

CITY OF MADISON  
***INTER-DEPARTMENTAL***  
CORRESPONDENCE

DATE: July 22, 2014

TO: Pedestrian/Bicycle/Motor Vehicle Commission

FROM: Assistant City Attorney Kevin Ramakrishna

SUBJECT: **Legislative Procedures for Committee and Commission Referrals**

At the June 24, 2014 PBMVC meeting, a question was raised regarding the ability of City committees and commissions to directly refer items to other committees/commissions. I had responded at the meeting that in my experience, other committees/commissions can and have referred items to other committees and commissions. However, my response that PBMVC can refer to other committees/commissions is inaccurate. Only the Common Council can refer an item to a committee or commission.

PBMVC can recommend additional referrals to Common Council which can, in turn, refer as recommended. Ultimately, Common Council will determine whether a committee is acting appropriately in recommending additional referrals.