

CITY OF MADISON TRANSPORTATION COMMISSION

ACTION ITEM DETAIL – JUNE 8, 2022

ACTION TITLE: Approval of the TC Handbook and Special Rules

PRESENTER: Ann Kovich

CONTACT FOR

QUESTIONS: Aidan Larson at alarson2@cityofmadison.com

ACTION

Approve updated Transportation Commission (TC) Handbook and Special Rules. TC Chair and staff recommend these revisions.

DESCRIPTION

TC Special Rules require annual review and approval in June of any changes to those Special Rules. We are also required to send a copy of the latest TC Special Rules to the City Clerk's Office by 7/1/22. TC Work Plan also includes the annual review of the TC Handbook and Special Rules before the end of June, with updates made as appropriate. Proposed changes are fairly minor and are shown in red type.

Attached is a draft of the updated TC Handbook (which includes the Special Rules on page 18). Changes are administrative in nature; and all but one change reflect 11/21 revisions made to MGO Section 33.01. Once approved by TC, the updated TC Handbook would be posted to the TC website.

<https://www.cityofmadison.com/transportation/commission>

- On page 6 – Added our TC practice of including an agenda item for TC members to identify future agenda matters. TC has always included this item on its agenda. Requirement to include an agenda item to accommodate future agenda matters was one of the amendments to MGO Section 33.01 approved by the Common Council in 11/21. Also added is another change as a result of updated MGO Section 33.01: By majority vote, TC members may direct an item appear on the agenda of a future meeting, provided the subject matter is under the jurisdiction of the TC.
- On page 8 – Added “Transportation Demand Management” to the list of topics for New TC Member Orientation and Training. We would add this link to the TC website so members can easily find it: <https://www.cityofmadison.com/transportation/initiatives/transportation-demand-management>
- On page 18 – change the annual date for the selection of the Chair and Vice Chair from “in July,” to “no later than June 30th,” as a result of a revision made to MGO Section 33.01 in 11/21.

PUBLIC INPUT SUMMARY

There was no specific public outreach on this topic.

EQUITY & SUSTAINABILITY GOAL IMPACTS

No anticipated impact.

FISCAL & PROCUREMENT IMPACTS

No anticipated impact.