

**From:** [Robert C. Procter](#)  
**To:** [Clerk; Verbick, Jim](#)  
**Cc:** [Verveer, Michael](#); [Tony DeSalvo](#)  
**Subject:** RE: Roxxy, Stuffed Olive, and Double Tap  
**Date:** Friday, June 7, 2024 4:33:53 PM

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Hi Jim,

Out of an abundance of caution, we would request an extension for both Roxxy and Stuffed Olive just in case there is an issue that comes up.

Thank you!

## Robert Procter

Attorney

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**From:** Robert C. Procter

**Sent:** Friday, June 7, 2024 4:04 PM

**To:** [CLERK@CITYOFMADISON.COM](mailto:CLERK@CITYOFMADISON.COM); [Verbick, Jim <JVerbick@cityofmadison.com>](mailto:Verbick, Jim <JVerbick@cityofmadison.com>)

**Cc:** [Michael Verveer \(district4@cityofmadison.com\) <district4@cityofmadison.com>](mailto:Michael Verveer (district4@cityofmadison.com) <district4@cityofmadison.com>); [Tony DeSalvo <tdesalvo@harmonichg.com>](mailto:Tony DeSalvo <tdesalvo@harmonichg.com>)

**Subject:** Roxxy, Stuffed Olive, and Double Tap

Hi Jim,

Below are the dates that I have for approval of each license, the date it expires, and the date we expect occupancy. As you can see, the Roxxy is a little tight with an occupancy date of August 1 and an expiration day of the 180 days of August 11.

I have two items.

1. We would like to request extending the Roxxy's license as a just in case. If you need anything other than this email, please let me know.
2. As we get to the point of obtaining the certificate of occupancies, what is the actual process to pick up the licenses?

Roxy—granted February 13, 2024—expires 180 days or August 11, 2024 (expect certificate of occupancy on August 1, 2024)

Stuffed Olive—granted February 13, 2024—expires 180 days or August 11, 2024 (expect certificate of occupancy for July 18, 2024)

Double Tap—granted May 7, 2024—expires 180 days or November 3, 2024 (expect certificate of occupancy on July 18, 2024)

Thanks!!

Have a great weekend!