

Common Council needs:

- Alder orientation & support
 - New alder orientation
 - Retreats
 - Help alders navigate working with other city staff
 - Empower alders to be successful
 - Scheduling meetings
 - Postcards
 - Expense report
 - 3rd party for conflict resolution/reconciliation
- Operations of council office
 - Hiring, Training, Supporting, Coaching council staff
 - Efficient operations
- BCC Admin Support
 - Legistar for CC meetings
 - CCEC
 - Pres. Workgroups
 - Ad Hoc Committees
 - BCC support
- Policy Development & Analysis
- Resident Engagement and Communication
 - Mayor's office communication - what's happening
 - Supporting alders to connect with their constituents
 - Ensuring public gets the info they need
 - Helping residents get what they need from city agencies
- Other
 - Staff historical knowledge like Finance

Current Council Office Staffing

- Legislative Management (Matalin)
- Legislative Analysis (Karen)
- Clerical support (Debbie)
- *Chief of Staff (vacant)*
- *Communications & Resident Engagement (proposed)*