

Application for Neighborhood and Community Development Funds

Submit original and 23 complete copies of this application to the CDBG Office by 4:30 p.m. on the 15th of the month, to be reviewed by the CDBG Committee on the first Thursday of the following month. **When possible, please duplex your original and copies and send an electronic version to the assigned project manager (if known).**

Program Title: <u>Doors for Security at Hope House</u> Agency: <u>Hope House Building Corporation</u> Address: <u>312 Wisconsin Avenue, Madison, WI 53703-2108</u> Contact Person: <u>Vernon D. Leibbrandt</u> Email: <u>vleibb@tds.net</u>	Amount Requested: \$ <u>3,950</u> Tax ID/EIN/FEIN: <u>EIN = 72-1574555</u> DUNS #: <u>146756395</u> Telephone: <u>(608) 831-5466</u> Fax: <u>None</u>
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- 1. Program Abstract:** Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

The Hope House Program moves homeless mothers with infants and toddlers to independent living through intensive training and intervention. Participants live at 4605 Odana Road for approximately 90 days and then move to their own apartment.

Hope House provides a safe place from homelessness. Each mom and child has a room. Securing the space is critical to safety and privacy. Replacing existing door units having hollow core doors and modest locks with solid core doors, deadbolt locks and new hardware will increase the ability to secure the mother and child's space. Three bedrooms and a bathroom need the proposed upgrade.

The housemothers' bedroom has two doors needing replacement. One needs the same door replacement, as do client bedrooms. The second is a wooden door between the house and garage. A new steel clad door capable of resisting fire for 20 minutes including deadbolt lock is needed to provide security and address fire safety concerns.

- 2. Target Population:** Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups.

The Hope House Program involves homeless mothers of newborn infants and toddlers. Since inception in June 2002, the average age of the 62 women who enrolled in the program is 21.3 years. Income for all participants is between 0 and 30% of Dane County Median Income.

Ethnicity of Participants

African-American	58.1%
Caucasian	21.1%
Hispanic	11.3%
Biracial	4.8%
Asian	1.6%
Native American	1.6%

Money resident saved

during residency stay \$86.86

Living independently

9 mo after enrollment	79.7%
1 year after enrollment	72.7%

Education Level of Entering Participants

No High School Diploma	51.6%
High School Diploma or GED	45.2%
Associate Arts Degree	1.9%
Bachelor of Arts Degree	1.9%

Individuals who didn't have a high school diploma or GED who took classes while in the program..... 55.5%

Individuals with a high school diploma or GED who took courses at MATC or earned certificates 11.3%

_____ # unduplicated individuals estimated to be served by this project.

_____12/yr # unduplicated households estimated to be served by this project.

3. **Program Objectives:** The 5-Year Plan lists 9 project objectives (A through N). Circle the one most applicable to your proposal and describe how this project addresses that objective.

- A. Housing – Existing Owner-Occupied
- B. Housing – For Buyers
- C. Housing – Rental Housing
- E. Economic Dev. – Business Creating Jobs
- F. Economic Dev. – Micro-enterprise
- G. Neighborhood Civic Places
- K. Community-based Facilities
- L. Neighborhood Revitalization
- N. Access to Housing Resources

4. **Fund Objectives:** Check the fund program objective which this project meets. (Check all for which you seek funding.)

- | | | | | | | |
|-----------------------|-------------------------------------|--|--------------------------|----------|-------------------------------------|----------------------------|
| Acquisition/
Rehab | <input type="checkbox"/> | New Construction, Acquisition,
Expansion of Existing Building | <input type="checkbox"/> | Futures | <input type="checkbox"/> | Prototype |
| | <input type="checkbox"/> | Accessibility | | | <input type="checkbox"/> | Feasibility Study |
| | <input checked="" type="checkbox"/> | Maintenance/Rehab | | | <input type="checkbox"/> | Revitalization Opportunity |
| | <input type="checkbox"/> | Other | | | <input type="checkbox"/> | New Method or Approach |
| | | | | | | |
| Housing | <input type="checkbox"/> | Rental Housing | | Homeless | <input checked="" type="checkbox"/> | Housing |
| | <input type="checkbox"/> | Housing For Buyers | | | <input type="checkbox"/> | Services |

5. **Budget:** Summarize your project budget by estimated costs, revenue, and fund source.

EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CD REVENUES	AMOUNT OF NON-CD REVENUES	SOURCE OF NON-CD FUNDED PORTION
A. Personnel Costs				
1. Salaries/Wages (attach detail)				
2. Fringe Benefits				
3. Payroll Taxes				
B. Non-Personnel Costs				
1. Office Supplies/Postage				
2. Telephone				
3. Rent/Utilities				
4. Professional Fees & Contract Services				
5. Work Supplies and Tools				
6. Other: <i>Repair of doors</i>	\$3,950	\$3,950	0	-----
C. Capital Budget Expenditures (Detail in attachment C)				
1. Capital Cost of Assistance to Individuals (Loans)				
2. Other Capital Costs:				
D. TOTAL (A+B+C)	\$3,950	\$3,950	0	-----

6. Action Plan/Timetable

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Use the following format: (Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

Timeline

	April 2010	May 2010	July 2010*	August 2010
<u>Activity</u>				
Hope House Building Corporation (HHBC) director responsible for Hope House property maintenance seeks bids of home repair firms to replace 4 bedroom, 1 bath and 1 interior garage door.		→ HHBC Board selects Firm	→ Firm begins work on project	→ Firm completes project

* Work on the project minimally disrupt the Hope House program. Consequently when rooms are vacant between clients will influence the work schedule. The objective is to complete the work during August 2010.

The HHBC board member responsible for property maintenance and the organization's president will oversee project implementation, progress and quality of workmanship.

7. What was the response of the alderperson of the district to the project?

Thuy Pham-Remmele, Alderperson of Madison's Aldermanic District 20, didn't feel that she had a say in the (project) selection because she no longer serves on the CDBG (committee). Alder Pham-Remmele did offer to give the proposal serious consideration when the list of grant recommendations comes before the Common Council for approval.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

No Complete Attachment A

Yes Complete Attachment B and C and one of the following:

- D Facilities
- E Housing for Buyers
- F Rental Housing and Proforma

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

No Yes - Complete Attachment G

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

No Yes - Complete Attachment B, C, F, and H

11. Do you seek ESG funds for services to homeless persons?

No Yes - Complete Attachment I

12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

A motion to submit this proposal was made on February 6, 2010 and was approved by Hope House Building Corporation Board of Directors.

_____ Future Fund (Attachment A)	_____ Housing for Resale (Attachment E)
_____ Property Description (Attachment B)	_____ Rental Housing and Proforma (Attachment F)
_____ Capital Budget (Attachment C)	_____ CHDO (Attachment G)
_____ Community Service Facility (Attachment D)	_____ Scattered Site Funds Addendum (Attachment H)
	_____ ESG Funding Addendum (Attachment I)

13. Affirmative Action: If funded, applicant hereby agrees to comply with City of Madison Ordinance 39.02(9) and file either an exemption or an affirmative action plan with the Department of Civil Rights. A Model Affirmative Action Plan and instructions are available at: <http://www.cityofmadison.com/dcr/aaForms.cfm>.

14. Non-Discrimination Based on Disability: Applicant shall comply with Section 39.05, Madison General Ordinances, Nondiscrimination Based on Disability in City-Assisted Programs and Activities. Under section 39.05(7) of the Madison General Ordinances, no City financial assistance shall be granted unless an Assurance of Compliance with Sec. 39.05 is provided by the applicant or recipient, prior to the granting of the City financial assistance. Applicant hereby makes the following assurances: Applicant assures and certifies that it will comply with section 39.05 of the Madison General Ordinances, entitled "Nondiscrimination Based on Disability in City Facilities and City-Assisted Programs and Activities," and agrees to ensure that any subcontractor who performs any part of this agreement complies with sec. 39.05, where applicable, including all actions prohibited under section 39.05(4),. MGO." <http://www.cityofmadison.com/dcr/aaForms.cfm>

Signature: Norval E. Brnhardt, M.D. Date: 2/8/10
President-Board of Directors/Department Head

Signature: Hope House does not employ an Executive Director Date:
Executive Director

For additional information or assistance in completing this application, please contact the CDBG Office at 267-0740.