



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, January 9, 2008

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 501 (City-County Building)

CALL TO ORDER

ROLL CALL

Present: 3 -

Susan M. Vilbrandt; Eric D. Hands and Michele R. Last

Absent: 1 -

Kristin E. Balistreri

These minutes are draft until approved at the february, 2008 meeting.

Others Present: JoAnn Terasa, Mark Hanson, Karen Karnel, Scott Matthews, Marie Baun, Dan Dixon, Nancy Birmingham, Lori Kief, Jim Hess, Larry Nelson, Hickory Hurie, Brad Wirtz, Larry Oaks, Lorie Olsen.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

A motion was made by Vilbrandt, seconded by Last, to Approve the Minutes. The motion passed by voice vote/other.

NEW BUSINESS ITEMS

1. [08647](#) Amending Section 3.54(1)(b) of the Madison General Ordinance by creating the class of Assessment Services Supervisor in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Last, to Table, pending processing of related grievance. The motion passed by voice vote/other.

2. [08628](#) Resolution that the position # 709 of Revenue Administrative Coordinator in

Compensation Group 18, Range 04, (occupied by S. Sweeney) in the permanent salary detail of the Assessor's Office budget is repealed and recreated as a position of Assessment Services Supervisor in Compensation Group 18, Range 08, thereof. Be it further resolved that the former position shall not be deleted until the new position is filled.

Sponsors: David J. Cieslewicz

Attachments: [Assessment Services Supv.pdf](#)

A motion was made by Vilbrandt, seconded by Last, to Table, pending processing of related grievance. The motion passed by voice vote/other.

3. [08649](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the class of Community Development Grants Administrator 4 in Compensation Group 18, Range 12, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [08629](#) Resolution that the positions #607 and #608 of Community Development Grants Administrator 3 in Compensation Group 18, Range 10, (occupied by M. Charnitz and B. Constans, respectively) in the permanent salary detail of the Community Development Grants Office budget are repealed and recreated as two positions of Community Development Grants Administrator 4 in Compensation Group 18, Range 12, thereof. Be it further resolved that the incumbents shall be reallocated to said positions.

Sponsors: David J. Cieslewicz

Attachments: [CommunityDevelopmentGrantsAdministrator4.pdf](#)

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [08650](#) Amending Section 3.54(1)(i) of the Madison General Ordinances by deleting the classification of Monona Terrace Sales/Marketing/Events Manager in Compensation Group 19, Range 10, and creating the class of Monona Terrace Associate Director - Marketing, Events, Community and Public Relations in Compensation Group 18, Range 14, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [08630](#) Resolution that the position #3245 of Monona Terrace Sales/Marketing/Events Manager in Compensation Group 19, Range 10 (occupied by B. Zeinemann) in the permanent salary detail of the Monona Terrace budget is repealed and recreated as a position of Monona Terrace Associate Director - Marketing/Events/Community and Public Relations in Compensation Group 18, Range 14, thereof. Be it further resolved that the former position shall not be deleted until the new position is filled.

Sponsors: David J. Cieslewicz

Attachments: [MononaTerraceAssociateDirector.pdf](#)

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

7. [08652](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the class of Overture Center Planning Analyst in Compensation Group 18, Range 07, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

8. [08631](#) Resolution that the new position tentatively identified as Planning - Systems Analyst (no Compensation Group/Range specified) in the permanent salary detail of the budget is repealed and recreated as a position of Overture Center Planning Analyst in Compensation Group 18, Range 07, thereof.

Sponsors: David J. Cieslewicz

Attachments: [PlanningAnalyst.pdf](#)

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

9. [08632](#) Resolution that the position #1129 of Street and Sewer Maintenance Worker 3 in Compensation Group 15, range 07, (occupied by J. Schwartz) in the permanent salary detail of the Engineering Division budget is repealed and recreated as a position of Engineering Field Aide in Compensation Group 15, Range 07, thereof. Be it further resolved that the former position shall not be deleted until it is vacated.

Sponsors: David J. Cieslewicz

Attachments: [EngineeringFieldAide.pdf](#)

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the

Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

10. [08653](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Supply Supervisor in the Compensation Group 18, Range 09, and creating the class of Supply Manager in Compensation Group 18, Range 14, and deleting the position of Water Quality Manager in Compensation Group 18, Range 10 and recreating said class in compensation Group 18, Range 14, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

11. [08633](#) Resolution that the vacant position (#3944) of Engineer 3 in compensation Group 18, Range 10 and the position (#1779) of Quality Manager, (occupied by J. Grande) in Compensation Group 18, range 10 in the permanent salary detail of the Water Utility Budget are repealed and recreated as a position of Water Supply Manager in Compensation Group 18, range 14 and a position of Water Quality Manager in Compensation Group 18, range 14 thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

Attachments: [WaterQualityManager.pdf](#)

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Vilbrandt, seconded by Last, to Adjourn at 1 p.m. The motion passed by voice vote/other.