



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Draft LANDLORD AND TENANT ISSUES COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, November 19, 2020

5:00 PM

Virtual Meeting

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The City of Madison is holding the Landlord and Tenant Issues Committee meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to [ltic@cityofmadison.com](mailto:ltic@cityofmadison.com).
2. Register for Public Comment:
  - Register to speak at the meeting.
  - Register to answer questions.
  - Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/WatchMeetings>
4. Listen by Phone:  
(877) 853-5257 (Toll Free)  
Meeting ID: 996 1769 0416

### 1. CALL TO ORDER / ROLL CALL

**Chair Sparer called the meeting to order at 5:09pm.**

**Present:** 5 - Max Prestigiacomo; Molly A. Wells; Curtis V. Brink; David R. Sparer and Allison A. Markoski

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Excused:** 1 - Megan D. Osowski

### 2. APPROVAL OF MINUTES

**Markoski moved to approve the minutes. Wells seconded the motion. Vote to approve the minutes passes unanimously.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Max Prestigiacomo; Molly A. Wells; Curtis V. Brink; David R. Sparer and Allison A. Markoski

**Excused:** 1 - Megan D. Osowski

3. [63054](#) PUBLIC COMMENT (11/19/20 meeting)

**No registrants on this item.**

4. **DISCLOSURES AND RECUSALS**

**No disclosures or recusals.**

**DISCUSSION AND ACTION ITEMS**

5. [59902](#) Brief overview of committee roles per Robert's Rules, by Attorney Brist.

**Attorney Brist briefly reviewed Committee roles.**

6. [63046](#) Hearing Examiner update

**Staff gave update on the Hearing Examiner process.**

7. [62706](#) Amending Section 32.04 of the Madison General Ordinances relating to adding additional Rent Impairing Violations to the Rent Abatement Ordinance.

**Attachments:** [62706 Body.pdf](#)

**Markoski moved to discuss the item. Alder Prestigiacomo seconded. Alder Prestigiacomo moved to send the item to council for adoption. Brink seconded. Roll call vote with unanimous approval.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Max Prestigiacomo; Molly A. Wells; Curtis V. Brink; David R. Sparer and Allison A. Markoski

**Excused:** 1 - Megan D. Osowski

8. [63048](#) Discussion of rent abatement application fee

**Brink moved to waive the \$10 fee during Covid. seconded. Hank thinks we can't do this without changing the ordinance.**

**Brink moved to contact the Mayor to waive the fee during Covid. Wells seconded. Approved unanimously. Alder Prestigiacomo will bring this issue up with the Deputy Mayor.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Molly A. Wells; Curtis V. Brink; David R. Sparer; Allison A. Markoski and Max Prestigiacommo

**Excused:** 1 - Megan D. Osowski

9. [63043](#) Alternatives to awarding rent abatement by room (and thus by apartment size)

**Committee addressed the issue of efficiencies counting as multiple rooms. Hearing Examiner Keane believes it would helpful to have clarifying language in MGO Chapter 32.**

**Alder Prestigiacommo moved to have Attorney Brist draft a change to the language in section 32.04(4)(d). Brink seconded. Committee passed the motion unanimously through a roll-call vote.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Curtis V. Brink; David R. Sparer; Allison A. Markoski; Molly A. Wells and Max Prestigiacommo

**Excused:** 1 - Megan D. Osowski

10. [61471](#) Committee will decide on logistics for conducting a racial equity analysis on the Rent Abatement process, section 32.04 of the Madison General Ordinances.

**Attachments:** [Schedule of Rent Impairing Violations.pdf](#)  
[Comprehensive Racial Equity Analysis Tool.docx](#)  
[Comprehensive Racial Equity Analysis Tool.pdf](#)

**Arteaga will reach out to Legal Action, Tenant Resource Center, Centro Hispano, NAACP-Madison, Urban League, Community Centers, Neighborhood Resource Teams, Joining Forces for Families, Associated Students of Madison, Freedom Inc, YWCA, Hmong Institute. Alder Prestigiacommo moved to refer to the December meeting. Brink seconded. Approved unanimously.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Max Prestigiacommo; Molly A. Wells; Curtis V. Brink; David R. Sparer and Allison A. Markoski

**Excused:** 1 - Megan D. Osowski

11. [63044](#) Review AHAA recommendations, specifically how the city can help prevent evictions, operationalizing the Landlord and Tenant's Gold Star program, and the role of nonprofits

**Attachments:** [AHAA policy recs.pdf](#)

**Prestigiacommo moved to refer to the December meeting. Brink seconded. Approved unanimously.**

**Absent:** 2 - Trent C. Claybaugh and Soong Kit Wong

**Ayes:** 5 - Molly A. Wells; Curtis V. Brink; David R. Sparer; Allison A. Markoski and Max Prestigiacomo

**Excused:** 1 - Megan D. Osowski

12. [48913](#) Discussion of Topics and Issues for Upcoming Meetings

Update from Attorney Brist on section 32.04(4)(d).

13. **ADJOURNMENT**