



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved PERSONNEL BOARD

Wednesday, January 4, 2017

3:30 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

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Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Denise Nettum, Human Resources, 266-4615,
dnettum@cityofmadison.com

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

Approve the minutes of the December 7, 2016 meeting:
<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

Limit to three (3) minutes each person.

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

1. [44906](#) Create the classification of “Disability Rights and Services Program Coordinator” (CG18, R8). Recreate and retile the position #76 of 1.0 FTE “Disability Rights and Services Program Specialist” (CG18, R4) as “Disability Rights and Services Program Coordinator” (CG18, R8), in the Civil Rights Operating Budget; and reallocate the incumbent, J. Glozier, to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo DisabilitySpec.pdf](#)

[DisabilityRightsServicesProgramCoord.pdf](#)

[PD Disability Rights and Services.pdf](#)

[DCR Org Chart 10-4-16.pdf](#)

Legislative History

11/16/16	Human Resources Department Board of Estimates 1/9/17, Personnel Board 12/7/16	Referred for Introduction
12/6/16	COMMON COUNCIL Additional referral to Personnel Board	Referred to the BOARD OF ESTIMATES
12/6/16	BOARD OF ESTIMATES	Referred to the PERSONNEL BOARD

2. [45163](#) Recreate the 1.0 FTE position #893 of EO Investigator/Conciliator 2 in CG18, R06 as an EO Investigator/Conciliator 3 (Class Code H069) in CG18, R08, and reallocate the incumbent (A. Weatherby-Flowers) to the new position, in the Civil Rights operating budget.

Sponsors: Paul R. Soglin

Attachments: [PB Memo EO IC 3 Flowers 11-2016.pdf](#)

Legislative History

11/16/16	Human Resources Department Board of Estimates 1/9/17, Personnel Board 12/7/16	Referred for Introduction
12/6/16	COMMON COUNCIL Additional referral to Personnel Board	Referred to the BOARD OF ESTIMATES
12/7/16	BOARD OF ESTIMATES	Referred to the PERSONNEL BOARD

3. [45245](#) Create a new classification of Parks Worker in CG16, Range 04. Create the 5 new 0.75 FTE positions of Parks Worker in the 2017 Parks Division Operating Budget as Parks Workers within CG16, R04.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Parks Worker 12-2016.pdf](#)

[Parks Worker.pdf](#)

[PD Parks Worker.pdf](#)

Legislative History

11/23/16	Human Resources Department Board of Estimates 1/9/17, Personnel Board 12/7/16	Referred for Introduction
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12/6/16	COMMON COUNCIL Additional referral to Personnel Board	Referred to the BOARD OF ESTIMATES
12/6/16	BOARD OF ESTIMATES	Referred to the PERSONNEL BOARD

4. [45282](#) Recreation of one 1.0 FTE Transit Planner 2 position (#3437), occupied by T. Sobota to one 1.0 FTE Transit Planner 3 position, in the Metro Transit budget and reallocating the incumbent in the new position, effective October 23, 2016.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Transit Planner 2 12-2016.pdf](#)

[Position description.pdf](#)

[Class DescTransit Planner 1-3 11 2016.pdf](#)

[Metro org chart.pdf](#)

Legislative History

11/29/16	Human Resources Department Board of Estimates (January 9, 2017 meeting), Personnel Board (December 7, 2016 meeting), Common Council (January 17, 2017 meeting).	Referred for Introduction
12/6/16	COMMON COUNCIL Additional referral to Personnel Board	Referred to the BOARD OF ESTIMATES
12/6/16	BOARD OF ESTIMATES	Referred to the PERSONNEL BOARD

5. [45503](#) Recreation of one 1.0 FTE Real Estate Agent 2 position (#3611, CG18, R08), occupied by J. Frese to one 1.0 FTE Real Estate Agent 3 position, (CG18, R10; class number H183) in the Economic Development Division budget and reallocating the incumbent in the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo Real Estate Agent 2 12-2016.pdf](#)

[EDD 4-25-16.pdf](#)

[Position description.pdf](#)

Legislative History

12/20/16	Human Resources Department Board of Estimates (January 9, 2017), Personnel Board (January 4, 2017), Common Council (January 17, 2017 for approval).	Referred for Introduction
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6. [45510](#) Delete the position #1146 of IT Specialist 2 in CG18, R08; and recreate it as an IT Specialist 3 CG18, R10 (Class Code H247) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (T. Pohle) to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo IT Spec 2 Eng \(Kasprzak Pohle\) 1-2017.pdf](#)

[TPohlePD.pdf](#)

Legislative History

12/21/16 Human Resources Referred for Introduction
Department
Board of Estimates (January 9, 2017 meeting), Personnel Board (January 4, 2017 meeting), Common Council (January 17, 2017 meeting) for approval.

7. [45511](#) Delete the position #4379 of IT Specialist 2 in CG18, R08; and recreate it as an IT Specialist 3 CG18, R10 (Class Code H247) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (C. Kasprzak) to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo IT Spec 2 Eng \(Kasprzak Pohle\) 1-2017.pdf](#)
[C.Kasprzak PD.pdf](#)

Legislative History

12/21/16 Human Resources Referred for Introduction
Department
Board of Estimates (January 9, 2017 meeting), Personnel Board (January 4, 2017 meeting), Common Council (January 17, 2017 meeting) for approval.

8. [45512](#) Recreating position #1029 from a 1.0 FTE Program Assistant 1 (CG20, R11) to a 1.0 FTE Accounting Technician 2 (CG20, R14-Class J006) in the CDA Housing Operations Division budget, and reallocating the incumbent (D. Rakowski) to the new position.

Sponsors: Paul R. Soglin

Attachments: [PB Memo PA 1 to Acct Tech 2 Housing 1-2017.pdf](#)
[Position description.pdf](#)
[CDA Org Chart.pdf](#)

Legislative History

12/21/16 Human Resources Referred for Introduction
Department
Board of Estimates (January 9, 2017 meeting), Personnel Board (January 4, 2017 meeting), Common Council (January 17, 2017 meeting) for approval.

ADJOURNMENT