



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, October 6, 2020

4:30 PM

Via Virtual Meeting

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Meeting Video Available Online at Madison City Channel: <https://bit.ly/34WCmvE>

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Sheri Carter; Syed Abbas; Barbara Harrington-McKinney; Rebecca Kemble;  
Paul E. Skidmore; Zachary Henak and Michael J. Tierney

**Excused:** 1 - Shiva Bidar

**Others Present:** Mayor Rhodes-Conway, Ald. Keith Furman, Ald. Patrick Heck,  
Ald. Samba Baldeh, Ald. Lindsay Lemmer, Ald. Grant Foster, Ald. Tag Evers,  
City Attorney Michael Haas, HR Director Harper Donahue and Council Chief of  
Staff Kwasi Obeng

Ald. Sheri Carter, chair, called the meeting to order at 4:31 p.m.

### APPROVAL OF MINUTES

A motion was made by Ald. Syed Abbas, seconded by Ald. Barbara Harrington-McKinney, to approve the minutes from the September 15, 2020 Common Council Executive Committee meeting. The motion passed by voice vote/other.

[62448](#)

### PUBLIC COMMENT (10/6/20 CCEC Meeting)

**Attachments:** [10/6/20 CCEC Public Comment.pdf](#)

#### **Registrations:**

Barbara Vedder, Supported, Registered to Speak (was not at meeting)  
Neal Crowder, Opposed, Did Not Speak

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

Ald. Shiva Bidar arrived at 4:40 p.m.

**Present:** 8 - Sheri Carter; Syed Abbas; Barbara Harrington-McKinney; Rebecca Kemble;  
Paul E. Skidmore; Zachary Henak; Michael J. Tierney and Shiva Bidar

**DISCUSSION ITEMS / POSSIBLE ACTION ITEMS**

**62447**

Discussion: Aldermanic District 7 Vacancy Process - Council President Sheri Carter

**Attachments:** [MGO 2.03 Procedure to Fill Vacancies on the Common Council.pdf](#)

City Attorney Michael Haas reviewed the vacancy process and options and answered questions from alders.

Ald. Zachary Henak moved that an interim alder would be seated at the November 10, 2020 Common Council meeting, seconded by Ald. Michael Tierney. Motion was approved with Ald. Rebecca Kemble recorded as voting "no".

Ald. Syed Abbas moved to reconsider, seconded by Ald. Barbara Harrington-McKinney. Motion was approved unanimously.

Ald. Syed Abbas moved that an interim alder would be seated at the November 17, 2020 Common Council meeting, seconded by Ald. Barbara Harrington-McKinney. Motion was approved with Ald. Rebecca Kemble recorded as voting "no".

**59919**

Discussion: Council Chief of Staff Position Description & Next Steps

**Attachments:** [Council Chief of Staff Position Description.pdf](#)  
[10/12/17 Chief of Staff Hiring Timeline.pdf](#)

HR Director Harper Donahue was present for discussion on this item.

**Members discussed:**

Timeline - Approximately 3-4 month process (H. Donahue)  
Conducting exit interview  
Scheduling special CCEC meeting to discuss position description

Ald. Rebecca Kemble noted that the CCEC had been preparing to discuss the Chief of Staff self assessment before the pandemic and would like to see this included in discussions on the position description.

Ald. Rebecca Kemble and Ald. Syed Abbas noted that the Chief of Staff was integral in the work of the newly created Administrative Services Team.

Mr. Donahue noted that someone could serve in the interim as the Chief of Staff if needed/wanted.

## **FUTURE AGENDA ITEMS**

Ald. Zachary Henak requested an update on the Performance Excellence Initiative at a future Council or CCEC meeting.

### **Presentations:**

\*Presentation: Zoom Enterprise Account & Alders - Sarah Edgerton, IT Director (10/20/20)

\*Presentation: COVID19 Recovery Team Update - Matt Wachter (10/20/20)

\*Presentation: Public Health Violence Prevention (Ald. Harrington-McKinney)

### **Discussion Items:**

\*PFAS Proposal (Ald. Rummel)

\*Creating an Annual Common Council Report

\*Audit process for City departments

### **Standing Updates**

\*Discussion with the Mayor

\*President's Work Group on Council Communication Tools & Processes

\*President's Work Group on APM's

\*Ad Hoc TFOGS Final Report Implementation Work Group

\*Body-Worn Camera Feasibility Review Committee

\*Council Chief of Staff

## **ADJOURNMENT**

A motion was made by Ald. Zachary Henak, seconded by Ald. Syed Abbas, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:42 p.m.

## **UPCOMING CCEC MEETING DATES**

**Tuesday, October 20, 2020**

**4:30 pm**

**Regular Meeting Date**

**Tuesday, November 17, 2020**

**4:30 pm**

**Regular Meeting Date**

**Tuesday, December 1, 2020**

**4:30 pm**

**Regular Meeting Date**