



MONONA  
TERRACE

# MONONA TERRACE COMMUNITY AND CONVENTION CENTER

ONE JOHN NOLEN DRIVE MADISON, WI 53703 TEL 608 261-4000 FAX 608 261-4049

## MONONA TERRACE COMMUNITY AND CONVENTION CENTER

Date Approved:  
11/18/2004

### Policy and Rules for Public Demonstrations and, Gatherings

#### Statement of Policy:

It is the policy of Monona Terrace Community and Convention Center ("Monona Terrace"), consistent with Madison General Ordinance (MGO) § 8.39, to permit peaceful public demonstrations and gatherings, so long as they do not endanger the safety or infringe on the rights of other users of Monona Terrace.

#### Rules for Public Demonstrations and Gatherings:

The following Rules are intended: (a) to protect the health, safety, welfare and rights of the public, including Monona Terrace clients, guests and invitees, Monona Terrace staff, vendors and contractors, and persons wishing to hold peaceful and non-disruptive public demonstrations and gatherings; and (b) to protect the assets of Monona Terrace, including its structures, rooftop, parking areas, walk-ways, drives, ramps, skywalk, lawns, and the Olin Terrace Pedestrian Way (consisting of the walkway, green space and amenities leading from the West Wilson Street sidewalk to the main entrance to the building).

1. A "Public Demonstration or Gathering" is an activity, such as a meeting, demonstration, picketing, rally, gathering or soliciting on the part of one or more persons that is designed or intended as a public expression of the viewpoints of the participants.
2. No person will be allowed access to Monona Terrace for the purpose of conducting or participating in a Public Demonstration, Gathering or solicitation except in the Olin Terrace Pedestrian Way (map attached) , and in compliance with these Rules.
3. Any Public Demonstration or Gathering held in the Olin Terrace Pedestrian Way at Monona Terrace as permitted must involve peaceful and lawful activity, must not substantially impede the safe and orderly movement of pedestrian traffic to or from Monona Terrace, must not interfere with effective fire and police protection, and must not trespass upon space then being leased and occupied by a client of Monona Terrace.
4. Public Demonstrations or Gatherings of more than 50 persons in the Olin Terrace Pedestrian Way must obtain an Olin Terrace Use Permit from the City

Clerk of Madison, pursuant to MGO § 8.39. An application for a Permit may be filed thirty (30), but no less than fourteen (14), days prior to the proposed use.

5. Monona Terrace representatives will meet with representatives of any person or group intending to hold a Public Demonstration or Gathering in the Olin Terrace Pedestrian Way as permitted to discuss these Rules and to accommodate the Public Demonstration or Gathering consistent with this Policy.
6. Any Public Demonstration or Gathering that requires, but has not obtained, a Permit, or that is being conducted in violation of the Permit or these Rules, will be asked to disperse or to immediately bring the Public Demonstration or Gathering into compliance with the Permit and these Rules. Refusal to honor such request may subject the organizer or participants to removal, citation or arrest.
7. Any Public Demonstration or Gathering that involves violent or destructive behavior on the part of participants will be requested immediately to disperse [see § 8.39 (10), MGO, under which the Chief of Police or his designee has the power to terminate a Permit], and any individuals responsible for such violent or destructive behavior will be subject to citation or arrest.
8. Upon written request of an organizer of a Public Demonstration or Gathering, the Monona Terrace board of directors or a designated committee thereof may review and affirm or modify a decision by the Monona Terrace management made under these Rules.
9. No person shall be permitted to solicit for any purpose inside of the facility other than guests in specified locations pursuant to written agreement. **No person shall be allowed to solicit for any purpose on the Olin Terrace Pedestrian Way while such space is being leased by a client of Monona Terrace, other than a client in such specified locations pursuant to written agreement.**