



Q1-2024 Financial Report

## **Community Development Authority - Housing Authority**

U.S. Department of Housing and Urban Development (HUD) Subsidized Low-Income Housing Programs:

## **Public Housing**

#### **Program Information:**

- > 762 units of subsidized housing owned by the CDA
- Property is held by HUD through a Declaration of Trust
- Property is operated by CDA through a HUD Annual Contributions Contract (ACC)
- ➤ Low-income restrictions at 80% of AMI
- Property Management Offices: East, West, and Triangle
- Central Office Cost Center (COCC): Administration
- Asset Management Projects (AMPS): East, West, Triangle, Truax Phase 1, and Truax Phase 2
- AMP Revenue Source: HUD Operating Subsidy, Tenant Rent, Capital Funds
- COCC Revenue Source: Management and bookkeeping fees charged to AMPS
- Performance Measured: Annual HUD Public Housing Assessment System (PHAS) score
- Regulated by: HUD, City of Madison
- Audited by: Baker Tilly with the exception of Truax Phase 1
   & Phase 2 which are audited by SVA

#### Financial Highlights:

- Total Revenue is projecting to end the year 5% unfavorable to the budget, as the Operating Subsidy was awarded at a lower rate then projected due to higher then expected vacancy in 2023. The 2024 Capital Fund Grant Operational & Administrative support line items will be recognized yet this year as will the rental revenue from the Sprint tower.
- Total Expenses are projecting to end the year 6% favorable to the budget, primary savings achieved in Salaries & Supplies
- Average Occupancy rate: 96%
- Current projections show the NOI being at a \$80,779 budgetary surplus due to salary savings
- Transfer from COCC to Truax Phase 2 was completed as recommended by the 2023 SVA audit
- Completed Capital Projects: Rough Unit Turns, Water Heaters, Boilers, Parking Lot Repairs, and Furnaces

#### **Multifamily Housing (Section 8 New Construction)**

## **Program Information:**

- ➤ 116 units of subsidized housing owned by the CDA
- ➤ 1 commercial space (7,135 sq ft)
- 2 Developments: Parkside and Karabis
- ➤ Low-income restrictions at 80% of AMI
- Property is operated by CDA through a HUD Section 8 Housing Assistance Payment (HAP) contract, administered by the Wisconsin Housing and Economic Development Authority (WHEDA)
- Property Management Office: Triangle

- > Central Office Cost Center (COCC): Provides administration
- Revenue Source: HUD Section 8 HAP, Tenant Rent, Multifamily Housing Service Coordinator Grant
- COCC Revenue Source: Direct overhead expenses charged to property
- Performance Measured: WHEDA Review
- Regulated by: HUD, WHEDA City of Madison
- Audited by: Baker Tilly under the City Single Audit

## **Financial Highlights:**

- Total Revenue is projecting to end the year 2% favorably to the budget
- Total Expenses are projecting to end the year 37% favorable to the budget, primary savings achieved in Salaries & Purchased Services
- As the first development agreement with New Year comes to a close the final total of the first development agreement will be allocated between the Triangle, Karabis, & Parkside as currently all expenses reside in the Triangle
- Occupancy rate: 95% with a projected \$701,004 budget surplus assuming reserve usage of \$423,273

#### **Section 8 Housing Choice Voucher**

#### **Program Information:**

- Rental assistance administered by the CDA through HUD Annual Contributions Contract
- Very-low Income restrictions at 50% of AMI
- Housing Assistance Payment Contract (HAP) between CDA and private landlord with rent paid on behalf of tenant
- Central Office Cost Center (COCC): Administration
- Revenue Source: HUD Section 8 HAP and Administrative funds
- Renewal funding based on number and cost of authorized vouchers in use, adjusted for inflation

- ➤ HUD Authorized Voucher baseline: 2,073
- Project-Based Voucher Contracts: 202 vouchers
- Special Programs: Veterans, Family Unification, Moving Up, Mainstream, Emergency Housing
- Performance Measured: CDA self-certifies under the Section Eight Management Assessment Program (SEMAP)
- Regulated by: HUD, City of Madison

## **Financial Highlights:**

- Average Number of vouchers 1,815
- Average Housing Assistance Payments (HAP): \$868
- Current projections show the administrative program ending the year \$45,434 favorable to the budget, without planned reserve usage
- Primary Drivers being higher than expected Admin Fee revenue & Salary Savings

# Community Development Authority Public Housing Program Budget Comparison Report

|                                      |              |                  |             |                  |           |             |        | Public Housing     |            |             |       |                  |            |             |       |
|--------------------------------------|--------------|------------------|-------------|------------------|-----------|-------------|--------|--------------------|------------|-------------|-------|------------------|------------|-------------|-------|
|                                      | Centra       | l Operating Cost | t Center    |                  | AMP 200:  | East        |        | . uome mouomig     | AMP 300: V | Vest        |       |                  | AMP 400: T | riangle     |       |
|                                      |              |                  |             | Total ACC Units: | 162       | Occupancy:  | 96%    | Total ACC Units: 2 | 266        | Occupancy:  | 95%   | Total ACC Units: | 224        | Occupancy:  | 95%   |
|                                      | 2023 Actuals | 2024 YTD         | 2024 Budget | 2023 Actuals     | 2024 YTD  | 2024 Budget | PUPY   | 2023 Actuals       | 2024 YTD   | 2024 Budget | PUPY  | 2023 Actuals     | 2024 YTD   | 2024 Budget | PUPY  |
| Revenues                             |              |                  |             |                  |           |             |        |                    |            |             |       |                  |            |             |       |
| 42110 Operating Subsidy              |              |                  | -           | 475,076          | 115,014   | 510,700     | 2,840  | 691,356            | 136,464    | 705,356     | 2,060 | 426,796          | 109,745    | 458,800     | 1,960 |
| 43872 ROSS Grant Revenue             |              |                  | -           | 28,446           | 1,271     | 26,224      | 31     | 45,098             | 2,025      | 41,795      | 31    | -                | -          | -           | -     |
| 49510 Capital Fund Operating Support | 464,238      | -                | 234,146     | 194,979          | -         | 98,341      | -      | 343,536            | -          | 173,268     | -     | 259,973          | -          | 131,122     | -     |
| 43872 Tenant Rent                    |              |                  | -           | 620,915          | 168,561   | 680,000     | 4,162  | 1,064,008          | 279,490    | 1,071,790   | 4,219 | 811,743          | 221,368    | 789,563     | 3,953 |
| 54840 Bad Debt Expense               |              |                  | -           | (12,245)         | (1,019)   | (12,000)    | (25)   | (5,950)            | (3,430)    | (10,000)    | (52)  | (7,128)          | (419)      | (17,000)    | (7)   |
| 43875 Non-Dwelling Rent              |              |                  | -           | 1,440            | 360       | 1,440       | 9      |                    |            |             | -     | 47,791           | 360        | 48,205      | 6     |
| 47190 Coin Laundry                   |              |                  | -           | 1,870            | 922       | -           | 23     | 15,477             | 5,030      | 16,000      | 76    | 7,767            | 1,898      | -           | 34    |
| 43190 Charges for Service            |              |                  | -           | 19,702           | 6,087     | 14,000      | 150    | 22,888             | 3,689      | 15,000      | 56    | 11,855           | 2,320      | 8,000       | 41    |
| 46110 Interest                       | 66,380       | -                | 10,700      | 1,233            | -         | 2,500       | -      | 19,142             | -          | 4,400       | -     | 38,716           | -          | 8,000       | -     |
| 48510 Fund Balance Applied           | -            | 204,619          | 204,619     | -                | -         | 244,324     | -      |                    |            | -           | -     | -                | -          | 718,508     | -     |
| 43190 Other Revenue                  | 78           | 90               | 1,058       | 112,134          | 16,200    | 4,500       | 400    |                    |            |             | -     |                  |            |             | -     |
| Total Revenue                        | 530,696      | 204,708          | 450,523     | 1,443,549        | 307,396   | 1,570,029   | 7,590  | 2,195,555          | 423,268    | 2,017,609   | 6,389 | 1,597,512        | 335,271    | 2,145,198   | 5,987 |
| Expenses                             |              |                  |             |                  |           |             |        |                    |            |             |       |                  |            |             |       |
| Salaries                             | 444,143      | 105,947          | 469,721     | 398,863          | 83,488    | 454,792     | 2,061  | 637,796            | 149,057    | 780,386     | 2,250 | 349,464          | 80,237     | 434,173     | 1,433 |
| Benefits                             | 126,322      | 43,996           | 118,996     | 200,482          | 46,929    | 158,971     | 1,159  | 249,322            | 68,435     | 269,776     | 1,033 | 141,435          | 40,566     | 144,450     | 724   |
| Supplies                             | 10,941       | 2,233            | 27,961      | 110,150          | 16,642    | 146,100     | 411    | 134,227            | 43,289     | 161,329     | 653   | 87,313           | 17,867     | 114,997     | 319   |
| Purchased Services                   | 63,750       | 38,059           | 84,445      | 382,073          | 113,657   | 245,400     | 2,806  | 354,150            | 149,578    | 339,640     | 2,258 | 621,040          | 53,368     | 843,328     | 953   |
| Utilites                             |              |                  |             | 281,591          | 69,474    | 316,500     | 1,715  | 323,369            | 82,417     | 399,000     | 1,244 | 278,884          | 76,052     | 293,500     | 1,358 |
| Insurance                            |              |                  |             | 33,745           | 39,583    | 35,200      | 977    | 49,817             | 58,258     | 55,000      | 879   | 42,105           | 46,729     | 43,887      | 834   |
| Taxes/PILOT                          |              |                  |             | 34,076           | 8,519     | 45,000      |        | 80,094             | 19,434     | 80,000      |       | 56,774           | 14,457     | 58,000      |       |
| Asset Management Fee                 |              |                  |             |                  |           | -           | -      |                    |            |             | -     |                  |            |             | -     |
| Reserves & Transfers                 | -            | 288,641          | 263,734     | -                | -         | -           |        |                    |            |             |       |                  |            | -           |       |
| Interest                             | 75           | -                | 305         | 90               | 141       | -           |        | 502                | 11         | -           |       | 161              | 26         | -           |       |
| Inter-Departmental Charges           | 121,519      | 10,054           | 129,398     | 20,100           | -         | 25,268      |        | 32,533             | -          | 30,529      |       | 3,761            | -          | 4,019       |       |
| CDA Management Fee                   | (600,920)    | (165,855)        | (706,752)   | 123,450          | 34,061    | 145,500     | 841    | 201,454            | 56,896     | 238,896     | 859   | 168,832          | 47,808     | 201,180     | 854   |
| CDA Bookkeeping Fee                  | (65,940)     | (16,005)         | (67,560)    | 14,078           | 3,345     | 14,292      | 83     | 22,973             | 5,588      | 23,460      | 84    | 19,253           | 4,695      | 19,752      | 84    |
| Total Expenses                       | 99,890       | 307,070          | 320,248     | 1,598,698        | 415,839   | 1,587,023   | 10,054 | 2,086,236          | 632,964    | 2,378,016   | 9,261 | 1,769,021        | 381,804    | 2,157,286   | 6,559 |
| NET OPERATING INCOME (NOI)           | 430,806      | (102,362)        | 130,275     | (155,148)        | (108,443) | (16,994)    |        | 109,318            | (209,696)  | (360,407)   |       | (171,509)        | (46,533)   | (12,088)    |       |
| Adjustments to NOI                   |              |                  |             |                  |           |             |        |                    |            |             |       |                  |            |             |       |
| Capital Fund Grant Revenues          | 464,238      | 19,278           | 234,146     | 247,686          | -         | 344,195     |        | 445,622            | -          | 606,438     |       | 5,356            | -          | 458,926     |       |
| Capital Fund Improvements            |              |                  |             | (293,051)        | (138,217) | (344,195)   |        | (464,419)          | (42,805)   | (606,438)   |       | (7,191)          | (10,815)   | (458,926)   |       |
| Depreciation                         | -            | -                | (64,892)    | (165,826)        | (26,514)  | -           |        | (238,243)          | (39,395)   | -           |       | (79,722)         | (15,696)   | -           |       |
| Other Financial Activity             | (464,238)    | -                | (234,146)   | (3,419)          | 16,200    | -           |        | (6,019)            | -          | -           |       |                  |            |             |       |
| Total Adjustments to NOI             | -            | 19,278           | (64,892)    | (214,611)        | (148,531) | -           |        | (263,060)          | (82,200)   | -           |       | (81,557)         | (26,511)   | -           |       |
| NOI After Financial Adjustments      | 430,806      | (121,640)        | 195,167     | (369,759)        | (256,974) | (16,994)    |        | (153,742)          | (291,895)  | (360,407)   |       | (253,066)        | (73,044)   | (12,088)    |       |
| Cash Balance                         |              |                  |             |                  |           |             |        |                    |            |             |       |                  |            |             |       |
| Cash Balance                         | 2,023,493    | 1,194,024        |             | (142,722)        | 308,009   |             |        | 637,937            | 518,423    |             |       | 1,119,892        | 899,934    |             |       |
| Reserve Months                       | 40           | 23               |             | -1               | 2         |             |        | 4                  | 3          |             |       | 9                | 6          |             |       |
| Reserves Deposit (Used)              | -            | -                |             | -                | -         |             |        | -                  | -          |             |       | -                | -          |             |       |
| Reserve Minimum (4 Months Expenses)  | 200,256      | 203,344          |             | 101,186          | 124,938   |             |        | 586,502            | 661,872    |             |       | 511,556          | 554,240    |             |       |
| Difference (Cash Reserves - Min)     | 1,823,237    | 990,680          |             | (243,908)        | 183,071   |             |        | 51,435             | (143,449)  |             |       | 608,336          | 345,694    |             |       |

# Community Development Authority Public Housing Program Budget Comparison Report

|                                 |              |             |                   | Public I | Housing LLC's          |          |             |        |  |  |
|---------------------------------|--------------|-------------|-------------------|----------|------------------------|----------|-------------|--------|--|--|
|                                 | AMP 500:     | Truax Phase | 1 (includes S8 PE | BV's)    | AMP 600: Truax Phase 2 |          |             |        |  |  |
|                                 | Total Units: | 71          | Occupancy:        | 94%      | Total ACC Units: 4     | 40       | Occupancy:  | 100%   |  |  |
|                                 | 2023 Actuals | 2024 YTD    | 2024 Budget       | PUPY     | 2023 Actuals           | 2024 YTD | 2024 Budget | PUPY   |  |  |
| Revenues                        |              |             |                   |          |                        |          |             |        |  |  |
| Operating Subsidy               | 155,954      | 34,093      | 167,648           | 1,921    | 56,669                 | 17,393   | 90,545      | 1,739  |  |  |
| ROSS Grant Revenue              | 7,798        | 357         | 7,376             | 20       | 6,922                  | 318      | 6,556       | 32     |  |  |
| Capital Fund Operating          | 83,562       | -           | 42,146            | -        | 46,424                 | 288,641  | 23,415      | 28,864 |  |  |
| Tenant Rent                     | 501,726      | 172,363     | 645,024           | 9,711    | 214,003                | 58,364   | 189,101     | 5,836  |  |  |
| Bad Debt Expense                | (1,800)      | -           | (2,000)           | -        | -                      | -        | -           | -      |  |  |
| Non-Dwelling Rent               | -            | -           | -                 | -        | -                      | -        | -           | -      |  |  |
| Coin Laundry                    | -            | -           | -                 | -        | -                      | -        | -           | -      |  |  |
| Charges for Service             | 16,012       | 754         | 2,000             | 42       | 2,890                  | 926      | 60,500      | 93     |  |  |
| Interest                        | 3,542        | 200         | -                 | 11       | 395                    | -        | -           | -      |  |  |
| Fund Balance Applied            | -            | -           | -                 | -        | -                      | -        | -           | -      |  |  |
| Other Revenue                   | 286,659      | 25,628      | 25,394            | 1,444    | -                      | -        | 26,184      | -      |  |  |
| Total Revenue                   | 1,053,452    | 233,394     | 887,588           | 13,149   | 327,302                | 365,642  | 396,301     | 36,564 |  |  |
| Expenses                        |              |             |                   |          |                        |          |             |        |  |  |
| Salaries                        | 139,595      | 33,391      | 192,282           | 1,881    | 65,532                 | 18,404   | 105,925     | 1,840  |  |  |
| Benefits                        | 54,594       | 17,038      | 64,834            | 960      | 25,508                 | 8,968    | 35,882      | 897    |  |  |
| Supplies                        | 64,156       | 11,952      | 60,835            | 673      | 60,967                 | 9,635    | 35,850      | 964    |  |  |
| Purchased Services              | 414,503      | 63,651      | 139,910           | 3,586    | 73,738                 | 27,287   | 81,500      | 2,729  |  |  |
| Utilites                        | 165,162      | 35,517      | 121,000           | 2,001    | 57,563                 | 16,468   | 66,000      | 1,647  |  |  |
| Insurance                       | 29,936       | 22,047      | 38,000            | 1,242    | 35,297                 | ,<br>-   | 30,000      | · -    |  |  |
| Taxes/PILOT                     | 29,249       | ´-          | 40,000            | ,        | 44,134                 | _        | 20,000      |        |  |  |
| Asset Management Fee            | 10,123       | -           | 9,600             | -        | 5,280                  | 41,160   | 5,280       | 4,116  |  |  |
| Reserves & Transfers            |              |             | ,                 |          | •                      | 180,587  | •           |        |  |  |
| Interest                        | 328,200      | 41,250      | 165,000           |          | _                      | 10,485   | -           |        |  |  |
| Inter-Departmental Charges      | 9,496        | -           | 11,373            |          | 6,783                  | -        | 8,124       |        |  |  |
| CDA Management Fee              | 25,269       | 7,688       | 42,336            | 433      | 10,761                 | 2,918    | 12,564      | 292    |  |  |
| CDA Bookkeeping Fee             | -            | -           | -                 | -        | -                      | -        | -           | -      |  |  |
| Total Expenses                  | 1,270,283    | 232,534     | 885,170           | 10,777   | 385,563                | 315,913  | 401,125     | 12,484 |  |  |
| NET OPERATING INCOME (NOI)      | (216,831)    | 860         | 2,418             |          | (58,261)               | 49,729   | (4,824)     | )      |  |  |
| Adimeter and to NO              |              |             |                   |          |                        |          |             |        |  |  |
| Adjustments to NOI              | 100 005      | _           | 147 513           |          | 20.011                 |          | 01.053      |        |  |  |
| Capital Fund Images             | 108,805      |             | 147,512           |          | 28,011                 | (740)    | 81,952      |        |  |  |
| Capital Fund Improvements       | (108,805)    | (386)       | (147,512)         |          | (28,011)               | (749)    | (81,952)    |        |  |  |
| Depreciation                    | (452,764)    | (126,467)   | - 11 720          |          | (232,442)              | (58,111) | (45.040)    |        |  |  |
| Other Financial Activity        | (450.764)    | - (426.052) | 11,728            |          | (15,840)               | (3,960)  | (15,840)    |        |  |  |
| Total Adjustments to NOI        | (452,764)    | (126,853)   | 11,728            |          | (248,282)              | (62,819) | (15,840)    |        |  |  |
| NOI After Financial Adjustments | (669,595)    | (125,993)   | 14,146            |          | (306,543)              | (13,090) | (20,664)    | )      |  |  |
| Cash Balance                    |              |             |                   |          |                        |          |             |        |  |  |
| Cash Balance                    | 194,967      | 46,292      |                   |          | (94,793)               | 201,531  |             |        |  |  |
| Replacement Reserve Balance     | 255,286      | 255,350     |                   |          | 113,231                | 117,258  |             |        |  |  |
| -p                              |              |             |                   |          | ,                      | ,_50     |             |        |  |  |

|  |                        |                    | TOTALS            |                      |                |            |
|--|------------------------|--------------------|-------------------|----------------------|----------------|------------|
|  | Total Units:           | 762                |                   |                      | Occupancy:     | 96%        |
|  |                        |                    |                   |                      |                | Projected  |
| P  | 2023 Actuals           | 2024 YTD           | 2024 Projection   | 2024 Budget          | PUPY           | Variance   |
| Revenues                                       | 4 005 054              | 442.700            | 4 650 036         | 1 022 040            | 2.466          | 450        |
| Operating Subsidy                              | 1,805,851              | 412,709            | 1,650,836         | 1,933,049            | 2,166<br>21    | -15%<br>0% |
| ROSS Grant Revenue                             | 88,263                 | 3,971              | 81,951<br>991,079 | 81,951               |                |            |
| Capital Fund Operating Tenant Rent             | 1,392,712<br>3,212,394 | 288,641<br>900,145 | 3,600,580         | 702,438<br>3,375,478 | 1,515<br>4,725 |            |
| Bad Debt Expense                               |                        |                    |                   |                      | 4,725          | 0%         |
| •  | (27,123)               | (4,868)            | (19,472)          | (41,000)             | - 4            |            |
| Non-Dwelling Rent                              | 49,231                 | 720                | 2,880             | 49,645               | 4              |            |
| Coin Laundry                                   | 25,114                 | 7,850              | 31,398            | 16,000               | 41             |            |
| Charges for Service                            | 73,346                 | 13,776             | 99,500            | 99,500               | 72             |            |
| Interest                                       | 129,407                | 200                | 799               | 25,600               | 1              |            |
| Fund Balance Applied                           |                        | 204,619            | 883,766           | 1,429,072            | 1,074          |            |
| Other Revenue (Including Insurance Recoveries) | 398,870                | 41,918             | 41,918            | 57,136               | 220            | -27%       |
| Total Revenue                                  | 7,148,065              | 1,869,679          | 7,365,235         | 7,728,869            | 9,840          | -5%        |
| Expenses                                       |                        |                    |                   |                      |                |            |
| Salaries                                       | 2,035,393              | 470,524            | 1,882,097         | 2,437,279            | 2,470          | -23%       |
| Benefits                                       | 797,662                | 225,932            | 903,728           | 792,909              | 1,186          | 14%        |
| Supplies                                       | 467,754                | 101,618            | 406,473           | 547,072              | 533            | -26%       |
| Purchased Services                             | 1,909,255              | 445,601            | 1,782,403         | 1,734,223            | 2,339          | 3%         |
| Utilites                                       | 1,106,569              | 279,928            | 1,119,712         | 1,196,000            | 1,469          | -6%        |
| Insurance                                      | 190,900                | 166,618            | 202,087           | 202,087              | 875            | 0%         |
| Taxes/PILOT                                    | 244,327                | 42,410             | 243,000           | 243,000              |                | 0%         |
| Asset Management Fee                           | 15,403                 | 41,160             | 14,880            | 14,880               | 216            | 0%         |
| Reserves & Transfers                           | -                      | 469,228            | 469,228           | 263,734              |                | 78%        |
| Interest                                       | 329,028                | 51,912             | 165,305           | 165,305              |                | 0%         |
| Inter-Departmental Charges                     | 194,192                | 10,054             | 208,712           | 208,712              |                | 0%         |
| CDA Management Fee                             | (71,154)               | (16,484)           | (98,904)          | (66,276)             | (87            | ) 49%      |
| CDA Bookkeeping Fee                            | (9,638)                | (2,378)            | (14,265)          | (10,056)             | (12            |            |
| Total Expenses                                 | 7,209,690              | 2,286,124          | 7,284,456         | 7,728,869            | 8,990          | -6%        |
| NET OPERATING INCOME (NOI)                     | (61,625)               | (416,444)          | 80,779            | 0                    |                |            |
| Adjustments to NO                              |                        |                    |                   |                      |                |            |
| Adjustments to NOI Capital Fund Grant Revenues | 1 200 717              | 10 270             |                   | 1 620 022            |                |            |
| ·  | 1,299,717              | 19,278             |                   | 1,639,023            |                |            |
| Capital Fund Improvements                      | (901,477)              | (192,971)          |                   | (1,639,023)          |                |            |
| Depreciation Other Financial Activity          | (1,168,998)            | (269,593)          |                   | - (4.113)            |                |            |
| Other Financial Activity                       | (489,516)              | 12,240             |                   | (4,112)              |                |            |
| Total Adjustments to NOI                       | (1,260,274)            | (431,046)          | -                 | (4,112)              |                |            |
| NOI After Financial Adjustments                | (1,321,899)            | (847,490)          | 80,779            | (4,112)              |                |            |

# Community Development Authority Multifamily Housing Program Budget Comparison Report

|                                       |              |          |             |       |              |             | Multi-Fami  | ly Housing |                |          |                 |             |           |                       |
|---------------------------------------|--------------|----------|-------------|-------|--------------|-------------|-------------|------------|----------------|----------|-----------------|-------------|-----------|-----------------------|
|                                       |              | Parksi   | de          |       |              | Karabis Apa |             |            |                |          | TOTALS          |             |           |                       |
|                                       | Total Units: | 96       | Occupancy:  | 94%   | Total Units: | 20          | Occupancy:  | 95%        | Total Units: 1 | 116      |                 | 0           | ccupancy: |                       |
| Revenues                              | 2023 Actuals | 2024 YTD | 2024 Budget | PUPY  | 2023 Actuals | 2024 YTD    | 2024 Budget | PUPY       | 2023 Actuals   | 2024 YTD | 2024 Projection | 2024 Budget | PUPY      | Projected<br>Variance |
| Housing Assistance Payments           | 280,886      | 81,702   | 461,456     | 3,404 | 173,194      | 39,627      | 184,555     | 7,925      | 454,080        | 121,329  | 646,011         | 646,011     | 4,184     | 0%                    |
| Multifamily Service Coordinator Grant | 85,142       | -        | 93,275      | -     | 66,714       | 455         | 98,275      | 91         | 151,855        | 455      | 191,550         | 191,550     | 16        | 0%                    |
| Tenant Rent                           | 288,172      | 80,806   | 301,774     | 3,367 | 85,277       | 25,063      | 86,958      | 5,013      | 373,449        | 105,869  | 423,476         | 388,732     | 3,651     | 9%                    |
| Commercial Rent                       | 102,916      | 26,356   | 102,916     | 1,098 | -            | -           | -           | -          | 102,916        | 26,356   | 102,916         | 102,916     | 909       | 0%                    |
| Bad Debt Expense                      | (4,565)      | (1,362)  | (3,500)     | (57)  | (1,505)      | -           | -           | -          | (6,070)        | (1,362)  | (1,362)         | (3,500)     | (47)      | -61%                  |
| Coin Laundry                          | 2,970        | 935      | 2,900       | 39    | 5,098        | 2,541       | 4,887       | 508        | 8,068          | 3,476    | 13,903          | 7,787       | 120       | 79%                   |
| Charges for Service                   | 6,590        | 720      | 5,000       | 30    | 2,442        | 288         | 1,100       | 58         | 9,032          | 1,008    | 4,032           | 6,100       | 35        | -34%                  |
| Interest                              | 17,543       | _        | 4,000       | _     | 42,420       | _           | 8,717       | -          | 59,962         | -        | 12,717          | 12,717      | -         | 0%                    |
| Other Revenue (Reserves)              | - , ,        | _        | 282,640     | _     | -            | _           | 140,633     | _          | -              | _        | 423,273         | 423,273     | _         | 0%                    |
| Total Revenue                         | 779,653      | 189,157  | 1,250,461   | 7,882 | 373,639      | 67,974      | 525,125     | 13,595     | 1,153,292      | 257,131  | 1,816,515       | 1,775,586   | 8,867     | 2%                    |
| F                                     | -            |          |             | ·     |              |             | ·           |            |                |          |                 |             |           |                       |
| Expenses                              | 207.540      | 66,060   | 246444      | 2.700 | 126.010      | 20 500      | 100 245     | 4.430      | 422.500        | 07.466   | 240.064         | F32 400     | 2.046     | 240/                  |
| Salaries                              | 297,540      | 66,868   | 346,144     | 2,786 | 136,019      | 20,598      | 186,345     | 4,120      | 433,560        | 87,466   | 349,864         | 532,489     | 3,016     | -34%                  |
| Benefits                              | 104,626      | 32,402   | 115,184     | 1,350 | 57,824       | 9,896       | 70,317      | 1,979      | 162,451        | 42,299   | 169,194         | 185,501     | 1,459     | -9%                   |
| Supplies                              | 47,228       | 8,217    | 76,752      | 342   | 16,309       | 1,231       | 27,557      | 246        | 63,537         | 9,447    | 37,790          | 104,309     | 326       | -64%                  |
| Purchased Services                    | 159,311      | 52,144   | 437,881     | 2,173 | 34,627       | 8,502       | 151,293     | 1,700      | 193,938        | 60,646   | 242,584         | 589,174     | 2,091     | -59%                  |
| Utilites                              | 119,109      | 29,662   | 139,481     | 1,236 | 41,602       | 10,810      | 51,027      | 2,162      | 160,711        | 40,472   | 161,889         | 190,508     | 1,396     | -15%                  |
| Insurance                             | 22,347       | 23,785   | 20,744      | 991   | 3,717        | 3,957       | 3,798       | 791        | 26,064         | 27,742   | 24,542          | 24,542      | 957       | 0%                    |
| Taxes/PILOT                           | 27,198       | 6,800    | 41,000      | 283   | 4,367        | 1,092       | 5,400       | 218        | 31,565         | 7,891    | 46,400          | 46,400      | 272       | 0%                    |
| Asset Management Fee                  |              |          |             |       |              |             |             |            | -              | -        | -               | -           |           | 0%                    |
| Reserves & Transfers                  |              |          |             | -     |              |             |             | -          | -              | -        | -               | -           | -         | 0%                    |
| Interest                              | 25           | 14       | -           |       | 5            | -           | -           |            | 30             | 14       | -               | -           |           | 0%                    |
| Inter-Departmental Charges            | 3,543        | -        | 3,901       |       | 3,654        | -           | 3,901       |            | 7,196          | -        | 7,802           | 7,802       |           | 0%                    |
| CDA Management Fee                    | 54,808       | 13,624   | 54,168      | 568   | 12,012       | 2,860       | 12,108      | 572        | 66,820         | 16,484   | 65,936          | 66,276      | 568       | -1%                   |
| CDA Bookkeeping Fee                   | 7,905        | 1,965    | 8,292       | 82    | 1,733        | 413         | 1,764       | 83         | 9,638          | 2,378    | 9,510           | 10,056      | 82        | -5%                   |
| Total Expenses                        | 843,640      | 235,481  | 1,243,547   | 9,811 | 311,868      | 59,358      | 513,510     | 11,872     | 1,155,508      | 294,839  | 1,115,511       | 1,757,057   | 10,167    | -37%                  |
| NET OPERATING INCOME (NOI)            | (63,986)     | (46,324) | 6,914       |       | 61,771       | 8,616       | 11,615      |            | (2,216)        | (37,708) | 701,004         | 18,529      |           |                       |
| Adjustments to NOI                    |              |          |             |       |              |             |             |            |                |          |                 |             |           |                       |
| Capital Improvement Expenditures      | -            | -        | -           |       | -            | -           | -           |            | -              | -        |                 | -           |           |                       |
| Depreciation                          | (78,069)     | (17,521) | -           |       | 16,697       | 12,523      | -           |            | (61,372)       | (4,998)  |                 | -           |           |                       |
| Other Financial Activity              | (6,318)      | -        |             |       | -            | -           |             |            | (6,318)        | -        |                 | <u>-</u>    |           |                       |
| Total Adjustments to NOI              | (84,387)     | (17,521) | -           |       | 16,697       | 12,523      | -           |            | (67,690)       | (4,998)  |                 | -           |           |                       |
| NOI After Financial Adjustments       | 20,401       | (28,803) | 6,914       |       | 45,074       | (3,907)     | 11,615      |            | 65,474         | (32,709) |                 | 18,529      |           |                       |
| Cash Balance                          |              |          |             |       |              |             |             |            |                |          |                 |             |           |                       |
| Cash Balance                          | 475,802      | 488,455  |             |       | 1,294,167    | 1,305,546   |             |            |                |          |                 |             |           |                       |
| Reserve Months                        | 6            | 7        |             |       | 9            | 8           |             |            |                |          |                 |             |           |                       |

# Community Development Authority Section 8 Program Budget Comparison Report

| Section 8 Administration    |              |          |                 |             |           |  |  |  |
|-----------------------------|--------------|----------|-----------------|-------------|-----------|--|--|--|
|                             |              | Admin    |                 |             |           |  |  |  |
|                             |              |          |                 |             | Projected |  |  |  |
|                             | 2023 Actuals | 2024 YTD | 2024 Projection | 2024 Budget | Variance  |  |  |  |
| Revenues                    |              |          |                 |             |           |  |  |  |
| Admin Fee                   | 1,561,621    | 427,630  | 1,710,520       | 1,688,463   | 1%        |  |  |  |
| Incoming Port Admin Fees    | 43,244       | -        | -               | -           | 0%        |  |  |  |
| Fraud Recovery              | -            | -        | -               | 1,000       | -100%     |  |  |  |
| Interest                    | 28,601       | -        | 20,000          | 20,000      | 0%        |  |  |  |
| Other Revenue (including    |              |          |                 |             |           |  |  |  |
| Reserves)                   | 27,293       | 240      | 960             | 226,140     | -100%     |  |  |  |
| Total Revenue               | 1,660,759    | 427,870  | 1,731,480       | 1,935,603   | -11%      |  |  |  |
| Expenses                    |              |          |                 |             |           |  |  |  |
| Salaries                    | 885,671      | 222,693  | 890,772         | 1,225,966   | -27%      |  |  |  |
| Benefits                    | 418,167      | 104,642  | 418,568         | 457,890     | -9%       |  |  |  |
| Supplies                    | 75,746       | 7,899    | 31,596          | 59,045      | -46%      |  |  |  |
| Purchased Services          | 120,832      | 37,148   | 103,769         | 126,415     | -18%      |  |  |  |
| Interest                    | 156          | -        | -               | -           | 0%        |  |  |  |
| Inter-Departmental Charges  | 85,253       | 10,054   | 66,287          | 66,287      | 0%        |  |  |  |
| Outgoing Port Admin Fees    | -            | -        | -               | -           | 0%        |  |  |  |
| Total Expenses              | 1,585,825    | 382,436  | 1,510,992       | 1,935,603   | -22%      |  |  |  |
| Net Operating Profit (Loss) | 74,934       | 45,434   | 220,488         | -           |           |  |  |  |

| 202: ual Leased Units 1,678 1,718 1,694 1,710 1,697 1,684 1,653 | Per Unit<br>HAP<br>774<br>770<br>772<br>790 | Actual HAP  1,298,325  1,323,099  1,308,434  1,350,982 | January<br>February<br>March<br>April                          | Actual Leased Units 1,810 1,822 1,813   | Per Unit HAP  866 866 873   | Actual HAP<br>1,566,688<br>1,577,811   |
|---|---|--|--|---|---|--|
| 1,678<br>1,718<br>1,694<br>1,710<br>1,697<br>1,684              | 774<br>770<br>772<br>790                    | 1,298,325<br>1,323,099<br>1,308,434                    | February<br>March  | Units<br>1,810<br>1,822   | 866<br>866  | 1,566,688<br>1,577,811   |
| 1,678<br>1,718<br>1,694<br>1,710<br>1,697<br>1,684              | 774<br>770<br>772<br>790                    | 1,298,325<br>1,323,099<br>1,308,434                    | February<br>March  | 1,810<br>1,822  | 866<br>866  | 1,566,688<br>1,577,811   |
| 1,718<br>1,694<br>1,710<br>1,697<br>1,684                       | 770<br>772<br>790                           | 1,323,099<br>1,308,434                                 | February<br>March  | 1,822   | 866   | 1,577,811  |
| 1,694<br>1,710<br>1,697<br>1,684                                | 772<br>790                                  | 1,308,434  | March  |   |   |  |
| 1,710<br>1,697<br>1,684   | 790   |  |  | 1,813   | 072   |  |
| 1,697<br>1,684  |   | 1,350,982  | April  |   | 6/3   | 1,583,514  |
| 1,684   | 800   |  |  |   |   |  |
|   |   | 1,357,084  | May  |   |   |  |
| 1 653   | 825   | 1,389,942  | June   |   |   |  |
| 1,000   | 812   | 1,342,154  | July   |   |   |  |
| 1,719   | 853   | 1,466,752  | August   |   |   |  |
| 1,695   | 839   | 1,421,689  | September  |   |   |  |
| 1,685   | 844   | 1,421,346  | October  |   |   |  |
| 1,698   | 856   | 1,453,213  | November   |   |   |  |
| 1,745   | 870   | 1,517,600  | December   |   |   |  |
| 1,698   | 817   | 1,387,552  | Average  | 1,815   | 868   | 1,576,004  |
| 20,376  |   | 16,650,620   | Total  | 5,445   |   | 4,728,013  |
|   |   |  |  |   |   |  |
|   |   | 16,650,620   | Projected Year I   | End HAP Expense   |   | 19,062,278   |
| able  |   | 17,364,390   | Total HAP Fund   | ng Available  |   | 16,912,897   |
| eserves)  | _   | 713,770  | Difference (Tota   | (2,149,381  |   |  |
| Balance   |   | 980,070  | Projected HAP  | Reserves (RNP) Depo   | osit/(Useage)   | (62,670  |
|   | able eserves)                               | 20,376  able   | 20,376 16,650,620  16,650,620 able 17,364,390 eserves) 713,770 | 20,376 16,650,620 Total  16,650,620 Projected Year Bable 17,364,390 Total HAP Funding Projected Total Balance 980,070 Projected HAP | 20,376 16,650,620 Total 5,445  16,650,620 Projected Year End HAP Expense able 17,364,390 Total HAP Funding Available eserves) 713,770 Difference (Total Projected HAP Res | 20,376  16,650,620  Total  5,445  16,650,620  Projected Year End HAP Expense able 17,364,390 Esserves)  713,770  Projected Year End HAP Expense Total HAP Funding Available Difference (Total Projected HAP Reserves)  Projected HAP Reserves (RNP) Deposit/(Useage) |

# Community Development Authority Capital Fund Grant Budget Comparison Report

Period: January 2024 - March 2024

| 2024 Active | Capital | Fund | Grants |  |
|-------------|---------|------|--------|--|
|-------------|---------|------|--------|--|

|                               | 20           | 17 Capital Fund Gran | t         |           | 2019 Capital Fund Gra | int       | 2020 Capital Fund Grant |          |           |  |
|-------------------------------|--------------|----------------------|-----------|-----------|-----------------------|-----------|-------------------------|----------|-----------|--|
|                               | End date     |                      | 8/15/2023 | End date  |                       | 4/15/2025 | End date                |          | 3/25/2026 |  |
|                               | Award        |                      | 1,116,675 | Award     |                       | 1,676,350 | Award                   |          | 1,804,532 |  |
|                               | Budget       | Expended             | Balance   | Budget    | Expended              | Balance   | Budget                  | Expended | Balance   |  |
| 1406 Operations               | 223,335      | 223,335              | -         | 335,270   | 335,270               | -         | 358,907                 | 358,907  | =         |  |
| 1408 Management Improvements  | 20,000       | 20,000               | -         | 10,000    | 10,000                | -         | 20,000                  | 4,758    | 15,242    |  |
| 1410 Administration           | 111,668      | 111,668              | -         | 167,635   | 167,635               | -         | 179,454                 | 179,454  | -         |  |
| 1430 Fees & Costs             | 33,500       | 31,469               | 2,031     | -         | -                     | -         | -                       | -        | -         |  |
| 1460 Dwelling Structures      | 703,172      | 703,172              | -         | -         | -                     | -         | -                       | -        | -         |  |
| 1475 Non-Dwelling Equipment   | 25,000       | 25,000               | -         | -         | -                     | -         | -                       | -        | -         |  |
| 1480 General Capital Activity | -            | -                    | -         | 1,171,849 | 702,147               | 469,702   | 1,246,171               | -        | 1,246,171 |  |
| Tota                          | al 1,116,675 | 1,114,644            | 2,031     | 1,684,754 | 1,215,052             | 469,702   | 1,804,532               | 543,119  | 1,261,413 |  |

|                               | 20        | 21 Capital Fund Gran | t         | 2022 Capital Fund Grant |          |           | 2023 Capital Fund Grant |          |           |  |
|-------------------------------|-----------|----------------------|-----------|-------------------------|----------|-----------|-------------------------|----------|-----------|--|
|                               | End date  |                      | 2/22/2025 | End date                |          | 5/11/2026 | End date                |          | 2/16/2027 |  |
|                               | Award     |                      | 1,922,589 | Award                   |          | 2,309,146 | Award                   |          | 2,348,832 |  |
|                               | Budget    | Expended             | Balance   | Budget                  | Expended | Balance   | Budget                  | Expended | Balance   |  |
| 1406 Operations               | 371,079   | 371,079              | =         | 460,182                 | 460,182  | -         | 468,292                 | 468,292  | -         |  |
| 1408 Management Improvements  | 20,265    | -                    | 20,265    | 20,588                  | =        | 20,588    | 20,588                  | -        | 20,588    |  |
| 1410 Administration           | 191,386   | 191,386              | -         | 230,092                 | 230,092  | -         | 234,146                 | 234,146  | -         |  |
| 1430 Fees & Costs             | -         | -                    | -         | -                       | -        | -         | -                       | -        | -         |  |
| 1460 Dwelling Structures      | -         | -                    | -         | -                       | -        | -         | -                       | -        | -         |  |
| 1475 Non-Dwelling Equipment   | -         | -                    | -         | -                       | -        | -         | -                       | -        | -         |  |
| 1480 General Capital Activity | 1,339,859 | 2,237                | 1,328,898 | 1,598,284               | -        | 1,590,053 | 1,625,806               | -        | 1,618,435 |  |
|                               | 1,922,589 | 564,702              | 1,357,887 | 2,309,146               | 690,274  | 1,618,872 | 2,348,832               | 702,438  | 1,646,394 |  |

1406 Operations
1408 Management Improvements
1410 Administration
1430 Fees & Costs
1460 Dwelling Structures
1475 Non-Dwelling Equipment
1480 General Capital Activity

| Tot        | Total Capital Fund Grant |           |  |  |  |  |  |  |  |  |
|------------|--------------------------|-----------|--|--|--|--|--|--|--|--|
|            |                          |           |  |  |  |  |  |  |  |  |
| Budget     | Expended                 | Balance   |  |  |  |  |  |  |  |  |
| 2,217,065  | 2,217,065                | =         |  |  |  |  |  |  |  |  |
| 111,442    | 34,758                   | 76,684    |  |  |  |  |  |  |  |  |
| 1,114,381  | 1,114,381                | =         |  |  |  |  |  |  |  |  |
| 33,500     | 31,469                   | 2,031     |  |  |  |  |  |  |  |  |
| 703,172    | 703,172                  | 0         |  |  |  |  |  |  |  |  |
| 25,000     | 25,000                   | -         |  |  |  |  |  |  |  |  |
| 6,981,969  | 704,384                  | 6,277,585 |  |  |  |  |  |  |  |  |
| 11,186,529 | 4,830,229                | 6,356,300 |  |  |  |  |  |  |  |  |