

Application for Neighborhood and Community Development Funds

Submit original and 27 complete copies of this application to the CD Office by 4:30 p.m. by the 15th of the month, to be reviewed by the CDBG Commission on the first Thursday of the following month.

Program Title: Roof Replacement Amount Requested: \$ 45,000
Agency: Boys & Girls Club of Dane County
Address: 2001 Taft Street Madison, WI 53713
Contact Person: Marcia Hendrickson Telephone: 608-257-2606 Ext. 211
Email: mhendrickson@bgcdc.org Fax: 608-257-7570

1. Program Abstract: Provide an overview of the project. Identify the community need to be addressed. Summarize the program's major purpose in terms of need to be addressed, the goals, procedures to be utilized, and the expected outcomes. Limit response to 150 words.

The Boys & Girls Club of Dane County-Taft Street facility was originally constructed as the South Madison Neighborhood Center in 1981. Although extensive repair work has been done over the years, the original roof leaks badly and is in need of replacement. The leakage creates hazardous situations in spaces, such as the Computer Lab, Gymnasium, meeting rooms, stairwells, and other areas used by program participants. Since the safety of our Club members, residents, and community members is our top priority, this situation limits our ability to provide activities during all hours of operation. The programs of the Boys & Girls Club of Dane County provide safe, constructive youth activities to neighborhood children during non-school hours, and the center serves as a host to a wide variety of adult, family and community events for all residents of the South Madison area. We provide these programs free of charge, other than our minimal \$5 per year membership fee for our Club members, ages 7-18, and want to continue to keep our facility available, accessible and affordable to all community groups.

2. Target Population: Identify the projected target population for this program in terms of age, residency, race, income eligibility criteria, and other unique characteristics or sub-groups.

Our current service area is the South Madison neighborhood, including the Brams Addition, Cypress-Magnolia and Bay Creek areas. The majority of the families we serve are low income and African-American, with increasing numbers of Asian and Latino families.

4200

_____ # unduplicated individuals estimated to be served by this project.

1100

_____ # unduplicated households estimated to be served by this project.

3. Program Objectives: The 5-Year Plan lists 9 project objectives (A through N). Circle the one most applicable to your proposal and describe how this project addresses that objective.

- A. Housing – Existing Owner-Occupied
- B. Housing – For Buyers
- C. Housing – Rental Housing
- E. Economic Dev. – Business Creating Jobs
- F. Economic Dev. – Micro-enterprise
- G. Neighborhood Civic Places
- K. Community-based Facilities
- L. Neighborhood Revitalization
- N. Access to Housing Resources

K.-Community-Based Facilities

The Boys & Girls Club of Dane County-Taft Street facility has served as a neighborhood center for over 30 years, providing gathering space, community events, programs and activities to thousands of area residents.

4. Fund Objectives: Check the fund program objective which this project meets. (Check all for which you seek funding.)

- | | | | |
|-----------------------|---|---------|---|
| Acquisition/
Rehab | <input type="checkbox"/> New Construction, Acquisition,
Expansion of Existing Building | Futures | <input type="checkbox"/> Prototype |
| | <input type="checkbox"/> Accessibility | | <input type="checkbox"/> Feasibility Study |
| | <input checked="" type="checkbox"/> Maintenance/Rehab | | <input type="checkbox"/> Revitalization Opportunity |
| | <input type="checkbox"/> Other | | <input type="checkbox"/> New Method or Approach |

Housing

- Rental Housing
- Housing For Buyers

Homeless

- Housing
- Services

5. Budget: Summarize your project budget by estimated costs, revenue, and fund source.

EXPENDITURES	TOTAL PROJECT COSTS	AMOUNT OF CD REVENUES	AMOUNT OF NON-CD REVENUES	SOURCE OF NON-CD FUNDED PORTION
A. Personnel Costs				
1. Salaries/Wages (attach detail)				
2. Fringe Benefits				
3. Payroll Taxes				
B. Non-Personnel Costs				
1. Office Supplies/Postage				
2. Telephone				
3. Rent/Utilities				
4. Professional Fees & Contract Services	\$45,000			
5. Work Supplies and Tools				
6. Other:				
C. Capital Budget Expenditures (Detail in attachment C)				
1. Capital Cost of Assistance to Individuals (Loans)				
2. Other Capital Costs:				
D. TOTAL (A+B+C)				

Estimated Month of Completion
(If applicable)

6. Action Plan/Timetable

Describe the major actors and activities, sequence, and service location, days and hours which will be used to achieve the outcomes listed in # 1.

Tilsen Roofing (see attached bid for scope of project)

General Heating (HVAC work-moving roof units according to specs in original project)

This proposal is being submitted as a possible job-training opportunity, to provide roofing job-skills through an apprenticeship/community service project. We will work with the COB staff to integrate this job trainings program if it is compatible with Fair Labor Standard requirements in order to meet the job training and employment needs of the neighborhood residents.

Use the following format:

(Who) will do (what) to (whom and how many) (when) (where) (how often). A flowchart may be helpful.

Spring 2008 (Dependent on weather conditions, work may begin after spring thaw)

April/May 2008

7. What was the response of the alderperson of the district to the project?

Alder Kerr is supportive of the project.

8. Does agency seek funds for property acquisition and/or rehab? [If applicable, describe the amount of funds committed or proposed to be used to meet the 25% match requirements (HOME or ESG) with its qualifications.]

No Complete Attachment A

Yes Complete Attachment B and C and one of the following:

D Facilities

E Housing for Buyers

F Rental Housing and Proforma

9. Do you qualify as a Community Housing Development Organization (CHDO)? (See attachment G for qualifications.)

No Yes - Complete Attachment G

10. Do you seek Scattered Site Acquisition Funds for acquisition of service-enriched housing?

No Yes - Complete Attachment B, C, F, and H

11. Do you seek ESG funds for services to homeless persons?

No Yes - Complete Attachment I

12. This proposal is hereby submitted with the approval of the Board of Directors/Department Head and with the knowledge of the agency executive director, and includes the following:

<input type="checkbox"/> Future Fund (Attachment A)	<input type="checkbox"/> Housing for Resale (Attachment E)
<input type="checkbox"/> Property Description (Attachment B)	<input type="checkbox"/> Rental Housing and Proforma (Attachment F)
<input type="checkbox"/> Capital Budget (Attachment C)	<input type="checkbox"/> CHDO (Attachment G)
<input type="checkbox"/> Community Service Facility (Attachment D)	<input type="checkbox"/> Scattered Site Funds Addendum (Attachment H)
	<input type="checkbox"/> ESG Funding Addendum (Attachment I)

13. **Affirmative Action:** If funded, applicant hereby agrees to comply with City of Madison Ordinance 3.58(9) and file either an exemption or an affirmative action plan with the Department of Civil Rights. A Model Affirmative Action Plan and instructions are available at: <http://www.cityofmadison.com/dcr/aaForms.cfm>.

14. **Non-Discrimination Based on Disability:** Applicant shall comply with Section 39.05, Madison General Ordinances, Nondiscrimination Based on Disability in City-Assisted Programs and Activities. Under section 39.05(7) of the Madison General Ordinances, no City financial assistance shall be granted unless an Assurance of Compliance with Sec. 39.05 is provided by the applicant or recipient, prior to the granting of the City financial assistance. Applicant hereby makes the following assurances: Applicant assures and certifies that it will comply with section 39.05 of the Madison General Ordinances, entitled "Nondiscrimination Based on Disability in City Facilities and City-Assisted Programs and Activities," and agrees to ensure that any subcontractor who performs any part of this agreement complies with sec. 39.05, where applicable, including all actions prohibited under section 39.05(4), MGO." <http://www.cityofmadison.com/dcr/aaForms.cfm>

Signature:  Date: 12/12/07
President-Board of Directors/Department Head

Signature:  Date: 12/12/07
Executive Director

For additional information or assistance in completing this application, please contact the CD Office at 267-0740.

ATTACHMENT B

COMPLETE IF PROJECT INVOLVES PURCHASE, REHAB, OR CONSTRUCTION OF ANY REAL PROPERTY:
 INFORMATION CONCERNING PROPOSALS INVOLVING REAL PROPERTY

ADDRESS	ACTIVITY (Circle Each Applicable Phase)	NUMBER OF UNITS		Number of Units Currently Occupied	Number of Tenants To Be Displaced?	APPRAISED VALUE:		PURCHASE PRICE (If Applicable)	ACCESSIBLE TO INDIVIDUALS WITH PHYSICAL HANDICAPS?		PRIOR USE OF CD FUNDS IN BUILDING?
		Prior to Purchase	After Project			Current	After Rehab/Construction		Currently?	Post-project?	
2001 Tait Street	Purchase Rehab Construct	1	1	1	0				Yes	Yes	Yes
	Purchase Rehab Construct										
	Purchase Rehab Construct										

CAPITAL BUDGET

Amount and Source of Funding: ***	TOTAL		TOTAL PROJECT/CAPITAL BUDGET (include all fund sources)		Source/Terms**
	Amount	Source/Terms**	Amount	Source/Terms**	
Acquisition Costs:					
Acquisition					
Title Insurance and Recording					
Appraisal					
*Precl/pmnt/feasibility/market study					
Survey					
*Marketing/Affirmative Marketing					
Relocation					
Other:					
Construction:					
Construction Costs		45,000			
Soils/site preparation					
Construction management					
Landscaping, play lots, sign					
Const interest					
Permits; print plans/specs					
Other:					
Fees:					
Architect					
Engineering					
*Accounting					
*Legal					
*Development Fee					
*Leasing Fee					
Other:					
Project Contingency:					
Furnishings:					
Reserves Funded from Capital:					
Operating Reserve					
Replacement Reserve					
Maintenance Reserve					
Vacancy Reserve					
Lease Up Reserve					
Other (specify):					
Other (specify):					
TOTAL COSTS:		45,000			

* If CDBG funds are used for items with an **, the total cost of these items may not exceed 15% of the CDBG amount.
 ** Note: Each amount for each source must be listed separately, i.e. Acquisition: \$30,000 HOME, \$125,000 CRF.
 *** Identify if grant or loan and terms.

FACILITIES

A. Recap: Funds would be applied to:

acquisition only; rehab; new construction; acquisition and rehab or construction

B. State your rationale in acquiring or improving this space. (i.e., lower costs, collaborative effort, accessibility, etc.)

The roof needs to be replaced due to age and condition. Failure to replace the existing roof will result in continued damage to the interior of the facility, property, and furnishings. Roof leakage results in unsafe conditions in program areas including the gymnasium, stairways, offices and meeting spaces, and presents a liability for program participants.

C. What are the current mortgages or payments on property (including outstanding CDBG loans)?

<u>Amount</u>	<u>Name</u>

D. If rented space:

1. Who is current owner?
2. What is length of proposed or current lease?
3. What is proposed rental rate (\$/sq. ft. and terms) and how does this compare to other renters in building or in area?

E. If this is new space, what is the impact of owning or leasing this space compared to your current level of space costs?

F. Include:

1. A minimum of two estimates upon which the capital costs are based.
(Be sure to base your labor costs on enforcement of Fair Labor Standards and the payment of Federal Prevailing Wage Rate.)
2. A copy of the plans and specifications for the work, or a description of the design specifications you have in mind.
3. If you own the building: A copy of your long range building improvement plan and building maintenance plan.
(Include a narrative describing what the building needs and how you expect to maintain it over time.)

EMERGENCY SHELTER GRANT FUNDING

- A. Describe how you coordinate tasks and responsibilities or target groups with other agencies. (i.e., agencies from whom you commonly receive referrals or to whom you make referrals, and the sequence of contact.) Describe, if appropriate, how a partnership will be formed among local organizations and individual involved with the implementation of the program.
- B. If funds are requested for supportive services or prevention activities, describe how the service qualifies as a new service or how it will be a quantifiable increase in services.



TILSEN ROOFING COMPANY, INC.

1421 Gilson Street
MADISON, WISCONSIN 53715



Midwest Roofing
Contractors Association

Mail Address: P.O. Box 259338 Madison, WI 53725-9338

Phone: (608) 256-2388 Fax: (608) 256-2312

To: Boys & Girls Club of Dane County, Inc.
2001 Taft Street
Madison, WI 53713

Date: September 25, 2007

Project: Roof Replacement - Boys &
Girls Club of Dane County

Attention: Ms. Marcia Hendrickson

Scope of Work/Contract Documents:

1. Vacuum the stone ballast from the surface of the existing EPDM (rubber) roof membrane -- haul stone from site and dispose of properly.
2. Remove metal counterflashing extensions from receivers -- number and save for re-use.
3. Remove and dispose of the drive-cleats on the perimeter metal copings. Save copings for re-use.
4. Remove and dispose of the uppermost piece of perimeter metal roof edge.
5. Remove the existing EPDM membrane and membrane flashings. Haul resulting debris from site and dispose of properly.
6. Inspect the existing roof insulation -- remove and dispose of any wet, damaged, and/or deteriorated material. Replace with new and like material of equal thickness -- insulation replacement shall be performed on a labor and materials basis with costs added to amount below.
7. Install a separating layer of insulation (1/4" thick fanfold extruded polystyrene) over the existing material.
8. Install a 60-mil thick, non-reinforced, EPDM (rubber) roof membrane over the new insulation.
9. Fabricate and install new 24-gauge, pre-finished (Kynar 500 or equal), galvanized steel roof edge flashings at existing locations.
10. Flash walls, curbs, drains, vent stacks, and roof edges into the new roof membrane system.
11. Re-install metal counterflashing extensions.
12. Fabricate and install new 24-gauge, pre-finished (Kynar 500 or equal), galvanized steel cover plates at joint of existing metal copings. Re-secure copings as required.

13. Upon substantial completion, furnish Owner a membrane manufacturer's (Firestone Building Products Company) ten- (10) year standard, limited warranty covering workmanship and materials of the new roof system.

Notes to Proposal

- Disconnection and re-connection of existing rooftop HVAC equipment (including duct work and gas lines), as required to complete installation of new roof system, is not included in this proposal. Tilsen Roofing Company, Inc. will coordinate work with Owner's HVAC contractor. HVAC contractor shall bill Owner directly for work performed.
- Boys and Girls Club to provide adequate space in parking lot areas (as determined by Tilsen Roofing Company, Inc.) for staging of materials, vehicles, and/or equipment.

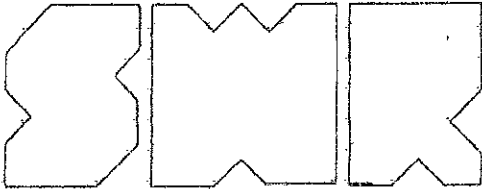
CONTRACT PRICE: FORTY ONE THOUSAND SEVEN HUNDRED TEN DOLLARS (\$41,710.00).

TERMS: Net 15 Days

This proposal is void after 30 days from the above date unless a signed copy indicating acceptance has been received by Tilsen Roofing Company, Inc.

Owner:

ACCEPTED: Boys & Girls Club of Dane Co. TILSEN ROOFING COMPANY, INC.
By: Mania Menduchson By: DJ Tilsen
FEIN: 39-1925617 Representative/Contact:
Date: 9/27/07 David J. Tilsen, President



Southern Wisconsin Roofing Co., Inc.
902 WATSON AVENUE, MADISON, WISCONSIN 53713-3281
808/271-7171 SINCE 1937 FAX 808/271-4729

June 29, 2007

Boys & Girls Club
Attention: Emmett Ross
2001 Taft St.
Madison, WI 53713

Dear Emmett,

Following is our revised proposal for the roofing work at the above referenced address. Our proposal includes the items as listed below:

Re-Roof Flat Roof Areas:

1. Remove and dispose of all existing gravel ballast, single ply membrane roofing, flashings and sheet metal accessories down to the existing roof insulation.
2. Any saturated/damaged roof insulation replacement required will be performed on a time and material basis.
3. Install new wood blocking around the exposed perimeter of the building to match the height of the new insulation and securely fasten the new fascia edge.
4. Install one (1) layer of 1/2" high density wood fiberboard insulation to act as a separator between the existing roof insulation and the new roof membrane.
5. Re-roof with a black, un-reinforced, single ply 60 MIL EPDM elastomeric membrane roof system. This system is loose laid and ballasted with smooth washed stone at a rate of 10 pounds per square foot. All installation procedures will strictly conform to the specifications and details provided by the membrane manufacturer.
6. All adhesives, caulking, rubber based flashings, pre-molded pipe seals, and all other accessories necessary to complete the project are included.
7. New 24 ga. pre-finished steel fascia, counter flashing and wall coping that is to be shop fabricated will be from standard manufacturer's colors.
8. A standard (10) year labor and materials warranty provided by the membrane manufacturer is included.

Bid Price-----\$51,515.00

Qualifications:

1. No HVAC or electrical work is included. Owner is responsible for any disconnect, reconnection and lifting of the RTU's and electrical work that will be needed at the time of the re-roofing. Please call if you have questions regarding the above information.


We will bid the shingle roof area separately for you next week.

All work will be performed in an efficient and cooperative manner and the premises left clean and free of any damage.

We are a fully insured and licensed company, and our personnel take pride in their profession and the quality of work that is performed.

I thank you for the opportunity to bid on your roofing work, and I hope to hear from you in the near future. If you have any questions concerning our proposal, please feel free to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott C. Rhyner". The signature is fluid and cursive, with a long, sweeping flourish extending to the right.

Scott C. Rhyner
Southern Wisconsin Roofing Co., Inc.



American RSI

COMMERCIAL & INDUSTRIAL ROOFING CONTRACTOR

AMERICAN RSI proposes to furnish and install the following materials
in accordance with the following specifications for:

Location	Contact information
Boys and Girls Club of Dane County, Inc.	Emmett N. Ross, Jr.
2001 Taft Street	Tel: 257-2606 #214
Madison, Wisconsin 53713	Fax:

Sales Representative	Terms	Proposal Date	Estimated Starting Date
William D. Olday	50% Down-Balance Upon Completion	May 24, 2007	June/July 2007

Description of Work	Price
Install Mule Hide® EPDM 60 Mil Rubber Roof Membrane W/Ballast	
• Remove stone ballast and existing roof material	
• Prepare roof decking and parapet walls	
• Install EPDM 60 mil single-ply modified roof membrane on roof deck	
• Replace stone ballast	
• Inspect our work	
• Cleanup jobsite	
• Replace any grass areas that are damaged as a result of our work	
Mule Hide® unconditional defect warranty on materials and on American RSI workmanship	

Note:

The parking lot and lawn will need to be unobstructed to allow for construction crane access.

Total	\$ 97,500.
Down Payment	\$ 48,750.
Balance Due Upon Completion	\$ 48,750.

LOCATIONS: **Beaver Dam** W9581 County Trunk S • Beaver Dam, Wisconsin 53916 (920) 887-7500 Fax (920) 887-8975
Madison Post Office Box 8552 • Madison, Wisconsin 53708 (608) 347-5406 Fax (608) 839-8807

Proposal

*Shingles
Hail Damage*

CRUZ'S ROOFING COMPANY

2621 FELL ROAD
MADISON, WISCONSIN 53713
TELEPHONE 257-9137

*Rick
209-3139(M)
Nick
209-9585(M)*

PROPOSAL SUBMITTED TO <i>Boys & Girls Club</i>	PHONE <i>257-2606</i>	DATE <i>7/3/07</i>
STREET <i>2001 Taft Street</i>	JOB NAME	JOB PHONE
CITY, STATE AND ZIP CODE <i>Madison WI</i>	JOB LOCATION	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR THE FOLLOWING

1. TEAR OFF EXISTING ROOF *haul away.*
2. REPLACE ANY 1x8 BOARDS OR PLYWOOD AT \$55.00 A SHEAT.
3. INSTALL $\frac{1}{2}$ inch INSULATION TO ENTIRE ROOF. *13. Remove shingles down to plywood. Install new 30 year shingles Elk.*
4. INSTALL PLATES & SCREWS.
5. INSTAL NEW 60 MILL GENFLEX ROOFING SYSTEM.
6. INSTALL NEW COUNTER FLASHING. *INCLUDE ALL HVAC WORK.*
7. INSTALL NEW TERM BAR.
8. INSTALL NEW NEOPREME.
9. INSTALL NEW DRIP CAP.
10. ~~5~~ ⁵ YEAR WARRANTY ON WORKMANSHIP & MATERIALS, NOT TO INCLUDE RUBBER.
11. INSTALL SEAM TAPE ON ALL SEAM'S
12. INSTALL NEW TAPER INSULATION SYSTEM. *where needed / low spots in ROOF AREA'S.*
13. ~~INSTALL NEW CHIMNEY FLASHING~~

WE PROPOSE to furnish the labor and materials to complete the above job in accordance with the above specifications for the sum of Half down / Balance when done dollars (\$ 59,167.50)

A down payment of \$_____ is required upon acceptance of the proposal and the balance is due within ten (10) days after notification by contractor that the work is complete. A finance charge of 18% per year (or 1.5% per month) will be charged on past due balances. All warranties and guarantees for work or materials are set forth in a separate warranty to be issued after payment in full.

Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners carry fire, tornado and other necessary personal and property insurance.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID THOSE ENTITLES TO LIEN RIGHTS IN ADDITION TO THE UNDERSIGNED CONTRACTOR ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNERS OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 80 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION ACCORDINGLY OWNER WILL RECEIVE NOTICE FROM THOSE WHO FURNISH LABOR OR MORTGAGE LENDER IF ANY CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER. IF ANY TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Authorized Signature _____

Officer's Signature _____

NOTE: This Proposal may be withdrawn by Contractor if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Date of Acceptance _____

Customer's Signature: *X*

Contractor's Signature: *Richard H C*