



PRESIDENT  
Philip Bradbury

VICE PRESIDENT  
Alnisa Allgood

SECRETARY  
Renee Boyce

TREASURER  
Laura Peterson

PAST PRESIDENT  
Julie Rupert

DIRECTORS  
Julie Bernauer  
Matt Cornwell  
Susan Goodwin  
Bethany Ordaz  
Juscha E.M. Robinson  
Maurice C. Sheppard  
Timothy W. Sherry  
Sandra H. Statz  
William White

EX OFFICIO DIRECTORS  
Betty Chewing  
Liz Dannenbaum  
Moirra Harrington  
Eric Knepp  
Laurel Neverdahl  
Tanya Zastrow

ADVISORS TO THE BOARD  
Fred Anderson  
Dennis Birke  
Jack Bolz  
Jt Covelli  
Sandy Dolister  
Julie Herfel  
Kevin Hess  
Jeff Levy  
Dale Mathwich  
Dan Matson  
Mary Phillips  
Barbara Tensfeldt  
Paul Williams

2/24/2022

Board of Park Commissioners  
Madison Parks Division  
City of Madison

Dear Park Commissioners and Park Superintendent Knepp,

This letter is to request the approval for both operating hours and early closures for annual ticketed programs annually. These requests for early closures are typical during a non-pandemic year at Olbrich Botanical Gardens. As we enter year three of the pandemic we are returning to pre-pandemic operations with beloved programs returning and general attendance expected to surpass 300,000 in 2022. Missy Jeanne, who is copied on the request, manages these programs and is available to answer questions.

### **Operating Hours**

Every spring and summer Olbrich Botanical Gardens extends its hours to allow for more visitors to enjoy the gardens. This year is no exception. This request is to extend hours in the spring and summer to allow visitors to enjoy the outside gardens in the early evening. Following the spring-summer season the request is to return to normal operating hours for the fall-winter season. The requested dates and hours for the 2022 season is:

**April 01, 2022 – September 30, 2022 from 10a.m. – 6p.m.**  
**October 1, 2022 – March 31, 2023 from 10a.m. – 4p.m.**

### **Bolz Conservatory**

Olbrich Botanical Society received donations, as part of the Bolz Conservatory 30<sup>th</sup> Anniversary, to improve lighting within the Conservatory. The lighting improvements will include pathway lighting making evening events in the Conservatory safer and more enjoyable. Also included is architectural lighting to improve the overall lighting experience. The lighting work is planned for a 5-day weekday period. Olbrich Botanical Society requests closure of the Bolz Conservancy for this time frame to ensure safety for the installers and the public. Specific dates requested for the closure are:

**Monday, April 4, 2022 – Friday, April 8, 2022**

Advance notice of the closure will be made through website, information line, e news, facebook and all other social media.

### **Summer Breeze**

Olbrich Botanical Society requests permission to close early to the general public (outdoor gardens, Bolz Conservatory and building facilities) to prepare the outdoor gardens for this mission-related fee-based program.

**Friday, June 17, 2022: EARLY CLOSURE @ 2 p.m. (event time 4-9 p.m.)**

**Saturday, June 18, 2022: EARLY CLOSURE @ 2 p.m. (event time 4-9 p.m.)**

- Admission at the door.
- Free admission will be available upon request for this family friendly program.
- Advance notice of the closure will be made through website, information line, e news, facebook and all other social media.
- The sign on Atwood Avenue will indicate the closure.

### **Blooming Butterflies**

After a two year hiatus, due to the pandemic, the ever popular Blooming Butterflies exhibition is returning this July 2022. For a month colorful butterflies of various sizes fill the Bolz Conservatory and visitors of all ages are able to enjoy them as they flutter around. Olbrich Botanical Society is requesting a closure of the Bolz Conservatory to set-up for this popular exhibition. Also requested is an Olbrich Botanical Society Member day for members to experience Blooming Butterflies before it officially opens to the public. If a non-member arrives, they are granted admission and are not turned away.

**Monday, July 11 – Tuesday, July 12, 2022: Closure**

**Wednesday, July 13, 2022: Member Only Day**

### **GLEAM, Art in a New Light – Opening Event**

Olbrich Botanical Society requests permission to close early to the general public (outdoor gardens, Bolz Conservatory and building facilities) to prepare the outdoor gardens and Bolz Conservatory for this mission-related, ticketed opening celebration.

**Saturday, Aug. 27, 2022: EARLY CLOSURE @ 5 p.m. (event time 7:30 p.m. – 11 p.m.)**

- Presale tickets will be sold in advance for the opening viewing of the exhibit.

- Free admission will be available upon request for all regular GLEAM viewings (36 evenings total – Wednesdays through Saturdays in September-October,)
- Program will comply with all COVID restrictions in place at the time.
- Advance notice of the closure will be made through website, information line, e news, facebook and all other social media.
- The sign on Atwood Avenue will post the closure in advance.
- At this time a live performance has not been confirmed – any live or recorded music will be comply with the noise ordinance and will conclude by 11 p.m.

Thank you,

Tanya Zastrow, Director  
Olbrich Botanical Gardens  
[tzastrow@cityofmadison.com](mailto:tzastrow@cityofmadison.com)

Cc: Missy Jeanne, Special Projects Manager  
[mjeanne@cityofmadison.com](mailto:mjeanne@cityofmadison.com)