parking” signs. Remove signs when
event has ended.**

20' emergency access lane must be maintained throughout event area.

**Event organizer/sponsor is responsible for clean up of event area. Charges
will be assessed for any City staff time or resources required for clean up.**

3. [22324](#)

NEIGHBORHOOD BLOCK PARTY
3800 Council Crest F, Jun 10, 6-11pm
Jeanne Grist

Attachments: [6.10CouncilCrest.pdf](#)

ACTION: Approved w/ Conditions

Resident petition - on file.

**The Event Organizer is responsible for making arrangements to pick up and
return the barricades and "Road Closed" signs required to close the street.**

**The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30
a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12'
barricades. Approved Neighborhood Block Parties are given up to 8
barricades at no cost. (\$5/per barricade after the initial eight).**

20' emergency access lane must be maintained throughout event area.

Event organizer/sponsor is responsible for clean up of event area.

**Call 608-267-8756 to arrange for “No Parking” signs. Remove signs when
event has ended.**

4. [22362](#)

NEIGHBORHOOD BLOCK PARTY
1300 Dewey Court Sa, May 28, 9am-9pm
Sarah Daines

Attachments: [5.28DeweyCt.pdf](#)

ACTION: Approved w/ Conditions

Resident petition - on file.

**The Event Organizer is responsible for making arrangements to pick up and
return the barricades and "Road Closed" signs required to close the street.**

**The Sayle St. Garage, 266-4767, 1120 Sayle St., is open Monday - Friday, 8:30
a.m. - 3:30 p.m. The organizer will need a vehicle that can accommodate 12'
barricades. Approved Neighborhood Block Parties are given up to 8
barricades at no cost. (\$5/per barricade after the initial eight).**

20' emergency access lane must be maintained throughout event area.
Event organizer/sponsor is responsible for clean up of event area.
Call 608-267-8756 to arrange for "No Parking" signs. Remove signs when event has ended.

VI. ONGOING BUSINESS / ANNOUNCEMENTS

- A. Recap recent street use events
- B. Preview upcoming events - see below and 2011 events calendar
- C. Next Street Use Meeting - W, May 25, 2011

VII. ADJOURNMENT

UPCOMING EVENTS