



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved SOUTH CAPITOL DISTRICT PLANNING COMMITTEE

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Thursday, June 6, 2013

5:00 PM

Room 108 City-County Building

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### 1 CALL TO ORDER / ROLL CALL

Interim Chair Aaron Crandall called the 6-6-13 meeting of the South Capitol District Planning Committee to order.

**Present:** 10 -

Marsha A. Rummel; Joseph R. Clausius; Madelyn D. Leopold; Aaron S. P. Crandall; Ronald B. Steinhof; Ann E. Kovich; Douglas M. Poland; Davy Mayer; Jim Skrentny and Charles W. Strawser III

**Excused:** 3 -

Michael E. Verveer; Ricardo A. Gonzalez and Melissa M. Berger

### 2 APPROVAL OF MINUTES FROM MAY 14, 2013 MEETING

The Minutes of the 5-14-13 South Capitol District Planning Committee meeting were unanimously approved, on a motion submitted by Doug Poland/Ald. Marsha Rummel.

**A motion was made by Poland, seconded by Rummel, to Approve the Minutes.  
The motion passed by voice vote/other.**

### 3 PUBLIC COMMENT

Two members presented public comment. Ron Wolfe from ProRail discussed the importance of developing an intermodal transit center, with particular in proximity to rail. Royce Williams provided information on the number of intercity bus lines connecting Madison to the surrounding metropolitan areas-35 buses per day. He is concerned that the issue of intercity buses does not have adequate representation on the steering committee. He wanted to ensure that the committee considers the importance of the intercity bus system to the community, not just students.

There were no other members of the public wishing to speak in regard to future LRTPC agendas.

### 4 DISCLOSURES AND RECUSALS

There were no disclosures or recusals reported by Committee members.

### NEW BUSINESS

30121

**MEETING MATERIALS: SOUTH CAPITOL DISTRICT PLANNING  
COMMITTEE**

5 PRESENTATION OF AGENDA

Due to City of Madison requirements regarding the posting of agendas, no discussion of the agenda was entertained. In future, this item will be removed from the agenda. The Committee also requested name cards for future meetings.

6 ELECTION OF COMMITTEE CHAIRPERSON

Ald. Marsha Rummel/Ald. Joe Clausius nominated Aaron Crandall as Chairperson. Ron Steinhofner/Jim Skrentny nominated Ann Kovich as Vice Chairperson. No other nominations were submitted.

The Committee unanimously elected Aaron Crandall as Chairperson, and Ann Kovich as Vice Chairperson.

7 UPDATE ON PROJECT PROGRESS

Karl Sutter provided an overview of what has been accomplished to date. Kimley Horn continues to work with city staff on access to the necessary transportation data in order to begin the transportation analysis. In addition, Potter Lawson is beginning to work with the sketch up files provided from the Downtown Plan to build the 3-D model.

8 REVIEW OF PROJECT GOALS, PURPOSE AND OBJECTIVES

A. REVIEW MAY 14 MEETING EXERCISE

B. DEFINING SUCCESS

**a. Review of May 14 meeting exercise**

Karl Sutter reviewed the results of the May 14 exercise which identified the issues and challenges for the project.

**b. Defining Success**

Karl Sutter asked the committee to define how we will know if the project is successful. The committee provided the following comments:

- Identify viable connections from Downtown to Law Park
- Improved movement
- Cyclists “feel” *safe*
- Pedestrians feel *more safe*
- Identify conflict types/locations
  - Make recommendations to address
- Develop plan with *turning movements* that are safe at “hairball” intersection
- Community response
- Address the problems (within district) as identified in planning process

- Recommend improvements that address cyclists on sidewalks
- Identify and prioritize recommendations for improvements
- Address future measuring of utilization of district improvements
- Identify location/plan for transit center
- Preserve open space
- Neighborhood groups *must have input*

9 REVIEW COMMUNITY SURVEY

Melissa Huggins reviewed the community survey with the committee. The committee provided the consultant team with feedback on the survey as well as the project map.

10 PUBLIC MEETING #1

- A. REVIEW AGENDA
- B. REVIEW EXERCISES
- C. DISCUSS PUBLIC OUTREACH

a. Review agenda

- Melissa Huggins and Karl Sutter presented the draft power point presentation for Public Meeting

b. Review exercises

- Melissa Huggins discussed the meeting format and exercises that would occur at each station.

c. Discuss public outreach

- Melissa Huggins provided an overview of the organizations, listservs, and other email lists that were sent email blasts regarding Public Meeting #1. In addition, the meeting is posted on the City's main calendar.

11 DISCUSS POTENTIAL FOCUS GROUPS

- A. INTERCITY BUS COMPANIES
- B. WILSON STREET PROPERTY OWNERS
- C. PED/BIKE & PARK USERS

a. Intercity Bus Companies

The committee determined that it would be more effective to reach out to the bus companies individually.

b. Wilson Street Property Owners

The committee agreed this would be a good focus group to hold. The focus group would include condo owners as well as landlords, and businesses located on Wilson Street.

c. Ped/bike & Park Users

The committee agreed that this would be a good focus group to hold. Be sure to include fisherman as well as other users.

d. Other Focus Groups

Ald. Marsha Rummel would like to hold a focus group to discuss the John Nolen/Wilson/Blair/Williamson Street intersection. There are a group of neighbors who have been discussing the issues associated with the intersection and have devised solutions. She feels they should be engaged sooner in the process. If they are not, it could cause problems later.

Anne Monks suggested that stakeholders such as these could be invited to present to the Planning Committee at the beginning of a meeting. She suggested that Deb Archer and Jay Ferm also be invited to present their concerns directly to the committee. There was much discussion about this strategy. Ald. Marsha Rummel felt this would not be adequate for this particular group of stakeholders. She would prefer that they meet directly with the consultant team.

**12 SCHEDULE OF FUTURE MEETINGS**

- Next Meeting: Thursday, July 11th, 5:00 p.m., Room 108 City-County Building

David Trowbridge discussed establishing regular meeting dates either the first or second Thursday of every month. Future meetings include:

- Public Meeting #1: June 13th, 6:00 - 8:30 pm, Monona Terrace

- Planning Committee Meeting #3: Thursday, July 11th, 5:00 pm, Room 108 City-County Building

**13 ADJOURNMENT**

**The Committee adjourned its meeting at 7:05 p.m.**