

LAND USE APPLICATION

LND-B

City of Madison
Planning Division
126 S. Hamilton St.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



All Land Use Applications must be filed with the Zoning Office at the above address.

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

FOR OFFICE USE ONLY:

Paid _____ Receipt # _____

Date received _____

Received by _____

Parcel # _____

Aldermanic district _____

Zoning district _____

Special requirements _____

Review required by _____

☐ UDC ☐ PC

☐ Common Council ☐ Other _____

Reviewed By _____

1. Project Information

Address: 4146 Veith Avenue
Title: Holvick/Mader Residence; second story addition

2. This is an application for (check all that apply)

- ☐ Zoning Map Amendment (rezoning) from _____ to _____
- ☐ Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- ☐ Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- ☐ Review of Alteration to Planned Development (PD) (by Plan Commission)
- ☒ Conditional Use or Major Alteration to an Approved Conditional Use
- ☐ Demolition Permit
- ☐ Other requests

3. Applicant, Agent and Property Owner Information

Applicant name Steve Shulfer Company Sketchworks Architecture, LLC
Street address 7780 Elmwood Ave., #208 City/State/Zip Middleton, WI 53562
Telephone 608-836-7570 Email sshulfer@sketchworksarch.com
Project contact person (same as applicant) Company _____
Street address _____ City/State/Zip _____
Telephone _____ Email _____
Property owner (if not applicant) Dan Holvick and Stephanie Mader
Street address 4146 Veith Ave. City/State/Zip Madison, WI 53704
Telephone 608-220-7740 Email dan.holvick@nggwi.com

4. Project Description

Provide a brief description of the project and all proposed uses of the site:

Expansion to single-family home in lakefront zoning district,
expansion exceeds 500 square feet

Scheduled start date 2/15/2018 Planned completion date 7/1/2018

5. Required Submittal Materials

Refer to the Land Use Application Checklist for detailed submittal requirements.

- | | | |
|--|---|--|
| ☒ Filing fee | ☒ Pre-application notification | ☒ Land Use Application Checklist (LND-C) |
| ☒ Land Use Application | ☒ Vicinity map | ☒ Supplemental Requirements |
| ☒ Letter of intent | ☒ Survey or existing conditions site plan | ☒ Electronic Submittal* |
| ☒ Legal description | ☒ Development plans | |

**Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to pcapplications@cityofmadison.com. The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.*

For concurrent UDC applications a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to udcapplications@cityofmadison.com.

6. Applicant Declarations

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Sydney Prusak Date 12/18/2017

Zoning staff Matt Tucker Date 12/18/2017

- ☒ Demolition Listserv

- ☐ Public subsidy is being requested (indicate in letter of intent)

- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations **in writing** no later than **30 days prior to FILING this request**. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:
Project is a continuation of a conversation started w/ Alder and
neighbors initiated on 10/3/17 to 10/18/17; then again on 12/11/18

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant Steve Shulfer  Relationship to property architect

Authorizing signature of property owner Stephanie Mader Date 12/20/2017
Dan Holvick & Stephanie Mader