



2019 Emerging Opportunities Program Application

Submit Application to: EOPapplications@cityofmadison.com

Deadline: 12:00 pm CST (noon) on October 16, 2018

Late applications will not be accepted

Please limit your proposal and responses spaces provided in this form. Any materials submitted in addition to this application form will not be considered in the evaluation of the proposal. *Do not attempt to unlock or alter this form.*

If you need assistance with this proposal or are unclear about how to respond to any questions listed below, please contact CDD staff at 266-6520.

Agency or Group:	Families Overcoming Struggles To Encourage Restoration (F.O.S.T.E.R)	Amount Requested:	\$10,332
Title of Proposal:	Changing the Trajectory of Formerly Incarcerated Women		
Project Type	Reducing Racial Inequities and Preventing Homelessness		
Project Description:	<p>This project directly addresses poverty and racial inequities as it serves women who were formerly incarcerated. This is a pilot of a culturally competent, experiential learning curriculum called Positioning Oneself Working to Eliminate Recidivism (P.O.W.E.R.) which was created by a formerly incarcerated woman. The project places a priority on serving women who are mothers, but women without children will also participate in this program. By building up the skills of these women we are preventing homelessness for these women and their children. This program will improve the employment prospects of formerly incarcerated women and at the same time it will equip them to be effective parents who can support their children's success at school. The program will be offered three times in 2019 and we will ensure we make it accessible by locating this training in Madison neighborhoods with a high concentration of families living in poverty.</p>		
Contact Person:	Jacquelyn Hunt	Email	jacquelyn.hunt@gmail.com
Address:	700 Rayovac Dr. Suite 122 Madison, WI 53711	Telephone:	608-284-1716
Is this Group a 501 (C) (3)?	Yes or No No	If no, applicant will need to secure a fiscal agent with 501 (C) (3) status	
Applicant Organization founded (Year):	2008		

Contact Us! CDD staff are committed and willing to help interested groups understand and work through program requirements. Call Nancy Saiz at 266-6520 or check out the staff directory on our website for a list of staff, their focal areas, and contact information.

Name of Fiscal Agent (if Applicable):	Nehemiah Community Development Corporation	Fiscal Agent Phone:	257-2453
Fiscal Agent Contact Person:	Harry Hawkins	Fiscal Agent Email:	harryhawkins@nehemiah.org

1. Project Description

a. What is the goal of your project? (500 characters)

The primary goal is to increase the likelihood of a successful reentry in order to prevent homelessness, increase employability and reunify families.

b. Intended Service Population: (500 characters) Describe the intended service population that will be impacted by this project (e.g., location, ages, ethnicities, income ranges, English language proficiency etc.). The individuals who will be directly impacted by this project are women between the ages of 18 and 45 who are returning to our community from jail or prison. The majority of the women will be African Americans from Madison. All of the women will be low-income and many will lack a high school diploma. We will strive to recruit women with children who are under 18 who are being reunited with their mothers.

c. Project Design: (5000 characters) Describe your proposed project activities. How will these activities help you accomplish your stated goals? Include information about key parts of your project that help us understand how you will accomplish your goals and how these funds would be used.

This project will implement the Positioning Oneself Working to Eliminate Recidivism (P.O.W.E.R.) curriculum which was developed by Ms. Jacquelyn Hunt to meet the particular needs of women as they return to the community from jail or prison. Ms. Hunt was formerly incarcerated and rebuilt her family and went on to a Master of Arts in Counseling. The curriculum is designed as a 10 week module with meetings each week of two hours followed up by assignments and tasks which need to be accomplished between the weekly lessons. The P.O.W.E.R. program will be offered three times in 2019 and will serve at least 30 formerly incarcerated women.

d. Proposed Timeline for Implementation

Activity	Estimated Start and Completion Dates
Logistical arrangements for Cohort #1	Jan. 1 -Jan 30, 2019
Recruiting Participants through Neighborhood Outreaches	Feb 1 - October 30, 2019
Cohort # 1 - Session 1	March 4-May 3, 2019
Cohort # 2 - Session 2	May 20 - Aug. 2, 2019
Cohort # 3 - Session 3	Sept. 9-Nov. 22, 2019
Grant Closeout	Dec. 1-Dec. 31, 2019

2. Applicant Organization or Group: (2500 characters) Briefly describe the structure of your organization. Include information about your board and/or volunteers. Please describe any successes you have had that relate to the proposed project. (10 Pts)

F.O.S.T.E.R. was created in 2008 by Jacquelyn Hunt as an outgrowth of her commitment to this community and to African American women and families. After returning from prison to Madison, Ms. Hunt went on to earn a bachelor's degree in Human Services and a Master of Arts in Counseling. F.O.S.T.E.R. is supported by the Nehemiah Community Development Corporation who serves as its fiscal agent and

offers assistance in fund development and community engagement. Currently One of the recent events which F.O.S.T.E.R. co-sponsored with Nehemiah was a "Back to School Bash" which was held on Monday, September and a recent evaluation of that event tracked more than 300 volunteer hours offered by almost 50 people. What was noteworthy of this event is that the volunteers were both African American and non-Black individuals in about equal numbers, which is a rare thing in this community. Ms. Hunt has a twenty year record of deeds done and is widely respected in our community as an individual who has the professional skill along with her heart for people and she truly makes a difference in the individuals who interact with her and receive leadership training and reentry coaching.

3. Alignment: (2500 characters) Briefly describe how your proposed project aligns with City, neighborhood or community based planning processes, data, or reports. (10 Pts)

This proposal aligns with the City's objective to address poverty and racial inequalities. It is well known that African Americans (men and women) have been incarcerated at far higher rates than other ethnic groups. That incarceration, even for a year or two, severely impacts the entire life trajectory of an individual and their family, often resulting in homelessness and living in poverty. While we could not find the data we hoped to find in the Neighborhood Indicators database we did confirm that there is an emerging need which is going unaddressed. The number of women being incarcerated is growing at a faster rate than that of men and as of August 2017 there were 23,519 women in Wisconsin prisons. But perhaps what demonstrates the need for this project even more is the growing number of women returning to our community from prison - with the Department of Corrections reporting that currently there are 21,072 women living in Wisconsin who are under community supervision (aka parole). While the DOC does not report out by county it is highly likely that Dane County, and Madison in particular have a very large population of women on parole. The City's interest tackling poverty and racial inequities is strongly aligned with this project.

4. Community Engagement: (2500 characters) Briefly describe how residents and the community who may benefit from this project have been involved in the development of this proposal. (10 Pts)

As part of the development of this project Ms. Hunt met with Sina Davis (Mother's In The Neighborhood Allied Dr.), Carmella Harris (Allied Wellness Center), Davita Walker (Mum Circle of Support participant), Lolita Phillips (Community member/ formerly incarcerated) Jewel Adams (Safe Communities Recovery Coach serving incarcerated individuals and Coach Asahd (Mellowood Foundation); discussing with each of them this project and learning how this work of decreasing homelessness among formerly incarcerated women might fit into ongoing work each of these individuals is doing in the city. Along with these groups Ms. Hunt spoke with those who presently serve Dane County jail inmates to learn if they believed this project was the appropriate next step for many women currently in Dane County jail. All of the individuals and organizations that Ms. Hunt reached out to encouraged her to submit this proposal and promised their support and cooperation in serving the women who participate in the P.O.W.E.R. program. Due to Ms. Hunt's long term work in the community she has already established relationships with women who have been released from jail and prison who are at risk of becoming homeless and in her work with these women she has learned what they believe they need and has built into her curriculum the topics of importance to the women themselves.

5. Collaboration: (2500 characters) Briefly describe any collaboration or coordination with other organizations or service providers in the development of this proposal. (5 Pts)

Ms. Hunt has worked in collaboration with all of the groups named above for many years. She has been a CSS provider and understands how to effectively connect people she meets with to the essential resources needed to avoid homelessness and increase their chance of becoming employed. Each of the organizations listed in the response to Question #4 are eager and willing to work with Ms. Hunt and the participants of her program.

6. Funding: (5 points)

a) Has your organization received funding from the City of Madison Community Development Division, City of Madison CDBG office, Community Resources, or the Emerging Opportunities Program in the last 5 years? (Please note: Amount and frequency of funding will be considered in scoring this criteria)

Yes No

b) What other funding do you anticipate pursuing if the project is expected to continue? (500 characters)

This initial funding will allow F.O.S.T.E.R. to demonstrate the impact that this curriculum can have and with that information in hand we will seek additional funding for continuing this program. Nehemiah has committed to helping F.O.S.T.E.R. develop a sustainable funding base.

7. Budget (5 points):

a. Summarize your project budget by estimated costs, revenue, and fund sources.

BUDGET EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CITY \$ REQUESTED	AMOUNT OF NON-CITY REVENUES	SOURCE OF NON-City FUNDED PORTION
A. Personnel Costs (Complete Personnel chart below)				
1. Salaries/Wages (show detail below)	8400	8400		
2. Fringe Benefits and Payroll Taxes	632	632		
B. Program/Project Costs				
1. Program/Project supplies and equipment	900	900		
2. Office Supplies	100		100	F.O.S.T.E.R.
3. Transportation	400	400		
4. Insurance	677		677	F.O.S.T.E.R.
5. Other (explain)				
C. Space Costs				
6. Rent/Utilities/Telephone	800		800	F.O.S.T.E.R.
7. Other (explain):	900		900	F.O.S.T.E.R.
D. TOTAL (A + B + C)	12809	10332	2477	

Explanation of "Other" expenses: (500 characters)

Expenses in the the "other" category are for refreshments and for participant rewards.

b. Personnel Chart: List all paid staff that will be working on the proposed program/project.

Title of Staff Position	F.T.E.*	Proposed Hourly Wage*
Project Director & Facilitator	.033	\$120
		\$

-SIGNATURE PAGE-

City of Madison Contracts:

The following information is provided in order to outline city requirements that will apply if your proposal is funded. All allocated funds will be administered through contracts with the City of Madison, Community Development Division. If funded, the City of Madison reserves the right to negotiate the final terms of a contract with the selected organization. If funded, applicants will be required to attend a **mandatory meeting** on contracting requirements. City purchase of service contracts include requirements regarding non-discrimination, consideration of vulnerable populations along with specific requirements in the following three areas:

1. Affirmative Action:

If funded, applicant hereby agrees to comply with City of Madison Ordinance 39.02, an Affirmative Action Plan with the City Department of Civil Rights (DCR) or an exemption if allowed by City DCR. For more information on these requirements, please visit the Department of Civil Rights website: <http://www.cityofmadison.com/dcr/programsCCP.cfm>.

2. Insurance

If funded, applicant agrees to secure insurance coverage in the following areas to the extent required by the City Office of Risk Management:

- Commercial General Liability
- Automobile Liability
- Worker's Comp
- Professional Liability

The cost of this coverage can be considered in the request for funding. The Certificate of Insurance that will be required at the time of contracting is available on the City of [Madison Risk Management website](#).

A sample contract that includes standard provisions may be obtained by contacting the Community Development Division at (608) 266-6520.

3. Signature:

(Any applications submitted without a signature will be considered incomplete and will not be considered for funding.)

Applicant Signature:

Enter Name: Jacquelyn Hunt

Date: 10/15/18

By entering your initials in the box,

JH

 You are electronically signing your name and agreeing to the terms above.