



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved AFFIRMATIVE ACTION COMMISSION

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Tuesday, March 8, 2011

5:00 PM

215 Martin Luther King, Jr. Blvd.  
Room LL-120, Madison Municipal Building

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### 1. CALL TO ORDER / ROLL CALL

Meeting was called to order with Theola Carter, Chair, presiding at 5:00 pm.

**Present:** 8 -

Ald. Joseph R. Clausius; Sharyl J. Kato; Theola V. Carter; James J. Chiolino; Toriana T. Pettaway; Tonya A. Ellis; Faustina Bohling and Lucia Nunez

**Absent:** 2 -

Donna V. Hurd and Michael M. Johnson

**Excused:** 3 -

Bert G. Zipperer; Ashok Bhargava and Augustine S. Tatus

**Late:** Donna Hurd arrived at 5:43 pm

**Staff:** Norman Davis, Affirmative Action Division Manager  
Chrissy Thiele, Clerk Typist

### 2. APPROVAL OF MINUTES

Ald. Clausius made a motion, seconded by Pettaway, to approve the minutes.  
Motion was adopted by voice vote/other.

### 3. PUBLIC COMMENT

No comment was made.

### 4. DISCLOSURES AND RECUSALS

None were made.

5. [14148](#) DIRECTOR'S REPORT- Presented for information only. No action required

Lucía Nuñez, DCR Director, will report on the following:

- Her activities since the last meeting
- Staff activities since the last meeting
- Activities of the Equal Opportunities Commission and Commission on Persons with Disabilities since the last meeting.

**Nuñez reported the following:**

- **How the State "Repair Bill" would effect city employees and municipalities.**
- **How State Budget Bill could effect the city and public services.**
- **What the Voter ID Bill will require of voters, what groups this bill will affect the most, and what steps DCR is taking to educate the voter population.**
- **How Commissioners can contact staff between 4:30-5:00 pm on the day of an AAC meeting.**

6. [14091](#) DIVISION MANAGER'S REPORT

Norman Davis, Affirmative Action Division Manager, will report on activities of the Division since the last meeting.

**Davis reported the following to the commission:**

- **Burr Oaks Job Fair results and hiring progress.**
- **The RFP for the Madison Public Market and DBE goal.**
- **Progress of Truax construction.**
- **Completed Redrafting APM 2-29 in regards to City hiring to decrease the disparity between underrepresented groups and the local market availability.**
- **Will meet with the Wisconsin Alumni Research Foundation to discuss the Percy Lavon Julian Program.**
- **Split the responsibilities of the Contract Compliance Aide position among staff to review AA Plans; plan to start the process for AA Plan non-compliance this month.**
- **Had staff receive training on DBE's and Section 3 to make sure the division complies with Federal regulations.**
- **Working with Dane County to develop a Section 3 program for HUD projects, based of the Kansas City's model; program should start in a few months.**

**Donna Hurd arrived at 5:43 pm.**

**Present:** 9 -

Ald. Joseph R. Clausius; Sharyl J. Kato; Theola V. Carter; Donna V. Hurd; James J. Chiolino; Toriana T. Pettaway; Tonya A. Ellis; Faustina Bohling and Lucia Nunez

**Absent:** 1 -

Michael M. Johnson

**Excused:** 3 -

Bert G. Zipperer; Ashok Bhargava and Augustine S. Tatus

7. [07972](#) COMMON COUNCIL UPDATE BY ALD. CLAUSIUS--Presented for information only. No action required.

**Clausius reported the following to the commission:**

- Common Council had an emergency meeting Thurs. Feb. 24 to approve pending union contracts and extend others that were to expire this year to the end of 2012.
- Reviewed future construction projects that will not be affected by the Budget Bill that will take place in his district.
- Plans for the 2012 City budget.
- The redevelopment of the Truax apartments will have an open house Fri. Mar. 18.

8. [14736](#) Amending Sections 39.02(9)(g)6. and 39.02(9)(g)8. of the Madison General Ordinances to expand the deadlines for action by the Affirmative Action Appeals subcommittee and clarify that the days are counted as calendar rather than business days.

**Sponsors:** Joseph R. Clausius

**Davis provided brief background information in regards to the ordinance changes and the purpose of these amendments.**

**Kato made a motion, seconded by Bohling, to recommend to Common Council to Approve. Motion was adopted by voice vote/other.**

9. [19684](#) Department of Civil Rights Affirmative Action Division 2009 At-A-Glance Program Report

**Attachments:** [2009AADAAtAGlanceUPDATED.pdf](#)

**Davis reviewed the highlighted information located in the attachment, which the commissioners had asked be included in the report at a previous meeting.**

10. [21467](#) Review of Operating Rules

**Attachments:** [Operating Rules.pdf](#)

**Commissioners reviewed the operating rules regarding the meeting starting time and the process of officer elections.**

**Pettaway made a motion, seconded by Hurd, to change the Affirmative Action Commission meeting time on the second Tuesday of every month from 5:00 pm to 5:30 pm, effective April 2011. Motion was adopted by voice vote/other.**

11. [21468](#) AAC Participation in Future City Projects

**Commissioners reviewed the mission of the Affirmative Action Commission and discussed ways the AAC can be involved in city issues and projects.**

**Ellis, Carter, and Kato volunteered to write opposition letters to the Governor's Office regarding the Voter ID Bill and the Budget Bill.**

12. [21158](#)

Future Agenda Items

- Voter ID Bill letter & education
- East Washington Corridor discussion with Steve Cover, Planning Director
- Election of AAC Officers (Chair, Vice Chair, 2nd Vice Chair)
- Subcommittee on Community Outreach
- Budget Bill
- Training with Ann Zellhoffer
- Clearing house on city projects to make it easier for population to find

#### ADJOURNMENT

Hurd made a motion, seconded by Bohling, to adjourn. Motion was adopted by voice vote/other. Meeting adjourned at 6:58 pm.