



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft PERSONNEL BOARD

Wednesday, March 8, 2017

3:30 PM

210 Martin Luther King, Jr. Blvd.
Room 525(City-County Building)

CALL TO ORDER / ROLL CALL

Others Present: Susan Gafner, Mike Lipski, Sarah Olson and Doug Van Horn.

Present: 5 - Gary D. Mitchell; Mensah K. Lassey; Dana E. Denny; Angela L. Nash and Judy J. Hughes

APPROVAL OF MINUTES

A motion was made by Mitchell, seconded by Lassey, to Approve the Minutes of the March 8, 2017 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

No public comment.

DISCLOSURES AND RECUSALS

No disclosures or recusals.

NEW BUSINESS

1. [46325](#) Move incumbent M. Edgren of position #1776 from the classification of Maintenance Worker currently in CG16, R11 to the budgeted level of the position of Maintenance Mechanic 1 in CG16, R13.
A motion was made by Mitchell, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
2. [46323](#) Create a new classification of Mayor's Office Administrative Coordinator in CG18, Range 08. Delete the 1.0 FTE position #65 of Program Assistant 2 (CG17, Range 12) in the Mayor's Office budget and recreate it as a 1.0 FTE position of Mayor's Office Administrative Coordinator.
A motion was made by Lassey, seconded by Nash, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
5. [46320](#) Recreate a 1.0 FTE Community Services Specialist 2 position (#112, CG18, R08), occupied by M. O'Donnell to a 1.0 FTE Community Development Specialist 4 position, (CG18, R12; class number H037) in the Community Development Division budget and reallocate the incumbent to the new

position.

A motion was made by Nash, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

3. [46341](#) Delete the classification of “Community Services Program Coordinator” in CG18, R12, and create the classification of “Community Development Program Manager” in CG18, R14. Recreate the 1.0 FTE position #111 of “Community Services Program Coordinator,” (currently occupied by L. Noel) as a “Community Development Program Manager” in CG18, R14 and reallocate the incumbent to the new position within the Community Development Division budget.

A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [46342](#) Recreate the 1.0 FTE position #103 of “Child Care Program Coordinator,” (currently occupied by C. Manning) as a “Community Development Program Manager” in CG18, R14 and reallocate the incumbent to the new position within the Community Development Division budget.

A motion was made by Lassey, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [46322](#) Delete the classification of Housing Administrative Coordinator in CG 18, Range 6. Delete position #1027 of Housing Administrative Coordinator, occupied by L. Daniels, and recreate it as a 1.0 FTE Housing Operations Analyst position (class number H100), in the CDA Housing Operations Division budget and reallocate the incumbent to the new position.

A motion was made by Mitchell, seconded by Lassey, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Mitchell, seconded by Lassey, to Adjourn. The motion passed by voice vote/other.